

Missoula County Commissioners' Journal: August, 2017

BCC = Board of County Commissioners
 JC = Commissioner Jean Curtiss, Chair
 NR = Commissioner Nicole ("Cola") Rowley
 DS = Commissioner David Strohmaier

The following claims lists were signed in August 2017:

Date Signed	Claims List Dated	Signed	Voucher No.	Amount
August 1, 2017	July 31, 2017	JC, NR, DS	1076	\$1,898.52
			1077	\$75,511.33
August 2, 2017	August 1, 2017	JC, NR	1078	\$24,972.00
August 3, 2017	August 3, 2017	JC, NR, DS	1079	\$142,099.32
			1080	\$15,836.62
			1081	\$1,900.00
August 3, 2017	August 3, 2017	JC, NR, DS	1082	\$2,131.68
			1084	\$280.25
August 4, 2017	August 4, 2017	JC, NR	1086	\$203,201.47
			1087	\$3,479.55
Total Report for August 4, 2017				\$471,310.74
August 7, 2017	August 4, 2017	JC, NR, DS	1085	\$124,020.00
	August 7, 2017		1088	\$50,000.00
			1089	\$17,738.90
August 2, 2017	PHC Smartfill ACH			\$113,259.01
August 4, 2017	PHC Amerisource ACH			\$31,239.70
August 8, 2017	August 8, 2017	JC, NR, DS	1091	\$3,704.02
			1092	\$2,283.25
			1093	\$56,339.86
			1094	\$6,490.22
August 9, 2017	August 9, 2017		1095	\$3,040.00
			1096	\$1,372.00
			1097	\$265,996.93
August 10, 2017	August 9, 2017		1098	\$1,537.54
			1099	\$1,187,130.35
August 10, 2017	August 10, 2017	NR, DS	1106	\$10,000.00
		JC, NR, DS	1100	\$529.00
			1101	\$1,414.54
			1102	\$949.40
		JC, NR	1103	\$25.00
		JC, NR, DS	1104	\$163,349.91
1105	\$15,914.86			
August 11, 2017	August 11, 2017	JC, NR	1107	\$36,500.00
			1108	\$1,750.00

Date Signed	Claims List Dated	Signed	Voucher No.	Amount
August 14, 2017	August 14, 2017	JC, NR, DS	1110	\$2,650.00
			1111	\$3,026.05
			1112	\$424,394.23
			1113	\$4,768.66
August 15, 2017			1109	\$2,490.28
1114			\$3,325.00	
August 16, 2017	August 16, 2017	NR, DS	1115	\$4,069.55
			1116	\$617.14
			1117	\$14,230.99
			1118	\$15,467.63
August 17, 2017	August 17, 2017	JC, NR, DS	1120	\$16,107.08
			1121	\$100.00
			1122	\$10,000.00
			1123	\$16.05
			1124	\$1,000.00
			1125	\$4,738.41
			1127	\$1,594,601.01
Total Report for August 18, 2017				\$4,196,186.57
August 9, 2017	PHC Smartfill ACH			\$115,550.63
August 11, 2017	PHC Amerisource ACH			\$28,324.66
August 16, 2017	PHC Smartfill ACH			\$112,529.29
August 18, 2017	PHC Amerisource ACH			\$30,631.93
August 22, 2017	August 17, 2017	JC, NR, DS	1126	\$80,106.35
August 23, 2017	August 18, 2017		1128	\$42.00
			1129	\$61.00
			1130	\$18,542.83
			1132	\$240.00
			1133	\$202.72
			1134	\$2,975.77
	August 21, 2017		1135	\$52,907.73
			1136	\$20,988.46
			1137	\$393,794.98
			1138	\$200.00
			1139	\$500.00
	August 22, 2017		1141	\$44,409.63
			1142	\$9,215.38
August 25, 2017	August 24, 2017	JC, NR	1146	\$298.00
			1147	\$1,256.00
			1150	\$28,137.55
			1151	\$2,114.31
Total Report for August 29, 2017				\$943,029.22

August 30, 2017	August 24, 2017	JC, NR, DS	1145	\$9,975.00
	August 28, 2017		1148	\$1,796.43
			1152	\$84.37
	August 29, 2017		1153	\$1,047.04
			1154	\$2,307.88
			1155	\$18,947.17
			1156	\$118,323.39
August 31, 2017	August 30, 2017		1157	\$117.00
			1158	\$6,910.14
			1159	\$17,278.36
			1160	\$198,231.63

All Claims Lists were returned to Financial Services.

Tuesday August 1, 2017

BCC met in regular session; all three present.

Calendar

8:15 a.m. - 9:00 a.m.	BCC - Fire management team for the Lolo Peak fire
9:00 a.m. - 10:00 a.m.	BCC - Human Resources Update
10:00 a.m. - 11:04 a.m.	BCC - Commissioners' Administrative Public Meeting
1:00 p.m. - 1:30 p.m.	BCC - Zoning District 25A
1:30 p.m. - 2:30 p.m.	CR - Mayor's Downtown Advisory Commission
1:30 p.m. - 2:30 p.m.	DS - John Heenan
2:40 p.m. - 3:00 p.m.	BCC - Budget Review - Mountain Line
3:30 p.m. - 4:00 p.m.	BCC - Elections Advisory Committee Interview - Julie Howard
4:00 p.m. - 4:30 p.m.	BCC - Elections Advisory Committee Interview - Jane VanFossen

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
August 1, 2017 Start 10:10 a.m. - End 11:04 p.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, David Strohmaier, Vickie Zeier, Andrew Czorny, Chris Lounsbury, Annie Cathey, Larry Farnes, Katie Klietz, Adriane Beck

Other Attendees: Bryce Christiaens, Jody Faircloth

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board approve chair to sign lease agreement between Missoula County Weed District and JimLin Inc. for office space at 3166 HWY 83 in Seeley Lake for \$5,700.

Presenter: Bryce Christiaens
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info: Term: June 1, 2017 to June 1, 2018

Original to Bryce Christiaens, Extension Services & Weed Control District.

2. Request board approve chair to sign professional services agreement with Sirius Construction to replace the loading dock, handrails and the ADA ramp at the Historical Museum for \$54,718 paid by the Museum.

Presenter: Larry Farnes
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written all of board signed
Vote: Yes 3, No 0, Abstained 0
Additional Info: Project Dates: July 28, 2017 to Sept. 30, 2017

Filed with Clerk and Recorder/Treasurer's Office. Original to Larry Farnes, Facilities Maintenance.

3. Request board approve employment agreement for Joseph Byington, DMD with Partnership Health Center-Missoula County for the term of July 1, 2017 to June 30, 2018 as a part-time employee, working between 0 and 20 hours per week at the hourly rate of \$70.00 per hour.

Presenter: Jody Faircloth
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources.
Original to Lindsey Cromwell, Partnership Health Center.

4. Request board approve employment agreement for Sarin McKenna, DMD at Partnership Health Center-Missoula County for the term of July 1, 2017 to June 30, 2018 as a part-time intermittent scheduled employee at the hourly rate of \$65.00, for no more than 20 hours in any week.

Presenter: Jody Faircloth
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources.
Original to Lindsey Cromwell, Partnership Health Center.

III. CORRESPONDENCE None

IV. DISCUSSION ITEMS

1. Fire season discussion as needed
2. Upcoming board meetings and review of meetings

V. UPCOMING EVENTS AND INVITATIONS None

VI. OTHER COMMENTS/INSTRUCTIONS None

Wednesday, August 2, 2017

BCC met in regular session; all three present.

Calendar

9:00 a.m. - 10:00 a.m.	BCC - Senior Staff Update
9:00 a.m. - 10:00 a.m.	JC - Crown of the Continent
10:06 a.m. - 10:44 a.m.	BCC - Commissioners' Administrative Public Meeting

11:15 a.m. - 11:45 a.m. BCC - Election Advisory Committee Interview - Adam Ehlers
12:00 p.m. - 1:00 p.m. NR - Human Resource Council Program Council
4:00 p.m. - 5:00 p.m. NR - Cynthia Wolken
6:00 p.m. - 8:00 p.m. DS - Seeley Lake public meeting Rice Ridge Fire

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
August 2, 2017 Start 10:06 a.m. - End 10:44 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, Vickie Zeier, Andrew Czorny, Chris Lounsbury, Annie Cathey, Katie Klietz

Other Attendees: Nicole Rush, Tom Aldrich, Emily Bentley, Janice Goldsby, Karrie Davis

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board approve chair to sign a Big Sky Economic Development Trust Fund job creation application for Advanced Technology Group.

Presenter: Nicole Rush
Karrie Davis
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Resolution 2017-211. Filed with Clerk and Recorder/Treasurer's Office. Original to Nicole Rush, Bitterroot Economic Development District (BREDD).

2. Request board approve request for payment on Consumer Direct Management Solutions BSTF job creation grant, contract #1-17-01. Consumer Direct has created 7 new jobs.

Presenter: Nicole Rush
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Original to Nicole Rush, BREDD.

3. Request board approve request for payment on Modern Entrepreneur BSTF job creation grant, contract #1-17-18. Modern Entrepreneur has created 2 jobs.

Presenter: Nicole Rush
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Original to Nicole Rush, BREDD.

4. Request board approve request for payment on Columbia Pacific Finance BSTF job creation grant, contract #1-16-03. CPF has created 3 jobs. This is the final draw request for their BSTF grant, a total of 6 new jobs created.

Presenter: Nicole Rush
Moved: Nicole Rowley
Second: Jean Curtiss

Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Original to Nicole Rush, BREDD.

5. Request board approve request for payment on Orbital Shift BSTF job creation grant, contract #1-17-15. Orbital Shift has created 4 jobs.

Presenter: Nicole Rush
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Original to Nicole Rush, BREDD.

6. Request board approve amended resolution to impose Stage II fire restrictions 2017.

Presenter: Chris Lounsbury
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed with addition "To address concerns of NW Energy"
Vote: Yes 2, No 0, Abstained 0
Additional Info:

Resolution 2017-210. Filed with Clerk and Recorder/Treasurer's Office. Original to Adriane Beck, Office of Emergency Management.

7. Request board approve agreement with the Office of the Court Administrator with the State of Montana for ad-hoc technical support and server rack space. Service will be at a rate of \$45.00 per month per U rack and a rate of \$40.00 per hour for emergency support as needed.

Presenter: Janice Goldsby
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Janice Goldsby, Technology .

8. Request board approve professional services contract with WHR Motorsports for two motorsports shows on Sunday, August 14, 2017 at the Western Montana Fair for \$16,500.

Presenter: Tom Aldrich
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Tom Aldrich, Fairgrounds Management.

III. CORRESPONDENCE None

IV. DISCUSSION ITEMS None

1. Fire season discussion as needed

V. UPCOMING EVENTS AND INVITATIONS None

VI. OTHER COMMENTS/INSTRUCTIONS None

Thursday, August 3, 2017

BCC met in regular session; all three present.

Calendar

9:00 a.m. - 9:30 a.m.	BCC - Elections Advisory Committee Interview - Shibu Arens
11:00 a.m. - 12:00 p.m.	BCC - Mayor/Chief Administrative Officers
12:00 p.m. - 1:00 p.m.	NR - Landee Holloway
2:00 p.m. - 3:00 p.m.	NR - Jail Diversion Master Plan Prioritization Meeting
3:00 p.m. - 5:00 p.m.	NR - Zero Waste
6:00 p.m. - 8:00 p.m.	DS - Seeley Lake pubic meeting Rice Ridge Fire

Items for Signature

Larchmont Claim – JC and NR signed one signature page for the Larchmont Golf Course Accounts Payable Invoice register dated August 1, 2017. Amount \$49,797.62. To Barbara Berens, Auditor's Office.

Administrative Meeting

The BCC administrative public meeting for August 3, 2017 was canceled.

Friday, August 4, 2017

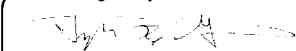
JC and DS met in regular session; quorum present. NR out of office all day.

Calendar

8:00 a.m. - 10:00 a.m.	DS - Rice Ridge Fire meeting
12:30 p.m. - 2:00 p.m.	JC - Erin Kautz and Mary Jane Nealon

Journal Approval

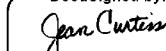
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Tyler Gernant
Clerk & Recorder

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Jean Curtiss, Chair
BCC

Saturday, August 5, 2017

BCC did not meet in regular session. DS attended fire meeting.

Calendar

5:00 p.m. - 8:00 p.m.	DS - Liberty Fire Meeting
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Monday, August 7, 2017

BCC met in regular session; all three present.

Calendar

9:00 a.m. - 9:30 a.m.	BCC - Budget Review - Missoula Ravalli Transportation Management Association
9:30 a.m. - 11:30 a.m.	BCC - Community and Planning Services Update
1:30 p.m. - 2:30 p.m.	BCC - Montana Department of Transportation
2:30 p.m. - 5:00 p.m.	BCC - Budget Review

Items for Signature

Employee Benefits Claims – BCC Signed. Employee Benefits Manual Check Claims dated Aug. 3, 2017. Amount \$86,150.41. To Barbara Berens, Auditor's Office.

Records Disposal/Transfer Authorization – JC signed From Justice Court 2. Disposal Number 2017-08:

1) Civil 10 Years Closed Cases 2005-4150 Thru 2006-9699 (1/2005-12/2006); 2) Criminal 10 Years 2005-1375 Thru 2006-2900 (1/2005-12/2006); 3) Tickets 10 Years 2005-8700 Thru 2006-16899 (1/2005-12/2006).

Community and Planning Services Update:

Agenda:

1. Public Comment
2. Communications
3. General Updates
 - a. 9:30 - Planning Board Bylaws - Christine Dascenzo
 - b. 9:35 - Housing and Healthcare Planning Grant - Erin Kautz
 - c. 9:45 - Woodworth Meadows Open Space Bond - John Stegmaier
 - d. 9:55 - National State Parks Directors Conference - Lisa Moisey
 - e. 10:00 - Oxbow Ranch: City Open Space Bond Project Qualifying Resolution - Lisa Moisey & Elizabeth Erickson
 - f. 10:10 - FY18 Community Council Budgets - Laurie Hire & Heather Peters
 - g. 10:25 - Solsmart Update - Restrictions on Solar Energy Development - Karen Hughes
 - h. 10:35 - National Museum of Forest Service History - Pat O'Herren
 - i. 10:40 - Frenchtown Gravel Pit - Pat O'Herren
 - j. 10:45 - Web Soils Map Tutorial - Andrew Stickney & Mike Snook
4. Director's Update - Patrick O'Herren

Tuesday, August 8, 2017

BCC met in regular session; all three present.

Calendar

8:00 a.m. - 8:30 a.m.	DS - Chris Lounsbury
8:30 a.m. - 10:00 a.m.	BCC - Chief Administrative Officer Update
10:04 a.m. - 10:59 a.m.	BCC - Commissioners' Administrative Public Meeting
11:00 a.m. - 12:00 p.m.	BCC - Management Team
1:30 p.m. - 2:00 p.m.	BCC - Brian Steffen-YMCA CEO
2:00 p.m. - 3:30 p.m.	BCC - Budget Review
3:30 p.m. - 4:30 p.m.	DS - Larchmont Board
7:00 p.m. - 9:00 p.m.	DS - Lolo Community Council

Items for Signature

Indemnity Bond – JC signed. AF Plan Serv, Oklahoma City, OK Accounts Payable Warrant 14-021304, issued June 8, 2017 on Missoula County claims fund. Amount \$1,800.00 for Roth Annuity payments. Warrant Lost.

County Payroll Transmittal Sheet – BCC signed. Pay period: 16/CY2017- pay date August 4, 2017. Total payroll \$1,775,388.29. To Barbara Berens, Auditor's Office.

Settlement Offer – BCC signed. Dated August 8, 2017 offering a refund for fees incurred for towing of a vehicle from Kona Ranch Road and Sandalwood Court during the Fourth of July weekend in 2016. In exchange and upon cashing of the enclosed check, the recipient waived any rights to sue Missoula County or its employees for any towing related damages. Letter 2017-242.

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
August 8, 2017 Start 10:04 a.m. - End 10:59 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, David Strohmaier, Vickie Zeier, Andrew Czorny, Chris Lounsbury, Anne Hughes, Patty Baumgart, Dori Brownlow, Annie Cathey, Katie Klietz

Other Attendees: Lisa Beczkiewicz, Jan Thomas

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board approve chair sign clinical education agreement between the University of Wisconsin Lacrosse and the Missoula City County Health Department.

Presenter: Lisa Beczkiewicz
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: No fiscal impact. Term: May 1, 2017 to April 30, 2019
Original to Julie Mohr, Missoula City-County Health Department.

2. Request board vote to set Fiscal Year 2018 pay increases for Missoula County Officers and Department Heads.

Presenter: Patricia Baumgart
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources.

3. Request board approve annual services agreement between Partnership Health Center (PHC)-Missoula County and University of Montana, Family Medicine Residency of Western Montana for PHC to purchase the clinical services of 4.52 FTE primary care physicians for the term of June 26, 2017 to June 24, 2018 for the sum of \$904,000.

Presenter: Jan Thomas
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:

Original to Lindsey Cromwell, Partnership Health Center (PHC).

4. Request board approve affiliation agreement between Loma Linda University School of Medicine Clinical Training and Partnership Health Center-Missoula County for medical student rotations.

Presenter: Jan Thomas
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: No fiscal impact. Term: July 26, 2017 to July 25, 2019

Filed with Clerk and Recorder/Treasurer's Office. Original to Lindsey Cromwell, PHC.

5. Request board approve employment agreement for Andrea Wirshing at Partnership Health Center as Director of Behavioral Health for the term of July 1, 2017 to June 30, 2018 for the annualized salary of \$79,456.00, working 1.0 FTE (40 hours per week).

Presenter: Jan Thomas
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. One original to Patricia Baumgart, Human Resources. One original to Lindsey Cromwell, PHC.

6. Request board approve professional services agreement between Partnership Health Center and Montana Medical Billing, LLC with the purpose of providing an arrangement between the parties whereby Montana Medical Billing, LLC will provide claim pricing services for the County for \$5.00 for each claim priced.

Presenter: Jan Thomas
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info: For Cancer Control Services. Term: July 1, 2017 to June 30, 2019

Filed with Clerk and Recorder/Treasurer's Office. Original to Lindsey Cromwell, PHC.

7. Request board approve employment agreement for Elizabeth Rolle, Dental Hygienist Supervisor with Partnership Health Center with a term of July 1, 2017 to June 30, 2018 with a pay rate of \$39.30 per hour for 32 hours per week which is an annualized salary set at \$66,393.60.

Presenter: Jan Thomas
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. One original to Patricia Baumgart, Human Resources. One original to Lindsey Cromwell, PHC.

8. Request board approve employment agreement with Doua Vang, Clinical Pharmacist with Partnership Health Center-Missoula County for a term of July 1, 2017 to June 30, 2018 with an annualized salary set at \$102,876.80 as a full-time employee.

Presenter: Jan Thomas
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. One original to Patricia Baumgart, Human Resources. One original to Lindsey Cromwell, PHC.

9. Request board approve clinical training affiliation agreement between Partnership Health Center-Missoula County and the University of Arizona, College of Medicine-Phoenix and College of Medicine-Tuscon for medical student rotations.

Presenter: Jan Thomas
Moved: Nicole Rowley
Second: David Strohmaier

Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: Term: Two years from date of execution and renewing one-year terms thereafter.
Filed with Clerk and Recorder/Treasurer's Office. Original to Lindsey Cromwell, PHC.

10. Request board approve employment agreement with Raina White, Pharmacy Manager with Partnership Health Center-Missoula County for the term of July 1, 2017 to June 30, 2018 for 40 hours per week and an annualized salary of \$129,542.40.

Presenter: Jan Thomas
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. One original to Patricia Baumgart, Human Resources.
One original to Lindsey Cromwell, PHC.

11. Request board approve employment agreement with Brent Dehring, Pharm D, with Partnership Health Center-Missoula County for the term of July 1, 2017 to June 30, 2018 for 40 hours per week and an annualized salary of \$129,542.40.

Presenter: Jan Thomas
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. One original to Patricia Baumgart, Human Resources.
One original to Lindsey Cromwell, PHC.

12. Request board approve professional services agreement between Dr. Jesse S. Standish and Partnership Health Center - Missoula County for the purpose of obtaining local case management assistance for Partnership Health Center in serving Ryan White Part C Early Intervention Service clients in the Lewis and Clark County area not to exceed \$500.00.

Presenter: Jan Thomas
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: Term: July 1, 2017 to June 30, 2018.

Filed with Clerk and Recorder/Treasurer's Office. Original to Lindsey Cromwell, PHC.

III. CORRESPONDENCE

1. Letter of support for partnership commitment to the Missoula Supportive Housing Collaborative. Letter 2017-240 – BCC Signed. To Eran Pehan, City of Missoula Department of Housing and Community Development.

IV. DISCUSSION ITEMS

1. Upcoming board meetings and review of meetings
2. Blackfoot Clearwater Stewardship Act
3. Fire season discussion as needed

V. UPCOMING EVENTS AND INVITATIONS None

VI. OTHER COMMENTS/INSTRUCTIONS None

Wednesday, August 9, 2017

BCC met in regular session; all three present.

Calendar

8:00 a.m. - 9:00 a.m.	DS - Heidi Kendall
9:30 a.m. - 10:00 a.m.	BCC - Clerk & Recorder/Treasurer
10:30 a.m. - 12:00 p.m.	BCC - Ribbon Cutting - Fair Security Office / Main Gate
1:30 p.m. - 5:00 p.m.	NR, JC - Fair
2:00 p.m. - 4:00 p.m.	DS - Election Advisory Committee

Items for Signature

Records Disposal/Transfer Authorization – JC signed. From Justice Court 1 & 2. Disposal Number 2017-27: End of Month Reports (1/2009-6/2009).

Tax Abatement Requests – At a meeting with Tyler Gernant, Clerk and Recorder on August 9, 2017, BCC approved or denied the following requests and letters dated August 9, 2017 were mailed:

- Denied; Vote: Approve – 0, Deny – 3, Abstained – 0. From Douglas Woodahl, Missoula, Montana, requesting a refund of penalty and interest based on not receiving a tax bill in the mail.
- Denied; Vote: Approve – 0, Deny – 3, Abstained – 0. From Donald Shaughnessy, Missoula, Montana requesting a refund of penalty and interest based on not receiving a tax bill in the mail.
- Partially approved; Vote: Approve – 3, Deny – 0, Abstained – 0. From Bernard Constantin, Missoula, Montana requesting a refund of penalty and interest for check lost in mail for first half year taxes and not receiving an automated reminder and forgetting second half year taxes. BCC approved waiver of penalty and interest for first half year taxes, but denied waiver of second half tax interest and penalty.
- Approved; Vote: Approve – 3, Deny – 0, Abstained – 0. From Donald and Patricia Murray, Gilbert, Arizona, requesting a refund of penalty and interest because the tax bill was sent to prior owner in error.
- Approved; Vote: Approve – 3, Deny – 0, Abstained – 0. From Missoula County Treasurer's Office requesting authority to refund penalty, interest, and costs to tax lien investor, John Richards, for abated portion of 2013, contingent of Mr. Richards paying all amounts due on portions not abated in 2013.

Administrative Meeting

The BCC administrative public meeting for August 9, 2017 was canceled.

Thursday, August 10, 2017

BCC met in regular session; all three present.

Calendar

9:00 a.m. - 10:00 a.m.	BCC - 10 Year Plan to End Homelessness
10:01 a.m. - 11:21 a.m.	BCC - Commissioners' Administrative Public Meeting
11:00 a.m. - 2:00 p.m.	NR - Human Resource Council Board
12:00 p.m. - 1:30 p.m.	DS - Downtown Master Plan Implementation Committee
2:00 p.m. - 2:12 p.m.	BCC - Commissioners' Public Meeting

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
August 10, 2017 Start 10:01 a.m. - End 11:21 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, David Strohmaier, Vickie Zeier, Chris Lounsbury, Anne Hughes, Dori Brownlow, Annie Cathey, Adriane Beck, Pat O'Herren, Andrew Czorny

Other Attendees: John Stegmaier, Sindie Kennedy, Sarah Bell, Matt Lautzenheiser, Peter Nielsen, Paul Filicetti,

Peter Friesen

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board approve reimbursement resolution declaring the Cahoon-Woodworth Meadows Open Space Bond project proposal as a qualified project under the terms of the 2006 County Open Space Bond project with an estimated cost of up to \$90,000.

Presenter: John Stegmaier
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Resolution 2017-216. Filed with Clerk and Recorder/Treasurer's Office. Original to John Stegmaier, Community and Planning Services (CAPS) – Parks, Trails & Open Lands.

2. Request board approve sub-recipient agreement between Missoula County and District XI Human Resource Council for the State of Montana CDBG Housing Rehab Project for approximately \$5,000 per year for grant administration.

Presenter: Sindie Kennedy
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: Term: Aug. 10, 2017 to Dec. 10, 2020

Filed with Clerk and Recorder/Treasurer's Office. Original to Sindie Kennedy, CAPS - Grants.

3. Request board appoint new alternate member to fill the Election Advisory Committee unexpired term, running through January 31, 2019.

Presenter: Sarah Bell
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info: Shibu Arens selected from applicants to fill unexpired term as alternate member.

Original to Sarah Bell, Commissioners' Office. Letter of appointment mailed by Commissioners' Office. Letter 2017-247 to Shibu Arens. Letters thanking applicants that were not selected mailed by Commissioners' Office. Letter 2017-243 to Sarah Korn. Letter 2017-244 to Katalyn Lindberg. Letter 2017-245 to Julie Howard. Letter 2017-246 to Jane VonFossen.

III. CORRESPONDENCE None

IV. DISCUSSION ITEMS

1. A&E scope of work for Lalonde Ranch
2. EPA Budget
3. Fire season discussion as needed

V. UPCOMING EVENTS AND INVITATIONS None

VI. OTHER COMMENTS/INSTRUCTIONS Blackfoot Clearwater Stewardship Act

Public Meeting

Meeting minutes linked to the audio recording of public meetings are available online on the Missoula County Commissioners' Meeting Minutes & Agenda portal. The portal may be found at the following web address: <https://www.missoulacounty.us/government/administration/commissioners-office/commissioners-meeting-agenda-portal>.

MISSOULA BOARD OF COUNTY COMMISSIONERS
PUBLIC MEETING MINUTES
CONFERENCE ROOM 151 – COURTHOUSE ANNEX
THURSDAY, AUGUST 10, 2017 - 2:00 PM

1. CALL TO ORDER

Commissioners Present:

Chair Jean Curtiss
Commissioner Rowley
Commissioner Strohmaier

Staff Present:

Karen Hughes, Assistant Director, Community and Planning Services
Sarah Bell, Administrative Assistant, Commissioners' Office

2. PLEDGE OF ALLEGIANCE

3. PUBLIC ANNOUNCEMENTS

Commissioner Strohmaier – Yes, so I was at the Lolo Community Council meeting earlier in the week and it's a little ways off, but they are wanting to get the word out that on August 26, from 10 a.m. to 9 p.m., there is an event called Lolo Days at the Lolo Community Center. They are, I believe, raising funds for a park down there. Is that correct?

Commissioner Rowley – Yes.

Commissioner Strohmaier – Yeah, so, it looks like a fun event. There will be a dunk tank, who knows maybe a commissioner might participate in that and live music, carnival, lots of other fun things.

Commissioner Curtiss – Anything else?

Commissioner Rowley – It's Fair week, so go to the Fair. It's free. It's really fun. I spent, I think, ten hours there yesterday, so, I'm kind of burnt out on it, but it's still fun.

Commissioner Curtiss – We have a proclamation today, for the University of Montana Retirees' Day. I guess I will just read it.

Proclamation: University of Montana Retirees' Day

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None.

5. CURRENT CLAIMS LIST

Claims received as of July 24, 2017 to August 4, 2017 by the Commissioners' Office total \$4,273,779.21.

Commissioner Curtiss – So we have two hearings listed today. The first one, just to correct the agenda, will be presented by Aaron Wilson rather than Jessica, and the second one, the Planning Board Bylaws Amendments, we have some things to work through so that will be postponed to a date to be determined. So Aaron, if you'd like to give us the...I'll open the hearing for Activate Missoula.

6. HEARINGS

a. 'Activate Missoula' as Issue Plan of Growth Policy

Aaron Wilson, Transportation Planner, City of Missoula Development Services – So, I can run through this presentation pretty quickly because I think everyone here is reasonably familiar with the Long Range Transportation Plan that we recently adopted through the Transportation Policy Coordinating Committee of the MPO [Missoula Metropolitan Planning Organization]. So, just kind of as a formality this would be getting it as an “Issue Plan” on the County Growth Policy as an amendment and then can be more well integrated into County planning efforts. So, again the purpose of the hearing is to adopt the Long Range Transportation Plan as an “Issue Plan” of the Missoula County Growth Policy. Sorry, that slide says, “City of Missoula Growth Policy.” Ignore that, it’s actually for the County Growth Policy; just kind of a context of how the Long Range Transportation Plan fits into a number of the other plans around the Urban Area. So, we have the two growth policies, the City and the County Growth Policy that cover a lot of different issues including land use and some transportation and other things. The 2016 Long Range Transportation Plan update would be an “Issue Plan” of both of those growth policies. It covers transportation for the region, so it’s not just a city or a county plan. And then, underneath that Long Range Transportation Plan, kind of a sub-issue plan and supporting the goals and objectives in that would be all of our other plans, such as our sidewalk and bicycle facilities master plans. We have city and county park master plans, we have an active transportation plan, a safety transportation plan, and then Mountain Line does their own long range planning, so all of these things kind of focus on specific transportation issues underneath the Long Range Transportation Plan. So, this plan is a regional plan, as I mentioned, it covers the urban area of Missoula, which is the area in light blue on this map. We do planning. We can’t actually spend any of our federal funds within the planning area, but that larger area, here, is where we look at transportation issues and how those interact with land use and other planning initiatives. So that covers the area, we do update it every four years. So, this is sort of our four year update to the plan. And it’s a 30 year planning horizon so it would go through 2045. It does cover all modes so it is bike, pedestrian, transit, motor vehicle, shipping, rail. We don’t really get into aviation, that’s under other federal authorities, but basically looking at all transportation holistically for the region. And then, finally, it gets into recommended projects and how we fund federal allocations over that 30 year period. So, it is a fiscally constrained plan. We take that anticipated funding; we allocate it to different projects and then hopefully get to implement those as we go through the next 30 years. Just to mention the process overview, we’ve been working on this plan for almost two years now. We started in the fall of 2015, we are now kind of at the very end. It’s been adopted by our policy coordinating committee, it was recently adopted by City Council, that was back in April, and so now we are kind of at one of the final steps would be getting the County to adopt it as an amendment to the County Growth Policy.

Just a quick overview of some of the major recommendations, kind of as a reminder, or for anyone who might be watching, this plan did adopt new mode split goals for the urban area. That would include the City and the urban portions of unincorporated Missoula County. Our policy committee did recommend an ambitious mode split goal. Again, this is a goal, this is kind of what the policy committee is hoping we attain in that 40 or 30 year period, but it would be more or less tripling bicycling, walking, transit and some other modes and the effect of that would be basically getting down to 34 percent of trips being drive alone in 2045. And again, those are just commute trips so it doesn’t factor in all the other trips that people take, but kind of that peak hour commute travel. What that would mean is effectively if our growth remains the same and we hit those mode goals that would be 20,000 fewer trips during that peak hour in 2045.

We also adopted a balance funding approach in this plan. So, looking at that discretionary funds, once you take out all of the funding sources that go to specific things like roadway maintenance, or highway safety programs, things managed by Montana Department of Transportation or other agencies. we had about \$100 million to play with over that 30 year period and this balanced funding approach broke that down, kind of a quarterly shifting some money into improving non-motorized, particularly shifting some funds into transit, so really bolstering how much funding. And again, that’s discretionary funding that would be in addition to the funds that are allocated specifically to transit. And then keeping roadway funding, you know, still close to half that discretionary funding going to roadway projects. So again, looking at kind of a balanced approach to where we spent that money. Once we identified the allocation we funded it to specific projects. We did that by first ranking all of

our projects and scoring them based on how well they support the goals and objectives in the plan. We did want to make sure that it wasn't just city projects, so we went through, and there are a number of county projects, or projects that are outside the City limits that ranked very highly on our list. So an example is the East Missoula Highway 200 reconstruction was our third highest ranked project in our list of roadway projects. That's an example of where we are, you know, not just looking it at doing projects in the city or in the urban core and we are looking kind of at that urbanized area and how we can improve transportation throughout the MPO's boundary.

Finally, we are at the adoption phase. So, it was mentioned that it was approved by our Technical Advisory Committee and Transportation Policy and Coordinating Committee in February. It was adopted and approved by our state and federal partners in April of 2017 and it was adopted by City Council April 17, 2017. So now, today we are hoping that the Commission will adopt it as an "Issue Plan" So we believe it does meet an issue plan based on Missoula County Growth Policy, based on addressing the specific issue of transportation. It did go through public process and meets those other criteria of being a Growth Policy issue plan. We also took it to the Planning Board back in April and they found it to be in conformity with both the City and the County Growth Policies. With that our recommended motion before the Commission to approve a resolution [of intent] adopting the 2016 Long Range Transportation Plan. Any questions about it, happy to answer.

Commissioner Curtiss – Thank you, Aaron. Are there any questions for Aaron at this time? Is there any public comment? Seeing no one come forward, I will close the hearing.

Commissioner Strohmaier made the motion that the Board of County Commissioners approve the resolution [of intent] adopting the 2016 Missoula Long Range Transportation Plan, Activate Missoula 2045 as an Issue Plan and amendment to the Missoula County Growth Policy. Commissioner Rowley seconds.

Passed 3-0.

[Resolution 2017-213: Intent to adopt the 2016 Missoula Long Rand Transportation Plan, Activate Missoula 2045, and amendment to the Missoula County Growth Policy.]

Commissioner Curtiss – Thank you. Is there any other business to come before the Commission? Seeing none, we are in recess.

7. OTHER BUSINESS

8. RECESS – Commissioner Curtiss called the meeting to recess at 2:12 p.m.

Friday, August 11, 2017

BCC met in regular session; all three present.

Calendar

9:00 a.m. - 11:00 a.m.	BCC -Barbara Berens Retirement Party
10:00 a.m. - 11:00 a.m.	DS - Historic Preservation
11:00 a.m. - 12:00 p.m.	NR - Midtown Mojo
12:00 p.m. - 1:30 p.m.	NR - Partnership Health Center
1:30 p.m. - 5:00 p.m.	BCC - Fair

Journal Approval

DocuSigned by:

8046F6776D68405...

Tyler Gernant
Clerk & Recorder

DocuSigned by:

C78299876BC14F6

Jean Curtiss, Chair
BCC

Monday, August 14, 2017

BCC met in regular session; all three present.

Calendar

8:15 a.m. - 12:00 p.m.	BCC Site Visit Cahoon-Woodworth
12:15 p.m. - 12:45 p.m.	BCC - Swearing in David Wall Auditor
1:00 p.m. - 2:00 p.m.	BCC - Fire Update
7:00 p.m. - 9:00 p.m.	JC, DS - Lolo Peak Fire Update

Items for Signature

Records Disposal/Transfer Authorization – JC signed. From Financial Services. Disposal Number 2017-20: 1) Bank Reconciliations & Statements (7/2008-6/2009); 2) Claims 71015 thru 82308 (7/2008-6/2009); 3) Claims A21640 thru A23641 (7/2008-6/2009); 4) Claims C2639 thru C3006 (7/2008-6/2009); 5) Claims D8943 thru D10234 (7/2008-6/2009); 6) Claims F5440 thru F6219 (7/2008-6/2009); 7) Claims G5440 thru G3996 (7/2008-6/2009); 8) Claims Larchmont (7/2008-6/2009); 9) Claims R10896 thru R12735 (7/2008-6/2009); 10) Claims S6777 thru S7722 (7/2008-6/2009); 11) Claims SL393 thru SL546 (7/2008-6/2009); 12) Journal Vouchers 80701 thru 90294 (7/2008-6/2009); 13) School Journal Voucher/Joint School (7/2008-6/2009).

Tuesday, August 15, 2017

BCC met in regular session; all three present.

Calendar

9:00 a.m. - 10:00 a.m.	BCC - District & Justice Courts Staff
9:00 a.m. - 10:00 a.m.	JC - Collaborative Care Summit Conference Call
10:08 a.m. - 10:49 a.m.	BCC - Commissioners' Administrative Public Meeting
11:00 a.m. - 12:00 p.m.	BCC - County Attorneys
1:30 p.m. - 3:00 p.m.	JC, DS - Transportation Policy Coordinating Committee
3:30 p.m. - 4:30 p.m.	BCC - Smurfit Site/M2 Green Update
4:00 p.m. - 5:00 p.m.	JC - Missoula Economic Partnership Governance Committee
5:30 p.m. - 8:30 p.m.	DS, NR - Missoula Moving Forward

Items for Signature

Employee Benefits Claims – BCC Signed Employee Benefits Manual Check Claims dated August 14, 2017. Amount \$38,811.94. To David Wall, County Auditor's Office.

Monthly Report – JC examined, approved and ordered filed the Monthly Reconciliation Report for Justice Court 1, Judge Marie A. Andersen and Justice Court 2, Judge Landee N. Holloway, for the month ending July 31, 2017.

Monthly Report – JC examined, approved, and ordered filed the monthly report of the Clerk of District Court, Shirley Faust. Details of fees and collections for July 2017.

Records Disposal/Transfer Authorization – JC signed. From Justice Court #1 & 2. Disposal Number 2017-07: Month End Reports (7/2008-12/2008).

Records Disposal/Transfer Authorization – JC signed. From Justice Court #1. Disposal Number 2017-26: 1) Criminal 10 Years (2006-2701 thru 2006-3009) (1/2006-12/2006); 2) Fiscal Record (7/2006-6/2009).

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
August 15, 2017 Start 10:08 a.m. - 10:49 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, David Strohmaier, Andrew Czorny, Chris Lounsbury, Anne Hughes, Dori Brownlow, Annie Cathey, Katie Klietz, David Wall
Other Attendees: Gary Elliott, Lisa Moisey, Sarah Bell

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board sign University of North Dakota (UND) affiliation agreement to allow a UND practicum student to work in Relationship Violence Services' JUST Response Program. The student will work on a project for the program from August 21, 2017 - December 2017.

Presenter: Jenny Daniel
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: No fiscal impact.
Original to Jenny Daniel, Relationship Violence Services.

2. Request board sign Sheriff's Office budget amendment resolution to correct overages in various expenditure lines.

Presenter: Gary Elliott
Andrew Czorny
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:

Resolution 2017-217. Filed with Clerk and Recorder/Treasurer's Office. Original to Teresa Graham, Financial Services. Copy to Dawn Seaton, Sheriff's Office.

3. Request board sign Sheriff's Office budget transfer to correct overages in various expenditure lines.

Presenter: Gary Elliott
Andrew Czorny
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:

Original to Teresa Graham, Financial Services. Copy to Dawn Seaton, Sheriff's Office.

4. Request board chair sign Juvenile Detention grant and Special Conditions page of the awarded Juvenile Detention grant.

Presenter: Gary Elliott
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: Grant of \$57,318 to Missoula County; requires 1:1 match. Term: July 1, 2017 to June 30, 2018.

Filed with Clerk and Recorder/Treasurer's Office. Original to Dawn Seaton, Sheriff's Office.

5. Request board chair sign two (2) termination agreements for the Martina Creek and Nine Mile Creek Reclamation Grant.

Presenter: Lisa Moisey

Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: All work required by grants completed and all financial obligations were met.
Original to Lisa Moisey, Community and Planning Services (CAPS) – Parks, Trails & Open Lands (PTOL).

6. Request board sign reimbursement resolution declaring the Oxbow Cattle Company - Miller Creek conservation easement Open Space Bond project proposal as a qualified project under the terms of the 2006 County Open Space Bond.

Presenter: Lisa Moisey
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: Estimated expenditure of up to \$175,000 from City's portion of 2006 Open Space Bond. Resolution 2017-215. Filed with Clerk and Recorder/Treasurer's Office. Original to Lisa Moisey, CAPS - PTOL.

7. Request board reappoint Jack Chambers to the Compensation Committee for a three-year term, July 25, 2017 through July 24, 2020.

Presenter: Sarah Bell
Chris Lounsbury
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Original to Sarah Bell, Commissioners' Office. Letters of appointment mailed by Commissioners' Office. Letter 2017-241 to Jack Chambers.

III. CORRESPONDENCE None

IV. DISCUSSION ITEMS

1. Fire season discussion as needed
2. Upcoming board meeting and review of meetings.

V. UPCOMING EVENTS AND INVITATIONS None

VI. OTHER COMMENTS/INSTRUCTIONS None

Wednesday, August 16, 2017

NR and DS met in regular session; quorum present. JC out of office all day for Public Health System Improvement Task Force and SHA/SHIP Coalition.

Calendar

8:00 a.m. - 5:00 p.m.	JC - Public Health System Improvement Task Force and SHA/SHIP Coalition
9:00 a.m. - 10:00 a.m.	BCC - Staff Update
10:05 a.m. - 10:20 a.m.	BCC - Commissioners' Administrative Public Meeting
1:00 p.m. - 3:00 p.m.	BCC - Community and Planning Services Update
3:00 p.m. - 4:00 p.m.	NR - Technical Advisory Group
3:15 p.m. - 3:45 p.m.	DS - Building Permit Data Overview

Items for Signature

Resolution 2017-214 – JC, DS signed. Dated April 27, 2017 approving the addition of property into the Florence Rural Fire District. BCC approved at April 27, 2017 public meeting.

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
August 16, 2017 Start 10:05 a.m. - End 10:20 a.m.**

ATTENDANCE Present: Nicole Rowley, David Strohmaier, Andrew Czorny, Chris Lounsbury, Anne Hughes, Katie Kietz, David Wall

Other Attendees: Jan Thomas, Robin Moore

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board sign employment agreement for Danielle Chapin, PA-C with Partnership Health Center-Missoula County with compensation for the performance of 30 hours per work week with an annualized salary set at \$76,518.00 for the term of July 1, 2017 to June 30, 2018.

Presenter: Jan Thomas
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources.
Original to Lindsey Cromwell, Partnership Health Center (PHC).

2. Request board sign Addendum #2 to Contract CMV00543 with Partnership Health Center-Missoula County and the University of Montana which confirms the commitment to continue this contract for another year with an estimated annual usage of \$4,500.00.

Presenter: Jan Thomas
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info: Term: July 1, 2017 to June 30, 2018

Original to Lindsey Cromwell, PHC.

3. Request board sign Steri-Safe/Stericycle Service Agreement Amendment with an increased monthly payment of \$873.42 to cover the overage bins of biohazardous waste/sharps.

Presenter: Jan Thomas
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Lindsey Cromwell, PHC.

4. Request board sign employment agreement for Winslow Lewis, PA-C with Partnership Health Center-Missoula County for the term of July 1, 2017 to June 30, 2018 with an annualized salary set at \$106,800.00 for 1.0 FTE (40 hours per week).

Presenter: Jan Thomas
Moved: Nicole Rowley

Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources.
Original to Lindsey Cromwell, PHC.

5. Request board sign employment agreement for Ryan Boswell, D.D.S. with Partnership Health Center-Missoula County for the term of July 1, 2017 to June 30, 2018 with an annualized salary set at \$148,720.00 for 1.0 FTE (40 hours per week).

Presenter: Jan Thomas
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources.
Original to Lindsey Cromwell, PHC.

6. Request board sign employment agreement for Katherine Krebsbach, DO, Assistant Medical Director with Partnership Health Center-Missoula County for the term of July 1, 2017 to June 30, 2018 with an annualized salary set at \$182,956.80 for 1.0 FTE (40 hours per week).

Presenter: Jan Thomas
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources.
Original to Lindsey Cromwell, PHC.

7. Request board sign employment agreement for Jacqueline Fee, APRN, NP, with Partnership Health Center-Missoula County as a 1.0 FTE (40 hours per week) Employee with an annualized salary set at \$100,224.00 for the term of July 1, 2017 to June 30, 2018.

Presenter: Jan Thomas
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources.
Original to Lindsey Cromwell, PHC.

III. CORRESPONDENCE None

IV. DISCUSSION ITEMS

1. Fire season discussion as needed

V. UPCOMING EVENTS AND INVITATIONS None

VI. OTHER COMMENTS/INSTRUCTIONS None

Community and Planning Services Update:

Agenda:

1. Public Comment
2. Communications
3. General Updates
 - a. 1:00 - Primrose Floodplain Violation - Todd Kleitz
 - b. 1:15 - AKB Commercial Subdivision - Casey Drayton
 - c. 1:25 - Doney Family Transfer Recording Criteria Exception - Jamie Erbacher
 - d. 1:30 - Matching Grant Balance to Canyon View Park Playground - John Stegmaier
 - e. 1:40 - State CDBG Planning Grant Application for the YWCA Family Shelter - Sindie Kennedy
 - f. 1:50 - Glacier Loon Fuels Reduction and Forest Health Project - Andrew Hagemeyer
 - g. 2:00 - Letter of Support for Lolo National Forest LWCF Proposal - Pat O'Herren
4. Director's Update Patrick O'Herren

Thursday, August 17, 2017

BCC met in regular session; all three present.

Calendar

8:00 a.m. - 9:00 a.m.	BCC - Erica Grinde Briefing
10:02 a.m. - 10:51 a.m.	BCC - Commissioners' Administrative Public Meeting
11:00 a.m. - 12:00 p.m.	BCC - Budget Review
12:15 p.m. - 3:00 p.m.	JC - Health Boards
1:30 p.m. - 3:30 p.m.	DS - Parks and Trails Advisory Board
7:00 p.m. - 9:00 p.m.	DS - Lolo Peak Fire Update

Items for Signature

Records Disposal/Transfer Authorization – JC signed. From Missoula County Nursing. Disposal Number 2016-11: 1) Access Links (Adams – Zulger) (1/1994-12/1994); 2) Health Department- Field (Admans – Zemliska)(1/2006-12/2006).

Records Disposal/Transfer Authorization – JC signed. From Missoula County Nursing. Disposal Number 2017-28: Presumptive & Eligibility (1/2008-2/2009).

Records Disposal/Transfer Authorization – JC signed. From Missoula County Health. Disposal Number 2017-25: 1) Contract/Grant Billing Files (7/2007-6/2008); 2) Expenditure Files (7/2008-6/2009).

Replacement Warrant – JC signed. Jessica B Wilsey, Frenchtown, Montana. Missoula County Public Schools Warrant 28247827, issued June 30, 2017 on Missoula County payroll fund. Amount \$645.68 for wages. Warrant not received in mail.

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
August 17, 2017 Start 10:02 a.m. - End 10:51 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, David Strohmaier, Andrew Czorny, Chris Lounsbury, Anne Hughes, Annie Cathey, Katie Klietz

Other Attendees: Erik Dickson, Jan Thomas, Karen Hughes, Sindie Kennedy

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

- 1. Request board approve professional services agreement amendment with Missoula Emergency Services, Inc. (MESI) to provide ground ambulance services in Missoula County for a period ending September 1, 2022.**

Presenter: Chris Lounsbury
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: No fiscal impact. Term: Aug. 1, 2017 to Sept. 1, 2022.
Filed with Clerk and Recorder/Treasurer's Office. Original to Chris Lounsbury, Commissioners' Office.

2. Request board approve collective bargaining agreement between the County of Missoula and the American Federation of State, County, and Municipal Employees Detention Support Unit.
Postponed

3. Request board approve professional services agreement with Tetra Tech for the design of road repairs for Six Mile Road and Butler Creek Road for \$39,036.10 out of \$125,000 budgeted for these repairs.

Presenter: Erik Dickson
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Erik Dickson, Public Works.

4. Request board approve memorandum of understanding between Missoula County and AARP for the AARP Community Challenge Grant for East Missoula for grant award of \$9,131 to be offset by the same in expenses.

Presenter: Karen Hughes
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: Funding for pop-up park/exhibit area in East Missoula to demonstrate roadway alternatives.

Original to Karen Hughes, Community and Planning Services (CAPS) - Regulations.

5. Request board approve chair to sign a grant agreement between the U.S. Department of Housing and Urban Development and Missoula County for the YWCA Ada's Place Rapid Re-housing 2 Renewal Award (\$130,230). Revenue to support Grants' staff member salaries: \$5,919.

Presenter: Sindie Kennedy
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: Term: Sept. 1, 2017 to Aug. 31, 2018

Filed with Clerk and Recorder/Treasurer's Office. Original to Sindie Kennedy, CAPS - Grants.

6. Request board approve chair to sign a grant agreement between the U.S. Department of Housing and Urban Development and Missoula County for the YWCA Ada's Place Rapid Re-housing Renewal Award (\$171,385). Revenue to support salary to administer the grant: \$6,914.

Presenter: Sindie Kennedy
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info: Term: Nov. 1, 2017 to Oct. 31, 2018
Filed with Clerk and Recorder/Treasurer's Office. Original to Sindie Kennedy, CAPS - Grants.

7. Request board approve budget transfer to move personnel budget in the amount of \$66,975 over 3 object codes from 9-1-1 General Fund to 9-1-1 Quarter fund.

Presenter: Chris Lounsbury
Christi Page
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:
Original to Christi Page, Financial Services.

8. Request board approve repayment agreement for Elizabeth Rolle with Partnership Health Center-Missoula County for the total repayment amount of \$341.49.

Presenter: Chris Lounsbury
Jan Thomas
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info: Payment for hours worked in excess of employment agreement and misreported.
Original to Patricia Baumgart, Human Resources. Original to Lindsey Cromwell, Partnership Health Center (PHC).

9. Request board approve repayment agreement for Kevin Chin, DO with Partnership Health Center-Missoula County for the total repayment amount of \$9,200.98.

Presenter: Chris Lounsbury
Jan Thomas
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info: Payment for hours worked in excess of employment agreement and misreported.
Original to Patricia Baumgart, Human Resources. Original to Lindsey Cromwell, PHC.

10. Request board approve repayment agreement for Susan Taylor with Partnership Health Center-Missoula County for the total repayment amount of \$7.39.

Presenter: Chris Lounsbury
Jan Thomas
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info: Payment for hours worked in excess of employment agreement and misreported.
Original to Patricia Baumgart, Human Resources. Original to Lindsey Cromwell, PHC.

11. Request board approve repayment agreement for Todd Fife, MD with Partnership Health Center-Missoula County for the total repayment amount of \$10,848.28.

Presenter: Chris Lounsbury
Jan Thomas
Moved: David Strohmaier
Second: Nicole Rowley

Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: Payment for hours worked in excess of employment agreement and misreported.
Original to Patricia Baumgart, Human Resources. Original to Lindsey Cromwell, PHC.

12. Request board approve repayment agreement for Roger Pafford, MD, with Partnership Health Center-Missoula County for the total repayment amount of \$24,485.58.

Presenter: Chris Lounsbury
Jan Thomas
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: Payment for hours worked in excess of employment agreement and misreported.
Original to Patricia Baumgart, Human Resources. Original to Lindsey Cromwell, PHC.

III. CORRESPONDENCE

1. Lolo National Forest Land and Water Conservation Fund Proposal. Letter 2017-248 – BCC Signed.
Dated August 17, 2017 supporting application for funding to acquire property from The Nature Conservancy in the upper reaches of Gold Creek, Bokes Creek and west of Placid Lake. To Timothy Garcia, Lolo National Forest.

IV. DISCUSSION ITEMS

1. Fire season discussion as needed

V. UPCOMING EVENTS AND INVITATIONS None

VI. OTHER COMMENTS/INSTRUCTIONS None

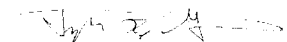
Friday, August 18, 2017


BCC did not meet in regular session. NR and DS out of office all day. NR working off site. DS attended fire meetings at fire locations.

Calendar

8:00 a.m. - 2:00 p.m.	NR - Working off site
9:00 a.m. - 10:00 a.m.	DS - Lolo Fire Update
9:30 a.m. - 2:00 p.m.	JC - Mental Health and Child Development Center Boards
11:00 a.m. - 1:00 p.m.	DS - Liberty Fire Update
3:00 p.m. - 5:00 p.m.	BCC - Chief Bill Colwell Retirement

Journal Approval

DocuSigned by:

604CE6776D88405
Tyler Gernant
Clerk & Recorder

DocuSigned by:

C78299876BC14F6...
Jean Curtiss, Chair
BCC

Saturday, August 19, 2017

BCC did not meet in regular session. DS attended fire meeting.

Calendar

9:00 a.m. - 12:00 p.m. DS - Rice Ridge Fire Update

Monday, August 21, 2017

BCC did not meet in regular session. JC and CR and DS out of office all day. JC attending State Parks Foundation Retreat in Billings, MT.

Calendar

8:00 a.m. - 5:00 p.m. JC - State Parks Foundation Retreat

Tuesday, August 22, 2017

BCC did not meet in regular session. JC and DS out of office all day. JC attending State Parks Foundation Retreat in Billings, MT.

Calendar

8:00 a.m. - 5:00 p.m. JC - State Parks Foundation Retreat

Items for Signature

County Payroll Transmittal Sheet – JC, NR signed. Pay period: 17/CY2017- Pay Date August 18, 2017. Total payroll \$1,795,489.57. To David Wall, County Auditor's Office.

Administrative Meeting

The BCC administrative public meeting for August 22, 2017 was canceled.

Wednesday, August 23, 2017

JC and NR met in regular session; quorum present. DS out of office all day.

Calendar

10:00 a.m. - 10:49 a.m. BCC - Commissioners' Administrative Public Meeting
11:00 a.m. - 12:00 p.m. BCC - Health Department Update
1:30 p.m. - 2:30 p.m. BCC - Aaron Murphy
2:30 p.m. - 4:00 p.m. BCC - Willowbrook Discussion

Items for Signature

Records Disposal/Transfer Authorization – JC signed. From Missoula County District Court. Disposal Number 2017-22: 1) Juvenile (J-2368 thru J-2381)(2/1989-4/1989); 2) Juvenile (J-2383 thru J-2396)(4/1989-5/1989).

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
August 23, 2017 Start 10:00 a.m. - End 10:49 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, Vickie Zeier, Anne Hughes, Annie Cathey, Dori Brownlow, Katie Kietz, Andrew Czorny, David Wall, John Hart

Other Attendees: Nicole Rush, Travis Ross, John Stegmaier, Jamie Erbacher, Todd Klietz, Eric Whiting, Peter Malecha, Peter Friesen

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board approve recommendation from the Parks and Trails Advisory Board to allocate the remaining balance of the 2017 Matching Grant Program (\$11,305) for capital improvements at Canyon View Park in East Missoula.

Presenter: John Stegmaier
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Original to John Stegmaier, Community and Planning Services (CAPS)- Parks, Trails & Open Lands.

2. Request board approve contract amendment between Soil and Water Conservation Districts of Montana and Missoula Valley Water Quality District to increase funding by \$1,000 to develop a Watershed Restoration Plan for Miller Creek.

Presenter: Travis Ross
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Original to Shannon Edney, Missoula City-County Health Department.

3. Missoula County Community and Planning Services (CAPS) recommends the Board of County Commissioners request the County Attorney's Office pursue legal action against Jeffrey Gordon and Michael Gordon, for an ongoing floodplain violation at 5450 Primrose Lane.

Presenter: Jamie Erbacher
John Hart
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Original to Jamie Erbacher, CAPS - Planning.

4. Request board approve resolution and authorize chair to sign application for Big Sky Economic Development Trust Fund category I job creation grant for Elite One Source Nutritional Services, Inc.

Presenter: Nicole Rush
Peter Malecha
Eric Whiting
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Resolution 2017-218. Filed with Clerk and Recorder/Treasurer's Office. Original to Nicole Rush, Bitterroot Economic Development District (BREDD).

5. Request board approve and two commissioners sign request for payment on Advanced Technology Group BSTF job creation grant, contract #1-16-18. ATG has created more than 30 new jobs.

Presenter: Nicole Rush
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Original to Nicole Rush, BREDD.

6. Request board approve a letter withdrawing Big Sky Economic Development Trust Fund category I job creation application on behalf of Project Spokane, LLC.

Presenter: Nicole Rush
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Letter 2017-249. Dated August 17, 2017 withdrawing application. To Annmarie Robinson, Montana Department of Commerce. Original to Nicole Rush, BREDD.

7. Request board approve letter to Montana Department of Commerce requesting extension of OnXmaps, Inc. BSTF contract #1-17-06 until November 16, 2018.

Presenter: Nicole Rush
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Letter 2017-250. Dated August 23, 2017 requesting extension of contract. To Annmarie Robinson, Montana Department of Commerce. Original to Nicole Rush, BREDD.

III. CORRESPONDENCE None

IV. DISCUSSION ITEMS

1. Discuss applying for a State CDBG Facilities Planning Grant for the YWCA Family and Domestic Violence Shelter Project. Postponed
2. Fire Season Discussion as needed
3. Upcoming board meetings and review of meetings

V. UPCOMING EVENTS AND INVITATIONS

1. Walk to Fight Suicide - Missoula out of the Darkness Community Walk: Saturday September 9th at 12:00 p.m. McCormick Park

VI. OTHER COMMENTS/INSTRUCTIONS None

Thursday, August 24, 2017

JC and NR met in regular session; quorum present. DS out of office all day.

Calendar

9:00 a.m. - 10:00 a.m. BCC - Public Works
10:00 a.m. - 10:32 a.m. BCC - Commissioners' Administrative Public Meeting
2:00 p.m. - 2:33 p.m. BCC - Commissioners' Public Meeting

4:00 p.m. - 5:00 p.m. JC Let's Move! Missoula Steering Committee meeting

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
August 24, 2017 Start 10:02 a.m. - End 10:32 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, Vickie Zeier, Anne Hughes, Patty Baumgart, Dori Brownlow, Annie Cathey, Katie Klietz, David Wall, Laurie Francis, Greg Robertson

Other Attendees: Nicole Rush

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board consider acceptance of a public road easement and public trail easement adjacent to Tremper Drive and Zaugg Drive in Bonner/Milltown area.

Presenter: Greg Robertson
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer. Original to Greg Robertson, Public Works Department.

2. Request board approve employment agreement for Moses Lemeza, Pharm D, with Partnership Health Center-Missoula County for the term of July 1, 2017 to June 30, 2018 with an annualized salary set at \$115,606.40.

Presenter: Laurie Francis
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources. Original to Lindsey Cromwell, Partnership Health Center (PHC).

3. Request board approve repayment agreement for Danielle Chapin, PA, with Partnership Health Center-Missoula County for the total repayment amount of \$3,138.92.

Presenter: Laurie Francis
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info: Payment for hours worked in excess of employment agreement and misreported.

Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources. Original to Lindsey Cromwell, PHC.

4. Request board approve collective bargaining agreement between the County of Missoula and the American Federation of State, County, and Municipal Employees Detention Support Unit.

Presenter: Patricia Baumgart
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info: Term: July 1, 2017 to June 30, 2019
Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources.

5. Request board approve and sign letter requesting expansion of Advanced Technology Group contract #1-16-18 to include additional 11 jobs created.

Presenter: Nicole Rush
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Letter 2017-251. Dated August 24, 2107 requesting expansion of contract. To Big Sky Trust Fund Grant Review Committee. Original to Nicole Rush to Nicole Rush, Bitterroot Economic Development District (BREDD).

6. Request board approve agreement between Western Montana Mental Health Center and Missoula County for secured crisis stabilization services not to exceed \$536.69 per day per bed for individuals admitted for secure crisis stabilization.

Presenter: Nicole Rush
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Adopted Motion: Request board approve agreement between Western Montana Mental Health Center and Missoula County as payor of last resort for secured crisis stabilization services not to exceed \$536.69 per day per bed for individuals admitted for secure crisis stabilization. The motion is contingent on receiving proof of insurance from Western Montana Mental Health Center.
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Vickie Zeier, Commissioners' Office.

7. Request board approve employment contract for Anne Hughes, Communication & Projects Director for the time period August 2017 through August 2020 hourly salary as of the date of the contract is \$51.74.

Presenter: Vickie Zeier
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources.

III. CORRESPONDENCE None

IV. DISCUSSION ITEMS

1. Fire Season Discussion as needed

V. UPCOMING EVENTS AND INVITATIONS None

VI. OTHER COMMENTS/INSTRUCTIONS None

Public Meeting

Meeting minutes linked to the audio recording of public meetings are available online on the Missoula County Commissioners' Meeting Minutes & Agenda portal. The portal may be found at the following web address: <https://www.missoulacounty.us/government/administration/commissioners-office/commissioners-meeting-agenda-portal>.

MISSOULA BOARD OF COUNTY COMMISSIONERS
PUBLIC MEETING MINUTES
CONFERENCE ROOM 151 – COURTHOUSE ANNEX
THURSDAY, AUGUST 24, 2017 - 2:00 PM

1. CALL TO ORDER

Commissioners Present:

Chair Curtiss

Commissioner Rowley

Staff Present:

John Hart, Civil Deputy Attorney, County Attorney's Office

Jamie Erbacher, Planner, Community and Planning Services

Casey Drayton, Planner, Community and Planning Services

Tim Worley, Planner, Community and Planning Services

Lisa Moisey, Parks and Trails Program Manager, Community and Planning Services

Deb Bell, Building and Development Manager, Public Works

Katie Kliez, Communications Coordinator, Communications and Projects

Sarah Bell, Administrative Assistant, Commissioners' Office

2. PLEDGE OF ALLEGIANCE

3. PUBLIC ANNOUNCEMENTS

Commissioner Curtiss – Are there any public announcements? I have one, the final budget hearing, for the County's budget will be a week from today, August 31, 2017 at 2 p.m. in this room, if you are interested in seeing what the final budget looks like, or making comment on it. There will be something linked to the web so you can see it before that meeting. Are there any public comments on items not on the agenda?

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None.

5. CURRENT CLAIMS LIST

Claims received as of August 7, 2017 to August 18, 2017 by the Commissioners' Office total \$4,196,186.60.

Commissioner Curtiss – We have several hearings today, if there's no objection, I will move item C. to the top because they would like to request that actually the action on that be postponed, so, I will let Casey come forward first.

6. HEARINGS

c. AKB Subdivision

Casey Drayton, Planner, Community and Planning Services – Thank you, Jean. The item C. on the agenda of public hearings was the AKB commercial subdivision, a five lot minor subdivision. In working with the developer's representative, we are asking that this hearing be continued to a later date, that date to be Sept. 28, 2017. This was in light of some recent conversation between the developer and adjacent property owners regarding access. Jeff Smith, with WGM, is here as the representative if there's any additional items in his statement to confirm that this is acceptable to the developer.

Commissioner Curtiss – Okay. Thank you, Casey.

Jeff Smith, representing AKB, WGM Group – Just to confirm we are requesting that the hearing be continued to Sept. 28 to allow us to coordinate with the adjacent landowners.

Commissioner Curtiss – All right, thank you, Mr. Smith. Is there anyone here that wanted to make comment that won't be able to come on Sept. 28? Okay, do you think that I should open it and then recess it?

John Hart – I am not sure.

Commissioner Curtiss – Okay, it probably doesn't matter too much. All right, seeing no one that wants to make comment today, we will just wait until Sept. 28 to open the hearing and take public comment. Thank you. Okay, our next item is the Doney Family Transfer, this is a recording request, it's something that I don't know that we have done before, but we will let Jamie give us the background.

b. Doney Family Transfer Recording Criteria Exception

Jamie Erbacher, Planner, Community and Planning Services – So, this is a request to the recording criteria exception. So, this is from Jessica Scott, who received the parcel, which is located at 3200 Mountain [Home] Lane, which is on the Flathead Indian Reservation. Jessica received this property on Dec. 14, 2016 from her father Kerry Doney through a family transfer, and now wishes to add her husband, Jody D. Scott, to the deed of the property so they can refinance it. As I mentioned, it is located in Arlee on the Flathead Indian Reservation. The certificate of survey [COS] has been filed and this lot is now known as parcel two of COS 6576 and the remaining 74 plus acres is still owned by Jessica's father Kerry. The existing structures on this property include a single-family home, built in 1945, a garage, built in 1965, and a greenery building built in 1950. Part of the subdivision exemption requirements for family transfers, starting in Nov. 2016, is that the recipients are required to retain ownership of the parcel for at least two years from the date that the parcel was created and that is recorded in the deed that's recorded with the Clerk and Recorder's Office. So, there are exceptions to this requirement and they are only permitted if the governing body approves them, for instances such as where the applicant is able to document financial hardship, divorce, the need to add owners to the deed, or bankruptcy. So, in this case, we have received a letter from Capital Family Mortgage requesting the deed to be completed by First American Title to add Jody D. Scott. He does make the majority of the income for the family and so that is why the request is coming forward. We are recommending approval, subject to the condition that the two-year timeframe restriction placed on the original deed is maintained on the new deed, which would then restrict the subsequent transfer until June 5, 2019.

Commissioner Curtiss – Okay, so the criteria that you talked about the exceptions, said adding someone to the deed, so I still don't understand why she couldn't do that without coming here.

Jamie Erbacher – Because it's considered a transfer of property then.

Commissioner Curtiss – Even though she's staying on the deed.

Jamie Erbacher – Yep.

Commissioner Curtiss – Okay. All right, so this is kind of a bookkeeping thing.

Jamie Erbacher – More or less, yes.

Commissioner Curtiss – So they can get a mortgage.

Jamie Erbacher – Yep. And I did talk to Jody, the husband, today and he's working up in Canada and his wife is also working, so neither one are in attendance.

Commissioner Curtiss – Okay, so I don't know if I officially opened it, so I will open the hearing and see if there's anyone that wants to give public comment. All right, seeing no one come forward, I will close the hearing.

Commissioner Rowley made the motion that the Board of County Commissioners approves the addition of Jody D. Scott, husband of Jessica Scott, to the deed of the property at 3200 Mountain Home Lane, subject to the original two-year time frame restriction placed on the deed, which restricts subsequent transfer until June 5, 2019. Commissioner Curtiss seconds.

Passed 2-0.

[Letter 2017-252: Dated Aug. 30, 2107 mailed to Jessica Scott.]

Commissioner Curtiss – So, our next hearing is the Oxbow Cattle Company Conservation Easement Project. We weren't able to make the normal joint meeting with the City on this, so we are holding our own hearing. So, I will open that and let Lisa give us an overview.

c. Oxbow Cattle Company Conservation Easement Project

Lisa Moisey, Parks and Trails Program Manager, Community and Planning Services – Good afternoon, Commissioners. Today you are holding a public hearing on the request to expend up to \$175,000 of the City's portion of the 2006 Open Space Bond towards the purchase of a conservation easement on 168 acres of the Oxbow Cattle Company property, a working farm and ranch in the Miller Creek area. Vickie Edwards from Five Valleys Land Trust has a presentation for you. After that, Elizabeth Erickson will give you the City's recommendation on this project and then I will follow up with the County's staff recommendation.

Commissioner Curtiss – Thank you, Lisa. Welcome, Vickie.

Vickie Edwards, Conservation Project Manager, Five Valleys Land Trust – Thank you, Commissioner Curtiss and thank you, Lisa and Commissioners for the opportunity to present this project to you all for your consideration. I'm fortunate to work with landowners on conservation easements and have been very fortunate to work with Bart and Wendy Morris of Oxbow Cattle Company on this project for so many reasons, including all of the great public benefits that it has to offer our community. And so, this project is approximately 168 acres, located in the Lower Miller Creek area. It is within the Missoula Planning Region. There are many conservation values associated with it. There's open space for continued agriculture production. Also, open space to protect important agricultural soils. The property, a portion of it, is also located within one of the Missoula open space cornerstones, the Bitterroot River Cornerstone. And then also, it provides fish and wildlife habitat as well. The project, we are requesting up to \$175,000 from the City Open Space Bond Program. That would be matched from dollars that we've already secured from the NRCS [Natural Resources Conservation Service] agricultural land easement program. We have secured \$165,000 from that program. And then the land owners will be contributing funds as well and so will Five Valleys Land Trust. Before I get started though, I would like to just briefly chat about Oxbow Cattle Company and Bart and Wendy Morris. They are here today and will be speaking during the public comment period. Oxbow Cattle Company is one of our local, natural, grass finish beef operations here in the Missoula valley. They supply beef to the Missoula community and beyond and you can often see their product in many of our restaurants, food trucks, at the Farmer's Market, it really is, when I think about a community ranch, this is one that definitely comes to mind. One of the other things, you know, working with Bart and Wendy, is just their very strong land ethic. The land that not only they own, but lease, they really are pretty amazing stewards of that land. Some of the other things is, just that the way that they also treat their animals, how they bring the community together on their property, learning about ag together, as a community, and having students out there. It really is an amazing place and they have been wonderful people to work with. I feel very, very fortunate and I am very happy to share this project with you all.

Moving on here, looking at the vicinity map, anything that's in tan, kind of white, that's the private lands. We've got green, Forest Service. Blue is state lands and then our grey color is Weyerhaeuser and we've got a little bit of that tan color off to the right that's nature conservancy lands. Any of the private lands that have the blue horizontal lines through them, those are private lands, where Five Valleys Land Trust holds conservation easements and there are other conservation easements within this view shed as well, including those with the grey lines through them that are held by other land trust or entities that can hold conservation easements. And as you can see from this map, this proposed conservation easement connects in with other protected lands as well. To the south we've got the Hunter's Ridge Conservation easement, that ridgeline is really important for wildlife and connecting the northern Sapphires across that ridgeline through the Bitterroot River and across Highway 93 over to the other lands to the west, northwest. Also, it connects in with the Prock-Maloney Conservation Easement as well and just provides another nice expansive piece of the conservation footprint here, within the Lower Miller Creek area.

As you can tell from this Google map, and this is an outdated Google map, is that this property is at high risk for development. You can see the march of development coming in from the community of Missoula that is making its way south towards the community of Lincoln. And Bart and Wendy recently acquired these two parcels...

Commissioner Curtiss – I think it's Lolo.

Vickie Edwards – Or, Lolo. What did I say then?

Commissioner Curtiss – Lincoln.

Vickie Edwards – Oops! Thank you, thank you for the correction, Commissioner Curtiss. I don't know why my mind went there. So, these two parcels, Bart and Wendy Morris recently acquired them. They had leased them

before that. And so I don't know if you were able to make it out to the site visit, but when I look at this property, this property is only going to get better under their ownership and under their strong land ethic and connection to the land and the community. And so, I think that there's going to be some great opportunities there. And hitting on those conservation values again, important agricultural soils, also open space for continued agriculture production, that open space within an important cornerstone and then fish and wildlife habitat. And so, this view is looking to the northwest on the property. The important agricultural soils, the property includes 92 percent important ag soils, as the identify by the NRCS. Those include locally important ag soils as well as prime if irrigated soils and Bart and Wendy are fortunate to have the most senior water rights on Miller Creek to be able to manage this land to its fullest capabilities and so that's something I think that will really benefit this property and then having those rights. There is a letter of support that we included with the Council and Commissioners information packet from CFAC [Community Food and Agriculture Coalition of Missoula County]. Annie wrote a letter of support for this project that talks about those important agricultural soils, but then also talks about Bart and Wendy's involvement in the community and the ag community especially.

Open space for continued agricultural production. And although it's not written in the easement that you have to have ag production on the land, the open space provides that opportunity for that to continue into the future. As to whether it's beef, or kale, or whatever someone else may want to grow into the future and being able to feed our communities. That other value includes the open space cornerstone that is identified within the 2006 City of Missoula Open Space Plan, and those cornerstones have been identified in the plan for high priority of conservation and land acquisition and a portion of this property falls within the Bitterroot River Cornerstone. As I'd mentioned, Miller Creek runs through this property. There's a little over a mile of Miller Creek that meanders through the property and Miller Creek is a westslope cutthroat trout stream, which is a species of concern in the state of Montana. I spoke with the fishery's biologist for this area and I was surprised to hear this, but there are, in the upper reaches Miller Creek, almost genetically pure populations of westslope cutthroat trout. And so, I think it speaks to the importance of especially this connection to the Bitterroot River here and being able to protect that riparian area. This conservation easement will have a riparian buffer zone associated with it that offers additional protection of the riparian buffer and some of the impact associated with this riparian area in the past, it has a little bit of cattle impact, but what's interesting is it's the head of 300 elk that have had a lot of impact on this riparian area as well. As well as white-tail deer and mule deer and so Bart and Wendy, I know, are very interested in being able to restore a lot of the riparian area along Miller Creek and also providing that sort of cover for those westslope cutthroat trout to improve those populations and connectivity. Here's those elk that like to come in and hatch away at those fresh cottonwoods that are trying to grow. But other species that utilize the property as well, we have red-tail hawk, we have western meadowlark, and mountain bluebird and once we see a little bit of restoration work within that riparian area I think we are going to see probably a strong increase in the diversity of alien species that use that habitat as well. Now within the township and section of this property, on the Montana Natural Heritage Program, there are 18 species of concern that have been identified within the township and section and this conservation easement will help protect those species.

The property is located just outside of the City limits although within the Missoula Planning Region and so our Missoula County Growth Policy comes into play here. One of the principles identified within that Growth Policy is that a healthy agricultural sector is essential to the well-being of our community. A few of the benefits are just food security, open space, wildlife habitat, economic activity, health promotion and quality of life. And when I think about this project and the conservation easement, and Bart and Wendy, and how they steward their land, their strong land ethic and what they want Oxbow Cattle Company to mean, not only for themselves, but for the community as well; I feel like this statement actually, you could actually have a picture of Oxbow Cattle Company right next to that principle identified in the Growth Policy. This conservation easement will help protect all of those values identified within that principle.

And so, how are we going to protect those values? Well, within the conservation easement terms, 168 acres, there will be no residential development that will be permitted on that property. Also, no subdivision, the property is within two parcels and that will actually seal those together, that they will have to be sold as one unit. Also, as I mentioned, the Natural Resource Conservation Services agricultural land easement, there are minimum deed terms associated with that program. Those minimum deed terms include things such as, no more than two percent impervious surfaces that are permitted, and that includes roads or if there's a hayshed that doesn't allow for water filtration into the soil, there's only up to two percent that's permitted on that. So, those are additional minimum deterrents that will be added to the conservation easement. Other things include, an agricultural land easement plan that is a requirement that talks about current management and future management to ensure the sustainability of agricultural production on that property and that's something that NRCS has oversight on as well as Five Valleys Land Trust and the landowners and we will work closely with them on that. And then of course, as I mentioned, a riparian buffer as well. We've got a total of 50 feet across, 25 feet on each side, for riparian buffer.

They will have additional management measures associated with that to protect that habitat. And then when I talk about the NRCS as well, this project is one of the showcase projects for NRCS and I think part of the being is for their program, having those 90 percent important agricultural soils. It ranked really high at a statewide level. This project had to compete at a statewide level for those dollars. And also, because of the high risk of development associated with this property and between Missoula and Lolo, not Lincoln. And so, it ranked really high and this has been a showcase project for them and I think that it really will be a showcase project as well for the City and County Open Space Bond Program.

And so, looking at that budget total project costs are running close to \$375,000. As I mentioned, we have that \$165,000 coming in from the NRCS. We are requesting up to \$175,000 from the Open Space Bond Program. The landowners have a contribution and so does Five Valleys Land Trust. And so with that, we hope that you will join us in protecting this special place in the Lower Miller Creek Area. Thank you so much.

Commissioner Curtiss – Thanks, Vickie. And, Elizabeth, you were going to go next. Right?

Elizabeth Erickson, Open Space Program Manager, City of Missoula – Good afternoon, Commissioners. Thank you, Vickie, thank you, Commissioners for letting us present this project today. I will be really brief, not to repeat too much of the substantive information that Vickie's already shared. The City Council met on Monday night and voted to support this project. In doing that, they determined that this project accomplishes a number of purposes of the 2006 Open Space Bond, which include conserving a working ranch, protecting wildlife habitat, providing open space and scenic landscape, protecting water quality of river, lakes, and streams, including Miller Creek and a section of the Bitterroot River, nearby. Also, paying non-personnel related transaction and project related costs and the project is also consistent with the 2006 Open Space Plan and the City's Open Space ordinance. It received a unanimous recommendation from the City's Open Space Advisory Committee. I believe you have a copy of the letter from the committee, the letter of support. We also have a member of the City's Open Space Advisory Committee [OSAC] here to provide some public comment. And that actually happened at OSAC's July 13 meeting. And finally, if this project is approved at the current funding level, then there will be approximately \$317,000 left in the City's portion of the 2006 Open Space Bond. So, with that, I will turn it over to Lisa. Thank you.

Commissioner Curtiss – Thank you, Elizabeth.

Lisa Moisey – Okay, and just a reminder today that the City-County agreement related to the Open Space Bond states that, "The Board of County Commissioners shall approve a qualified open space project, recommended by the City Council unless the project has substantially changed in scope and no longer meets the purposes of the Open Space Bond Fund, or evidence presented raises questions about the lawfulness of the project and the board determines the project to be unlawful." And this project was qualified as eligible for Open Space Bond funds earlier this month by the Board of County Commissioners and County staff has seen no indication that anything has changed that would change that qualification. County staff recommends that the board approve this project based on the purposes that Elizabeth just outlined in her staff presentation. Thanks.

Commissioner Curtiss – Thank you, Lisa. Did you want to do the Open Space Committee next or the landowners? Whoever, I will open it up for public comment.

Regan Whitworth, Member, City Open Space Advisory Committee – The committee voted unanimously to recommend the use of bond funds for a conservation easement on the Oxford Cattle Company lands. The easement includes part of the Bitterroot Open Space Cornerstone, which is a high priority in the open space plan. It preserves agriculture, in the County; more than 90 percent of the land is important agricultural sales. It adjoins other lands with conservation easements. The land also provides habitat for a wide range for plant and animal species with a number of species of concern. You know, elk, mule deer, white-tail deer, red-tail hawks, meadowlarks, and bluebirds. And Miller Creek also has westslope cutthroat trout including some genetically pure in populations. In addition to the bond funds the easement purchase is financed by the NRCS, Five Valleys Land Trust and the owners. So, on behalf of the Open Space Advisory Committee, I urge you two to approve the use of bond funds for this conservation easement. Thank you.

Commissioner Curtiss – Thank you, very much. Other comments?

Wendy and Bart Morris, owners, Oxbow Cattle Company – Hi, Commissioners. Thank you so much for considering this project. And just to give you some background, the land that we're talking about, we recently

purchased. The way that came about is that my husband and I both grew up with agricultural backgrounds. I [Wendy] grew up on a ranch and Bart grew up in a ranching community and we've had the opportunity to start this business four years ago. And when we started that business we were utilizing some of this land as a lease and the owners of the land were going to sell the land and we either were going to lease from somebody else that bought it, which we didn't know if that would happen, or we could secure our ranching operation by purchasing it. So, we chose to move forward with purchasing this land and you know, part of the reason why this is important to us, as far as economic viability is we recently had a conference with the Western Landowner Alliance at our property and learned about values of agricultural lands throughout the state of Montana. And this land, where it's located, makes it very expensive per acre compared to other agricultural lands, but we live in Missoula and we love Missoula and this is where we want to be and where we want to ranch. So, our operation consists of, so this funding, the open space funding, as well as the ALE [Agricultural Land Easement] funding will help us be able to make this an economically viable operation for a long period of time. The other reason this is important to us is that it creates an opportunity for not only us to have a viable agricultural production, but everyone in the future. It will, in perpetuity, have a place for someone to do agriculture local to our community. What we produce is grass-finished beef and we pride ourselves in selling that locally here in the community. We sell it at the Good Food Store, at the Farmer's Market, at some of our local restaurants and that has been a huge bonus to us because we are local, but the community has supported us and just embraced this healthy, local opportunity for food. We have seen the sprint; we call it a sprint of development, heading right towards this land. And in some of the pictures there, you could see the development and there's one nice open hillside just north of our property and that is slated for 700 family unit homes, so it really is going to come right up to us. So, we really would like to halt that development at our property and halt it in perpetuity. You know, as Vickie mentioned, the reasons that it's important for us to save this land is you know, it has agricultural values as well as wildlife values and open space. And so, the value to the public, and I think that is very important because these are public dollars that are going towards this easement, is that, you know, it'll have a place where we can bring people out and teach them about agriculture, where they can watch agriculture be made and then eat the food that is produced there locally. So, we find that as an excellent reason for this easement. So, in conclusion, we just appreciate this opportunity and we really hope to be the stewards of the land that everyone feels like we are. That's our goal, to protect this land, make it better and make it be better in perpetuity for whoever comes after us because it really is not about us, it's about after us.

Commissioner Curtiss – Thank you. All right, is there any other comment from the public? So I don't remember. Did you get to go out?

Commissioner Rowley – I didn't.

Commissioner Curtiss – You were busy, yeah. So, you guys don't know this, but I grew up with red cows so this is really a ...I love cows. So, I really appreciate all of the work that Five Valleys has done to get us this far and of course all of our folks that work in the open lands program on the City and County side, but it's always the landowners and the care that you take of the land. It was great to go up there. As we toured the land, of course there were Bitterroots popping up all over place, I'm too lazy to climb up there and look at them, so it was nice that I got to see them. So, thank you for being stewards of the land and wanting to protect it to go forward and for growing great, healthy food for us to eat. So, if there's no other public comment, I will close the public hearing.

Commissioner Rowley – I just had a quick question about how come the criteria managing for growth wasn't included as a criteria that was met by this one? Just because everybody talks about that and this seems like a parcel, that has obvious development pressure and that wasn't included. I guess maybe it hit so many of the other ones, but didn't know if there was a reason for the exclusion?

Elizabeth Erickson – There was not a particular reason. We certainly talked about how this project does help manage that balance between conservation and development. So, it certainly could be.

Commissioner Rowley – Thanks.

Commissioner Curtiss – All right, anything else?

Commissioner Rowley – I don't think so. And thank you so much for what you guys do. This is amazing property so it's fantastic and thank you so much for being willing to work with the community to provide the community with this service and keep it there for forever for everybody.

Commissioner Rowley made the motion that the Board of County Commissioners approve the expenditure of up to \$175,000 of the City's portion of the Open Space Bond funds via resolution for the cost to purchase the 168 acre Oxbow Cattle Company Conservation Easement and cover the transaction and project-related costs, based on findings that the City approved the expenditure, the project meets the purposes of the Open Space Bond, and the project has not been determined unlawful. Commissioner Curtiss seconds.

Passed 2-0.

[Resolution 2017-221: Approval of expenditure of Open Space Bond funds for Oxbow Cattle Company Conservation Easement.]

Commissioner Curtiss – I'm glad it's close to Lolo, not Lincoln. All right, is there any other business to come before the Commission?

7. OTHER BUSINESS

Commissioner Curtiss – Seeing none, we will be in recess.

8. RECESS

Commissioner Curtiss called the meeting to recess at 2:33 p.m.

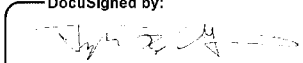
FRIDAY, AUGUST 25, 2017

BCC did not meet in regular session. JC and DS out of office all day.

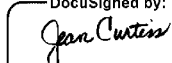
Calendar

11:00 a.m. - 12:00 p.m. NR - Katie Klietz

Journal Approval

DocuSigned by:

604CE6778D68405

Tyler Gernant
Clerk & Recorder

DocuSigned by:

C78299876BC14E6

Jean Curtiss, Chair
BCC

Sunday, August 27, 2017

BCC did not meet in regular session. DS attended fire meeting.

Calendar

6:00 p.m. - 8:00 p.m. DS-Lolo Peak Fire Public Meeting

Monday, August 28, 2017

BCC met in regular session; all three present.

Calendar

8:00 a.m. - 5:00 p.m. BCC-Mediation
8:00 a.m. - 4:30 p.m. NR-Missoula Aging Services Governing Board Retreat
9:30 a.m. - 11:30 a.m. BCC - Community and Planning Services Update

Tuesday, August 29, 2017

JC and NR met in regular session; quorum present. DS out of office all day to attend 2017 Montana Highway-Rail Conference.

Calendar

8:00 a.m. - 5:00 p.m. DS - 2017 Montana Highway-Rail Conference
9:00 a.m. - 2:30 p.m. JC, NR - Collaborative Care Summit
6:00 p.m. - 8:00 p.m. DS - Rice Ridge Fire Update

Items for Signature

Replacement Warrant – JC signed. Sara Kawk/Design Missoula LLC, Missoula Montana Missoula County Weed District Warrant 167456, issued April 24, 2017 on Missoula County Weed District Fund. Amount \$925.00 for overpayment of property taxes. Warrant not received in mail.

Replacement Warrant – JC signed. Brandon T Honzel, Missoula, Montana. Missoula County Public Schools Warrant 28247943, issued July 28, 2017 on Missoula County Payroll Fund. Amount \$243.03 for wages. Warrant not received in mail.

Administrative Meeting

The BCC administrative public meeting for August 29, 2017 was canceled.

Wednesday, August 30, 2017

BCC met in regular session; all three present.

Calendar

8:00 a.m.- 9:00 a.m. DS - John Hart
10:04 a.m. - 11:08 a.m. BCC - Commissioners' Administrative Public Meeting
11:00 a.m. - 12:00 p.m. BCC - Mediation Litigation Discussion
1:00 p.m. - 3:30 p.m. BCC - Rocky Mountain Research Station Fire Lab Tour
4:00 p.m. - 7:00 p.m. BCC - Riverside Reception of Community Leaders

Items for Signature

Records Disposal/Transfer Authorization – JC signed. From Treasurer's Office. Disposal Number 2017-32: Monthly Report (7/1968-12/1970).

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
August 30, 2017 Start 10:04 a.m. - End 11:08 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, David Strohmaier, Vickie Zeier, Andrew Czorny, Chris Lounsbury, Anne Hughes, Patty Baumgart, Annie Cathey, Katie Klietz, Pat O'Herren, Dori Brownlow

Other Attendees: Peter Nielson

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board approve chair to sign second amendment to the Missoula County Detention Facility's Medical Services Contract between the County of Missoula, Montana and Correctional Health Partners, LLC for \$882,426. Postponed

2. Request board approve collective bargaining agreement between Missoula County and The American Federation of State, County, and Municipal Employees 9-1-1 Unit.

Presenter: Patricia Baumgart
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info: Term: July 1, 2017 to June 30, 2019

Filed with Clerk and Recorder/Treasurer's Office. Original to Patricia Baumgart, Human Resources.

3. Request board approve budget transfer to move \$11,305.00 from the Parks Matching Grant line to the Canyon View Park Playground Safety line.

Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Original to Teresa Graham, Financial Services. Copy to John Stegmaier, Community and Planning Services - Parks, Trails & Open Lands.

III. CORRESPONDENCE None

IV. DISCUSSION ITEMS

1. Discuss correspondence for federal funding.
2. Fire Season Discussion as needed
3. Upcoming board meeting and review of meetings

V. UPCOMING EVENTS AND INVITATIONS None

VI. OTHER COMMENTS/INSTRUCTIONS None

Thursday, August 31, 2017

BCC met in regular session; all three present.

Calendar

8:30 a.m. - 10:00 a.m.	BCC - Budget Review
10:02 a.m. - 10:46 a.m.	BCC - Commissioners' Administrative Public Meeting
11:00 a.m. - 11:30 a.m.	DS - Vernon Erickson
12:00 p.m. - 1:00 p.m.	DS - Fred Stewart
2:00 p.m. - 2:27 p.m.	BCC - Final Budget Hearing

Items for Signature

Records Disposal/Transfer Authorization – JC signed. From Missoula County Risk & Benefits. Disposal Number 2017-24: 1) Adjustment (7/2008-6/2009); 2) Claims Batch Medical, Dental & Vision (7/2008-6/2009); 3) Cobra (A thru Z) (7/2006-6/2007); 4) Flex Claims (A thru Z)(7/2006-6/2007); 5) Enrollment & Reports (7/2006-6/2007); 6) Flex Payroll Deduction PP (7/2006-6/2007); 7) Outside Agency Billing, Deposits & Transfers (7/2014-6/2015).

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
August 31, 2017 Start 10:02 a.m. - End 10:46 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, David Strohmaier, Vickie Zeier, Chris Lounsbury, Anne Hughes, Annie Cathey, Rebecca Connors, David Wall
Other Attendees: Tom Aldrich, Emily Bentley, Monte Harris, Bradley Seaman, Jeff Badenoch, Martin Kidston, Peter Friesen

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board adopt proposed changes to the Election Advisory Committee bylaws.

Presenter: Jeff Badenoch
Rebecca Connors
Bradley Seaman
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Rebecca Connors, Elections Office.

III. CORRESPONDENCE None

IV. DISCUSSION ITEMS

1. Wrap up discussing the Fair and reviewing attendance/revenues.
2. Fire update as needed

V. UPCOMING EVENTS AND INVITATIONS None

VI. OTHER COMMENTS/INSTRUCTIONS None

Public Meeting

Meeting minutes linked to the audio recording of public meetings are available online on the Missoula County Commissioners' Meeting Minutes & Agenda portal. The portal may be found at the following web address: <https://www.missoulacounty.us/government/administration/commissioners-office/commissioners-meeting-agenda-portal>.

MISSOULA BOARD OF COUNTY COMMISSIONERS
PUBLIC MEETING MINUTES
CONFERENCE ROOM 151 – COURTHOUSE ANNEX
THURSDAY, AUGUST 31, 2017 - 2:00 PM

1. CALL TO ORDER

Commissioners Present:

Chair Curtiss
Commissioner Rowley
Commissioner Strohmaier

Staff Present:

Vickie Zeier, Chief Administrative Officer
Andrew Czorny, Chief Financial Officer, Financial Services
Anne Hughes, Director, Communications and Projects
Katie Kliez, Communications Coordinator, Communications and Projects
Amanda Henthorne, Management Analyst, Communications and Projects
David Wall, Auditor
Erica Grinde, Risk Manager, Risk and Benefits
Vickie Dundas, Nursing Supervisor, City-County Health Department

2. PLEDGE OF ALLEGIANCE

3. PUBLIC ANNOUNCEMENTS

None.

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None.

5. CURRENT CLAIMS LIST

Claims received as of August 21, 2017 to August 29, 2017 by the Commissioners' Office total \$943,029.22

Commissioner Curtiss – Today we have a hearing, it's our final budget hearing, so I will open the hearing and we will ask Andrew to give us our report.

6. HEARINGS

a. Final Budget Hearing

Andrew Czrony, Chief Financial Officer – Good afternoon, Commissioners. I don't know about you, but it feels I've been working on this budget for about ten years, so here we are, finally. Changes from the preliminary budget to the final budget are based on certified taxable values that we received from the Department of Revenue. If you have any questions or concerns with these numbers please contact me directly.

The fiscal year begins July 1 and ends June 30 each year. The budget team prepares for the upcoming fiscal year by beginning with a mid-year budget review. It's where we compare each department's actual versus projected expenditures, for the current fiscal year, to ensure sound financial management of each department fund. The mid-year budget review also gives the Commissioners and the budget team an opportunity to provide some fairly accurate year end forecasts. Commissioners consider the budget in its entirety after the budget team develops and refines department-specific budgets and outlines mandatory expenditures. I develop some parameters, which I then bring to the Commissioners for approval. The revenue parameters include an estimated growth or stagnation in tax related revenues; estimated changes in the entitlement share from the State of Montana, this was the legislative year that they decreased it for the next two years, or decreased the increase; and legislative Department of Revenue changes. Departments that received non-tax revenue must absorb any reduction in that revenue. As a rule, parameters maintain that operational expenditures remain at the prior year's level. Proposed operational increases must be submitted through an enhancement request. All capital requests are submitted as an enhancement request. Capital requests in excess of \$25,000 are considered part of the Capital Improvement Program (CIP).

Each county fund must maintain a cash reserve, established by the county, that's in addition to maintaining a structurally balanced budget. The general fund has the highest cash reserve requirement at 12 percent; public safety-the sheriff is at eight percent; the special revenue funds at five percent; and the community-based or grant programs at three percent.

We try to maintain the structural integrity of the County by using one-time money for one-time expenses. That is grants, capital equipment, software acquisition, licensing, contract-based assistance, etc. Ongoing revenues (tax revenue, entitlement share, things that we can count on year to year basis etc.) we use those for ongoing expenditures, personnel is a good example there. And then beyond that, your ongoing revenues have to exceed your ongoing expenses and then provide for your reserve requirement at the end of the year. So we maintain our strong AA GO rating with Standards and Poor's. Each department head presents their proposed budget to the commissioners and to the budget team. The department head presents their budget in the context of Missoula County's mission, and value statements. I provide the commissioners with a structural analysis of each department's budget.

This past year we tried to do some things that would increase the transparency of the budget process. I thought this was a really nice addition. Katie Kliez or communication specialist was tweeting out during each of the budget discussions and we had, with the commissioners and the budget team, over 31.5 hours of meetings and discussions, 38 meetings were held by department programs and partner agencies 31.25 hours. Katie, in those meetings, would tweet out the important parts of the budget. She thought the public would be interested in, to educate the public, 175 budget specific posts were shared on social media generating 64,788 impressions. So that was just fantastic, I thought.

The 2015 legislature changed the reappraisal cycle from six years to two years. We're now in the second of the two year appraisal cycles. The reason for the change, they thought it would more accurately reflect the value of your home. In the six year reappraisal cycle, when there was a downturn, you could potentially still be paying

more for your house year after year. While property values generally increased, recognize that property value and taxable value are different. And there is a tax rate that's assigned by the legislature to in fact establish the tax rate from where the mills were calculated.

In 2014, taxpayers approved and authorized the issuance of \$42 million in GO Bonds to build Fort Missoula Regional Park. Currently 13.68 mills or \$46.17 on a home with a market value of \$250,000 annually is being assessed. Also, in 2016, the voters approved a \$30 million Library Bond. I have issued \$3 million of that authorization this year, which will appear on the tax rolls, 0.98 mills this year, and that's for the design and development and construction documents that will be completed sometime in December. And the last third of the 2006 Open Space Bond authorization was issued and that was about \$3.3 and that's a \$2.53 on a market home of \$250,000.

Looking to 2019, the 1996 Jail Bond will finally be paid off. It'll reduce mills 4.46 mills and this is the last year for the mill levy for the Risk Management Fund. This was a three year judgement levy to build that fund back up after a settlement. This will reduce mills next year by about 5.65 mills. In an attempt to reflect an appropriate increase in newly-taxable properties, while maintaining a conservative approach I used the following projections. The County-wide mills are projected with a 1.8 percent increase or \$208,447. County-only mills are projected at a 1.4 percent increase or \$93,408. And that projection was based on the adjusted value that included the NorthWestern Energy adjustment at the end of the year. So, I reduced it to that level and then increased it 1.8 and 1.4 percent.

My projections were conservative. Taxable values increase by a margin higher than anticipated, which is always great, I don't want to guess high. The mills grew by 7.1 percent in the County-wides to \$219,323; it was an increase of \$14,561,653. So it was a huge increase. The important part there is the newly taxable properties. The newly taxable of that \$14 million increase represented \$3.4 million and that's the new money. That's the money that has never been on the tax rolls, it's come on for the first time, these are new tax payers, these aren't assessed against existing tax payers. The remainder of the difference between the 14 and the three is assessed valuations on homes that have increased due to the reappraisal process. The County-only mills did actually quite a bit better, given how large the mill value is. They went up only 5.9 percent, but it was a \$5,450,000 increase to a mill value of \$97,567. It included \$2,187,951 in newly-taxable properties. So, you can see just by looking at the two figures the majority of the newly-taxable properties were predominantly in the county.

Tax Increases. Property tax increases for one of four reasons. Increasing mills, controlled by a taxing jurisdiction like a local government or special district. Newly taxable properties that are added to the tax base, this is new money coming in that has never been taxed before. Voter-approved bonds and the taxable value of the property increases. The only one that is controlled by the Commissioners is the increase in mills. Katie told me this would be a great slide, it would be easier to read, but I don't believe her. This shows the mill values over the last few years and you can see the big jump from the \$204 NorthWestern Energy adjusted number last year up to the \$219,323 and a 5.9 percent increase in County-onlys. This is what we were working with before we got the taxable values. This was the mills that we thought we would have to raise. After evaluating each of the budgets and approving the enhancement requests and we ended up with a 7.01 mill levy increase prior to receiving taxable values.

Some of the requests that came in. The County Attorney's Office, is adding a new attorney dedicated to child and family safety. There's no mill levy increase for this. The General Fund was able to absorb that increase. Relationship Violence Services, funding to support education outreach through the make your move campaign. A new FTE to support temporary orders of protection of victims of violent crime. This was a 0.98 County-wide mill increase, which was offset by a 0.88 decrease in the Grants mills.

Sheriff's Retirement System, the legislature mandated that we provide an additional one percent employer contribution to ensure a structurally sound retirement plan for the police officers across the state and the participants, the sheriff's, are required to increase their contribution by 1.25 percent. This resulted in a 1.10 permissive mill levy mill increase. The permissive mills, those are mills that can be levied outside the mill cap that's established by the legislature and the MCAs [Montana Code Annotated].

The Historical Museum at Fort Missoula. We are transporting and placing the historic Civilian Conservation Corps that are known as CCC, barracks, on Fort Missoula from the DNRC [Department of Natural Resource Conservation]. We are also replacing the front stairs and deck and the main exhibit building, ensuring ADA accessibility and visitor safety. This actually ended up being a 0.1 decrease in County-wide mills because of the, excuse me, that should be a 0.1 increase in the County-wide mills and this was prior to the recertification.

Missoula County Fairgrounds, we are looking at restoring the historical and culinary and commercial buildings. That's been a long time coming, they are in rough shape. Establishing some new trails and open space on the Fairgrounds and the Missoula County Extension and Weed District Learning Center building and educational gardens will be under construction, probably, this next year. That would require three County-wide mills, which would be supplementing the mills levied in prior years for extension to support the learning center.

Fort Missoula Regional Park, we have to maintain our half of the park. The park is almost complete. We'll have half a year maintenance in the spring that will require 0.74 County-wide mills.

9-1-1 Emergency Communications, enhancements to infrastructure providing redundancy and clarity, improving communications systems between responders, the public and the 9-1-1 Center. There were no mills required; it was covered by the 9-1-1 trust.

Treasurer/Motor Vehicle Division, they wanted to do this last year, I believe they are going to be completing it this year. They are going to be installing a digital queue system, allowing the public to schedule appointments, estimate wait times, and update appointments via text messaging on their smart phones. No mills required. One-time cash is being used from last year.

The District Court, we are looking at an additional jury clerk position required to support operations and prepare for a new District Court judge approved by the legislature in 2017. We needed to increase the mills by 0.38 for the structural imbalance that created within the Clerk of Court account.

This is what happened after the taxable valuations came in. That 7.01 mill levy increase turned into a 1.03 mill levy decrease from the last year. We were able to add a couple of new items in here as well and still maintain this decrease in the mill levies. But even with the decrease in mill levies I will point out here down at the bottom, the total tax revenue for 2017 was \$42,618,239 [\$42,681,239 actual amount intended from presentation] where the 2018 year it's \$45,224,143. So even though you are seeing a mill levy decrease, taxes are increasing. These are the items that we added after the mill levy valuations came in. We've long been wanting to establish an asset replacement and refurbishment fund and this will provide for planning for the replacement and refurbishment of assets that became quite a bit evident in the building of the County courthouse how much money we were putting into it and we wanted to make sure were planning for the replacement of those items. So, we are going to be taking inventory of existing County assets and along with their useful lives and where they are in those useful lives and then calculating a replacement cost and developing a model and allocating that County-wide. We are going to start with one County-wide mill to kick off the program.

The Sheriff's Office, there was additional tax revenue allocated because he had a structural imbalance. His ongoing revenues did not cover his ongoing expenses so we increased that by 0.89 mills. And then we have a judgment levy that was entered into, we had a settlement that was entered into between the County and the owners of land in the failed 1980s Gleneagle subdivision. A judgement levy bond will be issued for five years to pay the settlement costs which are due in 90 days. The mediation took place Monday and that's actually going to be, I've been going back and forth with the bank on interest rates, but we've lowered them some, so that will actually be 1.05 mills.

The final projected 2018 budget, there's \$137,826,336 in expenses excluding any transfers out because those are generally internal. The revenue budget is \$131,143,714. The difference is a spend down in bond proceeds and other cash that has been accumulated for specific purposes. The tax, as I mentioned, increased \$2,607,904 over the fiscal year 2017 taxes. Approximately 56 percent of the increase is attributable to mill levy increases that were approved by the Commissioners. Forty-four percent was due to increase in the base salaries that are primarily driven by the bargaining units that we have contracts with.

The preliminary budget presentation projected a 7.02 mill levy increase, 0.98 mills are voter approved for the Library, 1.1 mills mandated by the legislature for the sheriff's retirement. The actual mills were much higher than projected, as I mentioned. The result was the 7.02 mill levy increase, resulted in a 1.02 mill levy decrease. Now, if you have a median home in Missoula whose taxable value remains unchanged through the reappraisal process from this year to last year, a 1.02 mill levy decrease would result in a \$3.41 decrease in County taxes. So the new budget request for FY18 is 1.02 fewer mills. New voter-approved GO bond mills for FY18 is 0.98 mills. Questions?

Commissioner Curtiss – Thank you, Andrew. This is a hearing is there anyone who would like to ask questions or make comments, on the budget as presented? And you had a hand out that had some of those numbers in it for you. Nobody has questions? Here comes one.

Vicki Dundas, Nursing Supervisor, City-County Health Department – Well, I am just here to thank the Commissioners and the CAF [Community Assistance Fund] Program people for their support in the past for our Foster Child Health Program, which has been requested again this year. As you know, for a variety of reasons, children in Missoula County continue to enter foster care at an alarming rate. We had 347 placements in 2016, which is up from 243 in 2014. These children and their foster parents need the help that the Missoula Foster Child Health Program provides. The Health Department's Foster Child Health Program is in its fifth year now and provides just that help. Since 2012 we've served 580 foster children and their foster parents. In FY17 we received 118 referrals to the program and served 75 new children. Together, the two foster child health RNs carried an average case load of about 60 children and they provided nearly 400 individual visits or contacts. During this time we've consistently met 100 percent of our program goals, 100 percent of the time. This year formal evaluation of our program has also been completed by the University of Montana School of Social Work and the Casey Family Foundation. The program has also been mentioned as a promising model by Governor Bullock's Protect Montana Kids Initiative and in his follow-up recommendations calling for a state-wide expansion of the model to serve more children in foster care in Montana. So those are currently in process. We appreciate the support that the commissioners have shown and that the CAF funding has provided for the continuation of this program. We've been able to leverage additional funding sources as well. But the support and political will that you have shown has been invaluable in helping foster children and their foster parents receive the help they need and to ensure that the children receive the best care possible. So, thank you very much for your support.

Commissioner Curtiss – Thank you, Vicki and thank your nurses for setting up model programs for the state and helping kids.

Vicki Dundas – Thank you.

Commissioner Curtiss – Anyone else who would like to make comment? All right, so we will make a final decision or adopt a budget a week from now at our administrative meeting on Thursday morning at ten, so there's still time for the public to make comment, if they would like to, on this or ask questions. Andrew is the best one to ask the questions. Yes, Commissioner.

Commissioner Strohmaier – It seems like, well it doesn't seem like, we have been living with this budget process for months and months now, so I think a lot of us are pretty close to this and I definitely...in this last public meeting room where we are deliberating on the budget, just want to say thanks to all the staff. I think folks have put in a ton of time and I have been very impressed by County staff's conscientiousness and trying to be as efficient as possible to bring forward budget requests that make sense to deliver on the request and needs of our citizens but also being very conscious that there's definitely implications as far as folks' tax burden that are at stake here also. So, thanks to all the staff who have put in many, many hours in getting us to this point. Even though, wrapping up the budget for FY18 now, I would just say to anyone out there in the viewing public or anyone here who is present, we are always looking for good ideas as far as how to make this process better and more efficient and more transparent and more understandable. So, let us know and we will do what we can, I think, to achieve that goal. So, thanks.

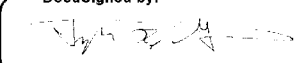
Commissioner Curtiss – All right, if there's no one to make comment, I will close the public hearing. Is there any other business to come before the commission? Seeing none we are in recess.

7. OTHER BUSINESS

8. RECESS

Commissioner Curtiss called the meeting to recess at 2:27 p.m.

Journal Approval

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Tyler Gernant
Clerk & Recorder

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Jean Curtiss, Chair
BCC