

July 2017

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Fiscal Year: 2018

Missoula County Commissioners' Journal: July, 2017

BCC = Board of County Commissioners
 JC = Commissioner Jean Curtiss, Chair
 NR = Commissioner Nicole ("Cola") Rowley
 DS = Commissioner Dave Strohmaier

The following claims lists were signed in July 2017:

Date Signed	Claims List Dated	Signed	Voucher No.	Amount
July 6, 2017	July 3, 2017	JC, NR, DS	1000	\$1,017.99
			1001	\$334.93
			1002	\$72.45
			1003	\$258.00
			1004	\$179,807.25
			1005	\$2,179.39
			1006	\$1,081.66
	1007		\$8,132.15	
	July 5, 2017		1008	\$2,500.00
July 7, 2017	July 7, 2017	JC, NR, DS	1009	\$3,377.78
			1010	\$120,113.80
			1011	\$10,437.30
July 7, 2017	July 7, 2017	JC, NR, DS	1012	\$73,704.27
		JC, NR, DS	1013	\$2,550.75
Total Report for July 7, 2017				\$5,805,663.76
July 10, 2017	July 10, 2017	JC, NR, DS	1015	\$820.00
			1016	\$1,211,991.75
July 11, 2107	July 11, 2107	JC, NR, DS	1019	\$223,200.47
			1020	\$7,037.16
July 7, 2017	PHC Smartfill ACH			\$86,575.76
July 7, 2017	PHC Amerisource ACH			\$25,831.63
July 13, 2017	July 12, 2017	JC, NR, DS	1022	\$27,971.50
			1023	\$840.00
			1024	\$769.84
			1025	\$390,826.12
			1026	\$49,099.71
July 17, 2017	July 14, 2017	NR, DS	1028	\$709.57
			1029	\$435.00
			1030	\$2,400.40
			1031	\$368,137.62
			1032	\$17,295.76
			1033	\$24,275.02
July 12, 2017	PHC Smartfill ACH			\$126,842.68
July 14, 2017	PHC Amerisource ACH			\$54,740.48

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Date Signed	Claims List Dated	Signed	Voucher No.	Amount
July 18, 2017	July 17, 2017	NR, DS	1035	\$359,763.32
			1036	\$4,174.02
			1037	\$17,501.95
			1038	\$500.00
			1039	\$400,812.42
			1040	\$189,101.77
	July 18, 2017		1042	\$7,143.77
			1043	\$196,333.71
July 19, 2017			1041	\$2,300.60
Total Report for July 21, 2017				\$3,797,432.03
July 24, 2017	July 20, 2017	JC, NR, DS	1044	\$92.00
			1045	\$431.90
			1046	\$4,493.11
	July 21, 2017	JC, DS	1047	\$5,598.79
			1048	\$365,991.83
			1049	\$22,396.83
	July 24, 2017	JC, NR	1050	\$232,569.75
			1051	\$26,171.02
			1052	\$4,301.50
			1053	\$1,437,063.47
July 25, 2017	July 25, 2017	JC, NR, DS	1055	\$13,046.98
			1056	\$41,554.23
			1057	\$19,524.17
July 26, 2017	July 26, 2017	JC, NR	1059	\$1,512.75
			1060	\$370.44
			1061	\$188,963.83
July 27, 2017	July 27, 2017	JC, NR	1064	\$17,846.61
			1065	\$323.74
			1066	\$79,978.70
			1067	\$13,654.02
			1068	\$48,368.00
July 28, 2017	July 28, 2017	JC, NR	1069	\$8,037.14
			1070	\$134,021.05
			1071	\$3,921.31
			1072	\$50,000.00
July 31, 2017	July 31, 2017	JC, NR	1073	\$578,276.16
			1074	\$118,140.32
			1075	\$19,218.62
July 19, 2017	PHC Smartfill ACH			\$160,179.21
July 21, 2017	PHC Amerisource ACH			\$29,336.87
July 26, 2017	PHC Smartfill ACH			\$110,031.98
July 28, 2017	PHC Amerisource ACH			\$67,052.14

All claims lists were returned to Financial Services.

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Monday July 03, 2017

BCC did not meet in regular session. NR and DS out of office all day.

Tuesday, July 04, 2017

BCC did not meet in regular session. Offices closed for observance of Independence Day holiday.

Wednesday, July 05, 2017

JC and DS met in regular session; quorum present. NR out of office all day.

Calendar

9:00 a.m. - 10:00 a.m.	DS - Bryan Von Lossberg
9:00 a.m. - 10:00 a.m.	JC - Crown of the Continent
2:00 p.m. - 3:00 p.m.	JC - Montana Food Bank Network

Items for Signature

Indemnity Bond – JC signed. Hap A Washatko, Missoula, MT. Larchmont Golf Course Warrant 51003861, issued June 16, 2017 on county fund. Amount \$455.62 for payroll. Warrant Lost.

Employee Benefits Claim – BCC signed. Employee Benefits Manual Check Claims dated June 28, 2017. Amount \$82,165.85. To Barbara Berens, Auditor's Office.

Administrative Meeting

The BCC administrative public meeting for July 5, 2017 was canceled.

Thursday, July 06, 2017

BCC met in regular session; all three present.

Calendar

8:00 a.m. - 9:00 a.m.	DS - Burt Calwell
9:00 a.m. - 10:00 a.m.	BCC - Risk & Benefits
10:05 a.m. - 11:05 a.m.	BCC - Commissioners' Administrative Public Meeting
1:00 p.m. - 4:00 p.m.	BCC - Site Visit Gold Creek

Items for Signature

Larchmont Claims – BCC signed one signature page for the Larchmont Golf Course Accounts Payable Invoice Register dated July 6, 2017. Amount \$54,511.74. To Barbara Berens, Auditor's Office.

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES**

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206

July 6, 2017

Start 10:05 a.m. - End 11:05 a.m.

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, David Strohmaier, Vickie Zeier, Chris Lounsbury, Annie Cathey, Katie Klietz, Matt Jennings, Rebecca Connors

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Other Attendees: Martin Kidston, Peter Friesen, Jody Faircloth, Sarah Bell, Christi Page, Kate Washington

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board approve and sign changes to Bonner Milltown Community Council Bylaws.

Presenter: Kate Washington
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Kate Washington, Community and Planning Services.

2. Request board consider an amendment to a professional services agreement with Great West Engineering, Inc. for engineering design for the Buena Vista Trailer Park sewer project. Total compensation for services estimated to be \$35,400.

Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written - chair to sign
Vote: Yes 3, No 0, Abstained 0

Additional Info: To finalize design and prepare bid documents in advance of construction
Original to Greg Robertson, Public Works.

3. Request board approve contract with Lee Enterprises for legal printing for July 1, 2017 to June 30, 2018. Postponed

4. Request board approve and chair sign temporary construction easement to Jackson Contractor Group on Park 11, Missoula Development Park.

Presenter: Vickie Zeier
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info: The Easement agreement is temporary and the rights herein granted shall terminate upon completion of the construction project, which shall be no later than June 1, 2018.

Filed with Clerk and Recorder/Treasurer's Office. Original to Dori Brownlow, Commissioners' Office.

5. Request Board approve and sign budget transfer to move annual increase budget from old object code to new object code in the amount of \$3,336 split over 4 funds.

Presenter: Christi Page
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Original to Christi Page, Financial Services.

6. Request board approve and sign budget transfer to move City Tax revenue totaling \$1,795,312 over 3 account codes for Health and Animal Control to an intergovernmental revenue code as recommended by the County's external auditor.

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Presenter: Christi Page
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Original to Christi Page, Financial Services.

7. Request board approve and chair sign resolution to appoint Karen Mahar, Hamilton City Attorney as special deputy county attorney for purposes of handling the review and or prosecution of HPD CASE 217CR0001370. This is requested due to an existing conflict of interest.

Presenter: Matt Jennings
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Resolution 2017-202. Filed with Clerk and Recorder/Treasurer's Office. Original to Sue Stanley, County Attorney's Office.

8. Request board approve and sign employment agreement for Janice Thomas, Finance Director, at Partnership Health Center-Missoula County for the term of July 1, 2017 to June 30, 2018 for 40 hours per week at the hourly rate of \$53.50 which is an annualized salary set at \$111,280.00.

Presenter: Jody Faircloth
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. One original to Patricia Baumgart, Human Resources. One original to Lindsey Cromwell, Partnership Health Center (PHC).

9. Request board approve and sign employment agreement for Mark Messer, DMD at Partnership Health Center-Missoula County for the term of July 1, 2017 to June 30, 2018 for 40 hours per week at the hourly rate of \$76.00 per hour which is an annualized salary of \$158,080.00.

Presenter: Jody Faircloth
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. One original to Patricia Baumgart, Human Resources. One original to Lindsey Cromwell, PHC.

10. Request board reappoint members to the Missoula Development Authority advisory board and Bonner Mill Tax Increment Financing Industrial District.

Presenter: Sarah Bell
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written

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Vote: Yes 3, No 0, Abstained 0**Additional Info:**

Original to Sarah Bell, Commissioners' Office. Letters of appointment mailed by Commissioners' Office. Letter No. 2017-226 to Charles Keegan, Missoula Development Authority Board. Letter No. 2017-227 to Jim Valeo, Missoula Development Authority Board. Letter 2017-228 to Mike Heisey, Bonner Mill Tax Increment Financing Industrial District. Letter No. 2017-229 to Mike Size responding to resignation notice and thanking him for his prior service on the Missoula Development Authority Board.

11. Request board appoint new members to Lolo Community Council.**Presenter:** Sarah Bell**Moved:** Nicole Rowley**Second:** David Strohmaier**Motion:** Motion passed as written**Vote:** Yes 3, No 0, Abstained 0**Additional Info:** Appointed only applicants, Bowers and Whiteman, to council.

Original to Sarah Bell, Commissioners' Office. Letters of appointment mailed by Commissioners' Office. Letter No. 2017-221 to Courtney Bowers. Letter No. 2017-222 to Christopher Whiteman.

III. CORRESPONDENCE

1) NACO - Nicole Rowley

2) Doughboy Statue – Letter No. 2017-219. JC signed. Dated July 6, 2017 letter of support for \$2,000 grant for restoration of the Doughboy statue on courthouse grounds. Requires matching funds of \$2,000. To U.S. World War I Centennial Commission, 100 Cities/100 Memorials Matching Grant Challenge.

IV. DISCUSSION ITEMS

1. Corey Stapleton Response – Letter No. 2017-223. BCC signed. Dated July 7, 2017 supporting the actions of the Missoula County Elections Office and Rebecca Connors, Elections Administrator, regarding the May 25, 2017 Federal special election. To Montana Secretary of State, Corey Stapleton.

V. UPCOMING EVENTS AND INVITATIONS None**VI. OTHER COMMENTS/INSTRUCTIONS** None**Friday, July 07, 2017**

BCC met in regular session; all three present. NR out of the office 12:30 p.m. - 5:00 p.m.

Calendar

9:00 a.m. - 12:00 p.m. DS - Ninemile Ranger District Visit

10:00 a.m. - 11:30 a.m. JC - Crown of the Continent Conference Call

Journal Approval

DocuSigned by:

60ACE6776D668405

Tyler Gernant
Clerk & Recorder

DocuSigned by:

C78299876BC14E6

Jean Curtiss, Chair
BCC

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Monday, July 10, 2017

BCC met in regular session; all three present.

Calendar

8:30 a.m. - 9:30 a.m.	DS - Anya Gedrath-Smith
9:30 a.m. - 11:30 a.m.	BCC - Community and Planning Services Update
12:00 p.m. - 12:40 p.m.	BCC - Ribbon Cutting - Bonner
1:00 p.m. - 1:30 p.m.	BCC - Budget Review - Missoula Aging Services
1:30 p.m. - 2:00 p.m.	BCC - Budget Review - Missoula Art Museum
1:30 p.m. - 1:45 p.m.	BCC - Ceremonial Sexual Assault Bill Signing
2:00 p.m. - 2:30 p.m.	BCC - Budget Review - Missoula Economic Partnership
2:30 p.m. - 3:00 p.m.	BCC - Budget Review - United Way
3:00 p.m. - 5:00 p.m.	BCC - Budget Review - General Fund Overview and Financial Admin

Items for Signature

Indemnity Bond – JC signed. Milissa Marie McCoy, Superior, MT. Missoula County Detention Facility Warrant 60044352, issued Jan. 25, 2017 on Missoula County 2308 fund. Amount \$13.40 for balance on account at release. Warrant Lost.

Indemnity Bond – JC signed. Katie M. Devlin, Missoula, MT. Missoula County Public Schools Warrant 28247429, issued June 20, 2017 on Missoula County payroll fund. Amount \$195.61 for wages. Warrant Destroyed.

Letter No. 2017-224 - BCC signed. Dated July 10, 2017 mailed to Gilbert Larson, Gilbert Larson Engineering and Surveying. Approval of extension of phasing deadlines for Miller Creek View addition. Approved at June 8, 2017 public meeting.

Letter No. 2017-225 – BCC signed. Dated July 10, 2017 mailed to Kathleen Holden. Approval of the Holden Addition 2 Subdivision plat. Approved at June 8, 2017 public meeting.

Community and Planning Services Update:**Agenda:**

1. Public Comment
2. Communications
3. General Updates
 - a. 9:30 - Miller Creek View Plat Adjustment - Christine Dascenzo
 - b. 9:35 - Target Range - Fred Stewart
 - c. 9:55 - Chilcott Family Transfer - Casey Drayton
 - d. 10:00 - Crisis Mental Health Grant Review - Erin Kautz
 - e. 10:20 - Resiliency & Climate Action Plan - Erika Barnett
4. Director's Update - Patrick O'Herren

Tuesday, July 11, 2017

BCC met in regular session; all three present.

Calendar

8:00 a.m. - 9:00 a.m.	DS - Ed Toavs
9:00 a.m. - 10:00 a.m.	BCC - Senior Staff Update
10:00 a.m. - 12:30 p.m.	DS - Meals on Wheels Ride-Along
10:01 a.m. - 10:19 a.m.	BCC - Commissioners' Administrative Public Meeting

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3:30 p.m. - 4:30 p.m. DS - Larchmont Board
4:00 p.m. - 5:00 p.m. NR - Katherine Isaacson
7:00 p.m. - 9:00 p.m. NR - Lolo Community Council

Items for Signature

Replacement Warrant – JC signed. Wells Fargo Bank N.A. C/O RCO Legal, P.S., Missoula, Montana. Warrant 30288599, issued May 24, 2017 on Missoula County fund 7155. Amount \$45,854.76 for Surplus Proceeds. Warrant not received in mail.

Monthly Report – JC examined, approved, and ordered filed the monthly report of the Clerk of District Court, Shirley Faust. Details of fees and collections for June 2017.

Monthly Report – JC examined, approved, and ordered filed the Monthly Reconciliation Report for Justice Court 1, Marie A. Andersen and Justice Court 2, Judge Landee N. Holloway, for the month ending June 30, 2017.

County Payroll Transmittal Sheet – JC and NR signed. Pay period: 14/Cy2017- Pay Date July 7, 2017. Total payroll \$1,808,648.33. To Barbara Berens, Auditor's Office.

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
July 11, 2017 Start 10:01 a.m. - End 10:19 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, Vickie Zeier, Chris Lounsbury, Barbara Berens, Adriane Beck, Annie Cathey

Other Attendees: Sarah Bell, Ken Parks, Lisa Beczkiewicz

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board approve professional services agreement between Missoula County and Ravalli County committing Ravalli County to serve as a contractor to provide Montana Tobacco Use Prevention Program in Ravalli County, compensation for services not to exceed \$67,500.

Presenter: Lisa Beczkiewicz
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info: Term: July 1, 2017 to June 30, 2018.
Original to Julie Mohr, Missoula City-County Health Department.

2. Request board approve resolution to end emergency proclamation due to flooding in Missoula County.

Presenter: Adriane Beck
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Adriane Beck, Office of Emergency Management/9-1-1.

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3. Request board approve chair to sign contract with Lee Enterprises for legal printing for 7/1/2017 to 6/30/2018.**Presenter:** Barbara Berens**Moved:** Nicole Rowley**Second:** Jean Curtiss**Motion:** Motion passed as written**Vote:** Yes 2, No 0, Abstained 0**Additional Info:** Ads to be published in both the Missoulian and Missoula Independent. Legal liners will be \$8 per 100 words per day. Legal display will be \$8 per column inch.

Filed with Clerk and Recorder/Treasurer's Office. Original to Barbara Berens, Auditor's Office.

4. Request board interchange Missoula Aging Services Advisory Board term limits for Chris Flohr and Kristin Page-Nei, establishing Chris Flohr's current term end date June 30, 2018 and Kristin Page-Nei's current term end date June 30, 2020.**Presenter:** Sarah Bell**Moved:** Nicole Rowley**Second:** Jean Curtiss**Motion:** Motion passed as written**Vote:** Yes 2, No 0, Abstained 0**Additional Info:**

Original to Sarah Bell, Commissioners' Office. Letter No. 2017-231 to Kristin Page-Nei and Chris Flohr.

III. CORRESPONDENCE None**IV. DISCUSSION ITEMS** None**V. UPCOMING EVENTS AND INVITATIONS** None**VI. OTHER COMMENTS/INSTRUCTIONS** None**Wednesday, July 12, 2017**

BCC met in regular session; all three present.

Calendar

8:00 a.m. - 9:00 a.m.	DS - Emily Scherrer
9:00 a.m. - 11:00 a.m.	DS - Missoula County Community Planning Assistance for Wildfire Stakeholder Meeting
9:30 a.m. - 10:00 a.m.	BCC - Clerk & Recorder/Treasurer
10:04 a.m. - 10:30 a.m.	BCC - Commissioners' Administrative Public Meeting
11:00 a.m. - 12:00 p.m.	BCC - Budget Request Review General Fund
1:30 p.m. - 2:00 p.m.	DS - Wayfinding
1:30 p.m. - 2:00 p.m.	JC - Dennis Bragg
2:00 p.m. - 3:00 p.m.	BCC - Budget Review of Requests General Fund Overview
3:00 p.m. - 4:00 p.m.	BCC - Wild and Scenic Rivers Citizens' Proposal
4:00 p.m. - 5:00 p.m.	BCC - Budget Review

Items for Signature

Letter 2017-220 – BCC signed. Dated July 12, 2017 seeking to equalize the Historical Museum at Fort Missoula Director's salary with other department heads and directors with similar job responsibilities and provide funding for any salary increase approved by the trustees. To Missoula County Board of Trustees for the Historical Museum at Fort Missoula.

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Letter 2017-230 – JC, NR signed. Dated July 12, 2017 indicating interest in applying for the State of Montana's Natural Resource Damage Program for funding to complete restoration work at the Smurfit Stone mill site in Frenchtown, Montana. To Governor Steve Bullock and Deputy Director George Mahieus, Montana Department of Environmental Quality.

Tax Abatement Requests – At a meeting with Tyler Gernant, Clerk and Recorder on July 12, 2017, BCC approved or denied the following requests and letters were mailed July 26, 2017:

- Approved; Vote: Approve – 2, Deny – 0, Abstained – 0. From Chris Daenzer, Condon, Montana, for a refund of five previous years taxes. Error in the assessment and description of property.

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
July 12, 2017.....Start 10:04 a.m. End 10:30 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, Vickie Zeier, Chris Lounsbury, Patty Baumgart, Barbara Berens, Katie Klieztz

Other Attendees: Sarah Bell, Tom Aldrich, Erik Dickson

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board approve professional services agreement with WMA Specialists for weed management services for \$15,000.

Presenter: Erik Dickson
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written.
Vote: Yes 2, No 0, Abstained 0
Additional Info: Term: July 17, 2017 to June 29, 2018

Filed with Clerk and Recorder/Treasurer's Office. Original to Erik Dickson, Public Works.

2. Request board approve policy revision to Missoula County Human Resources Policies section 409.00 Personal Leave to allow non-union employees to access personal leave at the outset of employment and eliminate the requirement that the employee attain "regular" status, i.e., be off probation, to use this benefit.

Presenter: Patty Baumgart
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written.
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Copy of signed RCA to Patty Baumgart, Human Resources.

3. Request board approve contract with Badlander Catering for Beer Garden Services at the 2017-2019 Western Montana Fair events.

Presenter: Tom Aldrich
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written.
Vote: Yes 2, No 0, Abstained 0

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Additional Info: County portion: 35% of net sales; \$5 from each fundraiser cocktail
Filed with Clerk and Recorder/Treasurer's Office. Original to Tom Aldrich, Fairgrounds Management.

4. Request board approve contract extension with Sankey Pro Rodeo to provide Ranch Rodeo services at the 2017 Western Montana Fair.

Presenter: Tom Aldrich
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written.
Vote: Yes 2, No 0, Abstained 0
Additional Info: Original contract dated November 11, 2014.
 Filed with Clerk and Recorder/Treasurer's Office. Original to Tom Aldrich, Fairgrounds Management.

5. Request board approve contract extension with Sankey Pro Rodeo to provide Rodeo services at the 2017 Western Montana Fair.

Presenter: Tom Aldrich
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passes as written.
Vote: Yes 2, No 0, Abstained 0
Additional Info: Original contract dated November 11, 2014.
 Filed with Clerk and Recorder/Treasurer's Office. Original to Tom Aldrich, Fairgrounds Management.

III. CORRESPONDENCE None.

IV. DISCUSSION ITEMS None.

V. UPCOMING EVENTS AND INVITATIONS None.

VI. OTHER COMMENTS/INSTRUCTIONS None.

Thursday, July 13, 2017

BCC met in regular session; all three present.

Calendar

8:00 a.m. - 9:00 a.m.	BCC - Budget Review
10:00 a.m. - 10:46 a.m.	BCC - Commissioners' Administrative Public Meeting
11:00 a.m. - 2:00 p.m.	NR - Human Resource Council Board
12:00 p.m. - 1:30 p.m.	DS - Downtown Master Plan Implementation Committee
1:00 p.m. - 1:45 p.m.	JC - Transportation Committee
2:00 p.m. - 2:21 p.m.	BCC - Commissioners' Public Meeting
2:30 p.m. - 5:00 p.m.	BCC - Budget Review
6:00 p.m. - 8:00 p.m.	DS - West Valley Community Council

Items for Signature

Indemnity Bond – JC signed. Doninic Anthony Shears, Des Moines, Iowa. Missoula County Detention Facility Warrant 60044055, issued Nov. 14, 2016 on Missoula County 2308 Fund. Amount \$125.90 for funds on account at release. Warrant Lost.

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Indemnity Bond – JC signed. Bradley James Thomas, Butte, MT. Missoula County Detention Facility Warrant 60045980, issued May 31, 2017 on Missoula County 2308 Fund. Amount \$27.00 for balance on account at release. Warrant Lost.

Letter No. 2017-233 - BCC signed. Dated July 13, 2017 explaining why Missoula County is not able to enact a fireworks ban. To Donald Baumgartner.

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
July 13, 2017 Start 10:00 a.m. - End 10:46 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, David Strohmaier, Vickie Zeier, Andrew Czorny, Chris Lounsbury, Annie Cathey, Dori Brownlow, Katie Klietz, Adriane Beck

Other Attendees: Erik Dickson, Martin Kidston, Jody Faircloth, Melissa Gordon

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board approve professional services agreement between Missoula County and Flathead City-County Health Department to obtain local case management assistance for Partnership Health Center-Missoula County in serving Ryan White Part C Early Intervention Service clients in the Flathead County area not to exceed \$4,000.

Moved: Nicole Rowley

Second: David Strohmaier

Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info: Term: May 1, 2017 to April 30, 2018.

Original to Lindsey Cromwell, Partnership Health Center (PHC).

2. Request board approve professional services agreement between Partnership Health Center-Missoula County and PureView Health Center to obtain local case management assistance for Partnership Health Center-Missoula County in serving Ryan White Part C Early Intervention Service clients in the Lewis and Clark County area not to exceed \$4,000.

Presenter: Jody Faircloth

Moved: David Strohmaier

Second: Nicole Rowley

Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info: Term: May 1, 2017 to April 30, 2018.

Original to Lindsey Cromwell, PHC.

3. Request board approve negotiations for professional Geotechnical Engineering services for various road slope failures and repairs on Six Mile Road and Butler Creek Road, \$125,000 has been budgeted toward these projects in FY18.

Presenter: Erik Dickson

Moved: Nicole Rowley

Second: David Strohmaier

Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info: Award work to TetraTech, Inc. and authorize Public Works to enter negotiations for scope of work and fee.

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Original to Erik Dickson, Public Works.

4. Request board approve chair to sign the use of an alternative contract delivery project for the Missoula County Fairgrounds Redevelopment.

Presenter: Chris Lounsbury
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written with addition of by resolution
Vote: Yes 3, No 0, Abstained 0
Additional Info: Per Mont. Code Ann. §18-2-502

Resolution 2017-203 filed with Clerk and Recorder/Treasurer's Office. Original to Chris Lounsbury, Commissioners' Office.

5. Request board sign an emergency proclamation due to increasing threat of wildfire in Missoula County.

Presenter: Adriane Beck
Moved: Nicole Rowley
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info: Authorization to potentially activate emergency operations in event of wildfire.

Resolution 2017-204 filed with Clerk and Recorder/Treasurer's Office. Original to Adriane Beck, Office of Emergency Management/9-1-1.

III. CORRESPONDENCE

1. AARP Community Grant. Letter 2017-232. BCC Signed. Dated July 13, 2017 supporting the AARP Community grant application for an East Missoula highway development demonstration. To AARP Livable Communities Team.

IV. DISCUSSION ITEMS

1. Debt Summary report
2. FY 18 Citizen Review Committee Substance Abuse Prevention Mill Levy Award Amount Recommendations

V. UPCOMING EVENTS AND INVITATIONS None

VI. OTHER COMMENTS/INSTRUCTIONS None

Public Meeting

Meeting minutes linked to the audio recording of public meetings are available online on the Missoula County Commissioners' Meeting Minutes & Agenda portal. The portal may be found at the following web address: <https://www.missoulacounty.us/government/administration/commissioners-office/commissioners-meeting-agenda-portal>.

MISSOULA BOARD OF COUNTY COMMISSIONERS
PUBLIC MEETING MINUTES
CONFERENCE ROOM 151 – COURTHOUSE ANNEX
THURSDAY, JULY 13, 2017 - 2:00 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE

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3. PUBLIC ANNOUNCEMENTS

Commissioner Curtiss – Are there any public announcements? We might as well put in a plug for the Western Montana Fair, which will be in Aug., and this year has free admission. So if you don't have plans yet, make sure you plan to go to the fair. Any other public announcements?

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Commissioner Curtiss – Is there any public comment on items that are not on today's agenda? Okay.

Bob Boucher – Inaudible from the audience.

Commissioner Curtiss – Right, so that is on the agenda and that will be next. Okay, thank you.

5. CURRENT CLAIMS LIST

Claims received as of June 17, 2017 to July 7, 2017 by the Commissioners' Office total \$5,805,663.76.

Commissioner Curtiss – Today, we have several hearings. The first one is the petition to establish a county road, on Camas, and Hole-in-the-Wall, and Hidden Treasure Court. We had the original hearing, so I will reopen the hearing and will ask the petitioner to address us at this time.

6. HEARINGS

a. **Petition to Establish a County Road: Camas Road, Hole-in-the-Wall Road & Hidden Treasure Court**

Robert Boucher, petitioner – I would like to request we postpone this for another two months. I have a buyer that has an access road on the south side. I am told it's about a 90 percent sure that they will buy it and then this goes away. So, if for some reason they wouldn't buy it, I would have to then have this petition continued. So at this time, I would like to be able to postpone it again.

Commissioner Curtiss – So, would you like it postponed until Sept. or Oct.?

Robert Boucher – Let's do October just to be safe.

Commissioner Curtiss – Okay, let's look at the calendar here and we will pick a date. October. So we could either do the 12th or the 26th.

Robert Boucher – The 12th should work.

Commissioner Curtiss – October 12th. Did we have something else we were holding that one for? I forget. Seems like...

Robert Boucher – It really doesn't make any difference to me.

Commissioner Curtiss – Oh right, I think that's going to be a whole discussion about the Elections Office, so we will say October 26th, if that's okay?

Robert Boucher – That's fine.

Commissioner Curtiss – Okay. Thank you.

Robert Boucher – Okay, well thank you.

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Commissioner Curtiss – Is there anyone else that's here today to make comment on the petition? Okay, seeing none, we will recess the hearing until October 26th. Miller Creek View Preliminary Plat Adjustment. Christine?

b. Miller Creek View Preliminary Plat Adjustment

Christine Dascenzo, Planner, Community and Planning Services – Thanks, Commissioners. We have a plat adjustment for the Miller Creek View Subdivision. The Planning Board hearing is scheduled for July 18th. It had to be delayed from the last legally noticed meeting. So rather than present the project today, I'd ask that you take public comment, but since it was legally noticed, we would like to continue it to July 27th, when we have a Planning Board recommendation.

Commissioner Curtiss – Thank you.

Christine Dascenzo – Thanks.

Commissioner Curtiss – So, I will open the hearing in case there is someone here that wants to make comment on that plat adjustment. Okay, seeing no one come forward, I will recess the hearing. And did we have a date then?

Commissioner Rowley – July 27th.

Commissioner Curtiss – July 27th. I am only listening part way, thanks. Okay, our next hearing is the Chilcott Family Transfer. So, I will open that hearing and ask Casey to give us a staff report.

c. Chilcott Family Transfer

Casey Drayton, Planner, Community and Planning Services – We have a family transfer request from Katherine Chilcott. The parent parcel is currently addressed at 10695 Peaks Row Lane. The map on the left, you can see, this is approximately 1.5 miles northwest of the Wye area. The property there, currently, is just over 3.1 acres. There's one dwelling and two small sheds located on the property. If you have the staff report in front, there should be some information in there. So we are looking at the property here. Peaks Row Lane is the cul-de-sac that drops down to the south into the corner of the property where the current access is provided. The parent parcel was created, Tract 68E, through certificate of survey 2319 in 1980. This was a family transfer exemption back then. Katherine Chilcott did not take ownership and receive the property until 2013. The proposal, in front of us here, is to use the family transfer exemption to the Montana Subdivision and Platting Act that would allow for the transfer of one parcel to the property owner's son, Brian Chilcott. This would result in two tracts of approximately equal size. It may vary when the actual survey comes back in. They'd be right about 1.55 acres. The property is unzoned and out of any designated floodplain. The proposal was sent to county agencies for comment, standard response was received. Public Works noted that applicable permits are required, including an approach permit for the assumed access shown 2 lot B off of Tookie Trek there, on the left-hand side of the screen. Public Works did note that the property is subject to private covenants and RSID [Rural Special Improvement District] assessments as well. We have a few questions here for Katherine Chilcott if she is with us today.

Come forward please, and go ahead and state your name for the record.

Kathy Chilcott

Did you buy the property with the intent of dividing it?
No.

Do you or your transferees intend to transfer the property within the next year?
No.

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Have you ever talked to anyone at the County about going through subdivision review?

At the county, are you the county?

Casey Drayton – Correct.

Kathy Chilcott – Then, yeah, my son is working with you.

Casey Drayton – For this specific transfer, though, correct?

Kathy Chilcott – No, nothing prior to this.

Casey Drayton – Okay, perfect.

Will the property be developed?

Hopefully, that's the plan, yeah.

Will the recipient of the property be residing on the property?

Yes.

Casey Drayton – Those are all the questions we have right now. I am going to finish up the report here and the commissioners may have some more in just a moment.

Kathy Chilcott – Should I just wait here?

Casey Drayton – Sure.

Kathy Chicott – Okay.

Casey Drayton – Going through the evasion criteria for a family transfer, there were two criteria that were triggered. The tract was previously created through the use of family transfer exemption. This was many years before Kathy owned the property and there was no clear intent declared on the occupancy or use of the transferred tract in the application by the receiving family member. It sounds like from the questions answered here today that Brian Chilcott will be developing a home on the property and living there. With that, the recommendation is that the request by Katherine Chilcott to utilize the family transfer exemption to create and transfer one parcel to son Brian Chilcott be approved.

Commissioner Curtiss – Ms. Chilcott, did you have anything else you'd like to add to the discussion? Sounds like you are just using an exemption in law to give your kid some land.

Kathy Chilcott – That was the only way they could afford to move back to Missoula.

Commissioner Curtiss – I get that. Does the Commission have any questions? It sounds like there was a little bit of discussion at Public Works in regard to which road they would want the new lot to be accessed off of. So if we approve this, I would recommend that you, or your son, or your surveyor, work with County Public Works to get the approach permit first so you know where you need to show an easement. In case they want you to come off Peaks Road off of the, it doesn't look like Toookie Trek is very busy, so you should be able to get it that way, but I would just recommend you do that so you don't have to pay a surveyor twice. I will see if there is anyone else from the public who would like to make comment. All right, seeing no one, I will close the public hearing and take a motion.

Commissioner Strohmaier made the motion that the Board of County Commissioners approve the request by Katherine Chilcott to utilize the family transfer exemption to create and transfer one parcel to son Brian Chilcott based on the facts as presented in the exemption affidavit and

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contained in the staff report analysis that there is no attempt to evade subdivision review. Commissioner Rowley seconds.

Passed 3-0.

[Letter 2017-234: Dated July 17, 2017 mailed to Katherine Chilcott.]

Commissioner Curtiss – You will get a letter from our office in the next couple of weeks.

Kathy Chilcott – Okay, all right, thank you.

Commissioner Curtiss – Thanks. All right, the next item is the Quebec-Deschamps Conservation Easement amendment. So, I will open that hearing. Lisa?

d. Quebec-Deschamps Conservation Easement Amendment

Lisa Moisey, Community and Planning Services, Parks Trails and Open Lands We have a request today from the Rocky Mountain Elk Foundation. Mike Mueller is here representing the foundation, to amend the Quebec-Deschamps Conservation Easement, which is an easement held by the Rock Mountain Elk Foundation that was approved back in 2010 and received funding from the 2006 Open Space Bond. This was a joint City-County project. It's located north of the Wye and north of the O'Keefe Creek Boulevard. It protected over 1,000 acres. It received, between the City and the County, \$350,000 in bond funding. The request today is to amend the conservation easement to change the location of the building envelope and Mike is here today to help provide some additional information on that. The stipulation of the original conservation easement is that any amendments or changes require approval by the County. So I will sit down and let Mike fill you in on more details on the project and I will be happy to answer questions after that.

Commissioner Curtiss – Thank you, Lisa.

Mike Mueller, Lands Program Manager, Rocky Mountain Elk Foundation – Thank you, Lisa. Several, if not all of you, remember this project. What a great project and partnership between the County, and the City, and the Elk Foundation, and this family. I asked to have two displays put up on the screen, the first one, just briefly, to show you the location of the project. You can see where it's at there, with I-90 and Highway 93. We loved this project because it was up on the top of a high hillside there, right next to Forest Service Land and other protected land, and it could be seen from all up and down the valley. Great elk habitat and deer habitat, open space values, and all of that, so it was just a great, great project for us to work on. So, that's where the project is located. Now, we could probably go to the next attachment. This one shows we will save a lot of time just by looking at this map, save 1,000 words here. When we did this conservation easement back in 2010, you will notice in the lower, in the southwest corner, it's a pretty restrictive easement. The landowners were granted the right to have one ten-acre building envelope on the property, and within that ten-acre building envelope, use two acres to build a residence and some outbuildings. And, at the time we did this conservation easement, that was a pretty good location for that building envelope. Boy, it was way down there, as far out of the way as it could be, and a pretty good conservation easement and solution for where you could build a residence. Now, this property recently has sold to the Bidlake family, and of course, that's why we are here. They requested an amendment to change the location of this building envelope. We are really pleased to be working with the Bidlake family, excited about the conservation easement, understand the easement, great landowners, great stewards, have been working closely with the Elk Foundation ever since they've had this property. I think they even leased the property when the Deschamps family owned it, so very familiar with it, just a great situation. So what's happened is, and it doesn't show on this map, I do have another one that would show it, but I'll just explain it. When you look at Highway 93, where the new proposed building envelope is, the Bidlake family purchased ten-acres along Highway 93 that connects Highway 93 to the conservation easement property. So, with the original building envelope there was quite a long drive off of Fred Lane getting to that original building envelope. And like I said, that was perfect at the time, but now

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with the landowners purchasing this new property, between 93 and the conservation easement property, they have new legal access to the property and they'd like to move that building envelope over there. So, I'd like to say this too, that we all realize that conservation easements are permanent and amendments don't come along very often and the Elk Foundation and the board of directors take amendments very, very seriously. We have strict guidelines and procedures that we go through when we evaluate these kinds of requests. I don't even know if I've done an amendment, maybe one in my entire career. So, we only consider conservation easement amendments if they are ministerial in nature. Maybe a legal description change or something that needs to be corrected, or in a case where it would clearly strengthen the conservation easement and further protect the conservation values. And we feel this one does do that for the following reasons. Obviously, the new approach to the property with the new legal access is much shorter and better for the landowner, so that's the obvious reason for doing it. The existing building envelope, even though it was good at the time, it is in the heart of winter elk range there and, as you can see on that map, if elk or wildlife were using the property, there's a lot of site visibility and view distance there. We did some calculations and figured like 600 acres of the conservation easement property is where wildlife would be able to see that new home site, if it ever got built in the original building envelope. So, you know, if it was built you would have disturbance from the construction there and then after it was built, if you had roads going through there and the activity of the home, there would be disturbance there. So, we want to recognize that. That original building envelope, too, is on the south-facing slope, which you know, which is perfect for winter elk range because the sun melts off the snow and it's great. We all know about winter range right here in Missoula, right, and in Montana. So, when we look at that building envelope and then you compare it to the new one. That new building envelope there, we did some calculations, and it would only influence elk activities on about 150 acres and it's on the northeast side of a slope there so it's kind of steep. The access road would be short from Highway 93 and it would minimize impacts to the wildlife in this new location. And also, if a new residence and outbuildings were built in the new site, those improvements wouldn't be able to be seen very easily from the highway and the new landowner intends to hide them as much as possible there. Where if you had buildings in the original building envelope, you know, you could see that activity from all up and down the valley. So just in conclusion, you can see that when we evaluated this, it became pretty clear that if we allowed this amendment, it would benefit the elk winter range forage availability there and also it would protect the viewshed a little bit better. And we did, as part of our process too, ask the landowner to go back to an appraiser and evaluate any private benefits that might happen from this amendment and we've got a statement from the appraiser saying that it wouldn't provide any, you know, inappropriate private benefits to the landowners. So, we've gone through the process and we think it's a good amendment, strengthens the easement and the conservation values there that are being protected. So, I'd just ask for your support for this amendment and thank you and I can answer any questions you might have.

Commissioner Curtiss – Any questions for Mr. Mueller, at this time? Okay, thank you. This is a public hearing, is there anyone who would like to comment on the proposed amendment to this conservation easement? Okay, seeing no one come forward I'll close the hearing. I think that Lisa and Mike both made a good case to why this is actually an improvement to the original easement because the original owners didn't have access down to Highway 93, so they couldn't there this way.

Commissioner Strohmaier – Thanks, Lisa and Mike. I had the privilege of being able to tour the property, I don't know how many years ago it was now, as part of the original conservation easement and it's a pretty remarkable spot. And I agree that having been out there that the new location, for the building envelope, I think will be much improved over the original one. So, I think this is good, thanks.

Commissioner Rowley – I agree. I think it makes a lot of sense to do this based on the availability of new access closer to where there is development and leave the open space open.

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Commissioner Rowley made the motion that the Board of County Commissioners approve the proposed amendment to the Quebec-Deschamps Conservation Easement as required by the contribution of 2006 Open Space Bond funds for the easements purchase and sign the first amended deed of the conservation easement. Commissioner Strohmaier seconds.

Passed 3-0.

7. OTHER BUSINESS

Commissioner Curtiss – Is there any other business to come before the Commission? Seeing none, we are in recess.

8. RECESS

Commissioner Curtiss- called the meeting to recess at 2:21 p.m.

Friday, July 14, 2017

NR and DS met in regular session; quorum present. JC out of office all day.

Calendar

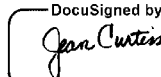
9:00 a.m. - 1:00 p.m. DS - Seeley Lake Ranger District
12:00 p.m. - 1:30 p.m. NR - Partnership Health Center
2:00 p.m. - 4:00 p.m. NR - NACo Preparation

Journal Approval

DocuSigned by:

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Tyler Gernant
Clerk & Recorder

DocuSigned by:

C78299876BC14F6...

Jean Curtiss, Chair
BCC

Monday, July 17, 2017

NR and DS met in regular session; quorum present. JC out of office all day.

Calendar

10:00 a.m. - 12:00 p.m. NR - Fairgrounds
2:00 p.m. - 3:00 p.m. DS - Andrea Davis

Items for Signature

Replacement Warrant – DS signed. Karen Anderson, Condon, Montana. Warrant 21016260, issued Oct. 8, 2013 on Missoula County fund. Amount \$28.25 for mileage. Warrant not received in mail.

Replacement Warrant – DS signed. Peggy Dunning, Arlee, Montana. Warrant 28247816, issued June 30, 2017 on Missoula County payroll fund. Amount \$811.25 for wages. Warrant not received in mail.

Letter No. 2017-234 – BCC signed. Dated July 17, 2017 confirming approval of Chilcott Family Transfer Exemption. BCC approved transfer at July 13, 2017 public meeting. To Katherine Chilcott.

Letter No. 2017-235 – NR, DS signed. Dated July 17, 2017 confirming approval of Windemere Place Subdivision. BCC approved at June 22, 2017 public meeting. To John (Jack) DeMarois.

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Tuesday, July 18, 2017

NR and DS met in regular session; quorum present. JC out of office all day.

Calendar

8:00 a.m. - 9:00 a.m.	DS - Anya Gedrath-Smith
11:00 a.m. - 12:00 p.m.	BCC - County Attorneys
1:30 p.m. - 3:00 p.m.	DS - Transportation Policy Coordinating Committee
2:30 p.m. - 4:00 p.m.	NR - Coordinated Compliance
3:00 p.m. - 3:15 p.m.	DS - Dillon Kato
3:30 p.m. - 4:30 p.m.	BCC - Smurfit Site/M2 Green Update

Administrative Meeting

The BCC administrative public meeting for July 18, 2017 was canceled.

Wednesday, July 19, 2017

NR and DS met in regular session; quorum present. JC out of office all day.

Calendar

10:00 a.m. - 11:00 a.m.	BCC - Commissioners' Administrative Public Meeting
11:15 a.m. - 11:45 a.m.	BCC - Phone Interview Seeley Lake Cemetery Board - Wendy Green
11:45 a.m. - 1:30 p.m.	DS - Pat O'Herren
1:45 p.m. - 3:15 p.m.	NR - Missoula Aging Services Retreat Collaboration
7:00 p.m. - 9:00 p.m.	NR - Corporation of National and Community Service Dinner

Items for Signature

Indemnity Bond – DS signed. BMO Harris MasterCard, Chicago, IL. Frenchtown School District #40 Warrant 25065722, issued May 23, 2017 on Missoula County claims fund. Amount \$4,724.33 for purchases made on credit card for school. Warrant Lost.

Records Disposal/Transfer Authorization – NR signed. From Clerk and Recorder/Treasurer's Office. Disposal Number 2017-21: 1) Birth Request Letters & Applications (2/2014-6/2014); 2) Death Request Letters & Applications (2/2014-6/2014); 3) Discharge Request Letters & Applications (2/2014-6/2004); 4) Cash Receipts (Financial Report) (7/2014-3/2015).

Records Disposal/Transfer Authorization – NR signed. From Office of Emergency Management/9-1-1. Disposal Number 2017-23: CPR Classes (4/2009-10/2011).

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
July 19, 2017 Start 10:00 a.m. - End 11:00 a.m.**

ATTENDANCE Present: Nicole Rowley, David Strohmaier, Anne Hughes, Annie Cathey, John Hart, Katie Kliezt, Andrew Czorny, Erica Grinde, Dori Brownlow, Adriane Beck

Other Attendees: Heidi Kendall, Vicki Dundas, Kate Devino

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

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1. Request board approve contract (Task Order 18-07-6-11-035-0) with the Montana Department of Public Health and Human Services (MT DPHHS) to fund Public Health Emergency Health Preparedness (PHEP) in the amount of \$113,631.

Presenter: Heidi Kendall
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info: Term: July 1, 2017 to June 30, 2018

Original to Julie Mohr, Missoula City-County Health Department (MCCHD).

2. Request board approve and chair sign contract (Task Order 18-07-5-01-032-0) with the Montana Department of Public Health and Human Services (MT DPHHS) to fund the Maternal Child Health (MCH) Block Grant Program in the amount of \$118,837.

Presenter: Vicki Dundas
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info: Term: July 1, 2017 to June 30, 2018

Original to Julie Mohr, MCCHD.

3. Request board approve facility use agreement with the Missoula Food Bank to provide sufficient facilities at no cost at the Food Bank site so that employees of the Health Department can operate a WIC satellite clinic.

Presenter: Kate Devino
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:

Original to Julie Mohr, MCCHD.

4. Request board approve and chair sign contract (Task Order 18-07-5-21-085-0) with the Montana Department of Public Health and Human Services (MT DPHHS) to fund the Missoula County WIC Program - Farmers Market Nutrition Program (FMNP) in the amount of \$1,820.

Presenter: Kate Devino
Moved: David Strohmaier
Second: Nicole Rowley
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info: Term: July 1, 2017 to June 30, 2018

Original to Julie Mohr, MCCHD.

5. Request board approve and chair sign contract (Task Order 17-07-5-21-014-0, Amendment Number One) with the Montana Department of Public Health and Human Services (MT DPHHS) to amend the task order to provide reallocation funding for the WIC Program in the amount of \$10,862, which is the difference between the original funding amount listed for the WIC program (which is stricken in the amendment) versus the new total amount for the WIC program (which is underscored in the amendment). The revised language in the amendment can be confusing. It may appear to say that \$32,000 will be provided for Breastfeeding Peer Counseling (BFPC), which

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was applicable when the original task order was issued in July 2016. The amendment does not provide new funding for BFPC.

Presenter: Kate Devino

Moved: David Strohmaier

Second: Nicole Rowley

Motion: Motion passed as written

Vote: Yes 2, No 0, Abstained 0

Additional Info: Additional funding awarded for \$10,862. to reflect in amended contract. Term: Oct. 1, 2016 to Sept. 30, 2017

Original to Julie Mohr, MCCHD.

III. CORRESPONDENCE

1. Kelly Island Fire - Letter 2017- 236. DS, NR signed. Dated July 19, 2017 requesting assistance through the State-County Cooperative Fire Program for Missoula County. To Mike O'Herron, Montana Department of Natural Resources and Conservation.

IV. DISCUSSION ITEMS

1. Upcoming board meetings and review of meetings.
2. Kona Bridge Settlement

V. UPCOMING EVENTS AND INVITATIONS

1. Roundtable on the Crown of the Continent- 8th Annual Conference Chouteau, MT Sept. 25th - 27th

VI. OTHER COMMENTS/INSTRUCTIONS None

Thursday, July 20, 2017

BCC did not meet in regular session. JC and NR out of office all day.

Calendar

10:00 a.m. - 11:00 a.m.	DS - Ribbon Cutting Ceremony - The National Museum of Forest Service History
11:30 a.m. - 12:30 p.m.	DS - Lori Davidson
1:30 p.m. - 3:30 p.m.	DS - Parks and Trails Advisory Board
7:00 p.m. - 9:00 p.m.	DS - Lolo Peak Fire Meeting

Items for Signature

Indemnity Bond – DS signed. Missoula Textile Services, Missoula, MT. Larchmont Golf Course Warrant 5100 3827, issued June 7, 2017 on Missoula County General Fund. Amount \$44.42 for services. Warrant Lost.

Indemnity Bond – DS signed. Missoula Textile Services, Missoula, MT. Caddy Shack - Larchmont Warrant 5200 6019, issued June 7, 2017 on Missoula County General Fund. Amount \$96.00 for services. Warrant Lost.

Administrative Meeting

The BCC administrative public meeting for July 20, 2017 was canceled.

Friday, July 21, 2017

BCC did not meet in regular session. JC and NR out of office all day. NR attending NACo Annual Conference.

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Calendar

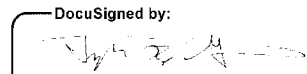
8:00 a.m. - 5:00 p.m. NR - NACo Annual Conference
 5:00 p.m. - 8:00 p.m. DS - Employee Picnic

Items for Signature

Records Disposal/Transfer Authorization – DS signed. From Clerk and Recorder/Treasurer's Office. Disposal Number 2017-31: City Specials (8/1984-6/1987).

Records Disposal/Transfer Authorization – DS signed. From Clerk and Recorder/Treasurer's Office. Disposal Number 2017-30: 1) A101 (33897 thru 35969) (12/2008-6/2015); 2) Balance Sheets (1/2015-6/2015).

Journal Approval

DocuSigned by:

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Tyler Gernant
 Clerk & Recorder

DocuSigned by:

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Jean Curtiss, Chair
 BCC

Monday, July 24, 2017

BCC did not meet in regular session. NR and DS out of office all day. NR attending NACo Annual Conference.

Calendar

8:00 a.m. - 2:00 p.m. NR - NACo Annual Conference
 3:00 p.m. - 4:00 p.m. JC - Kevin Davis and James Grunke

Items for Signature

Larchmont Claim – BCC signed one signature page for the Larchmont Golf Course Accounts Payable Invoice Register dated July 24, 2017. Amount \$46,394.88. To Barbara Berens, Auditor's Office.

Employee Benefits Claim – BCC signed. Employee Benefits Manual Check Claims dated July 12, 2017. Amount \$95,073.46. To Barbara Berens, Auditor's Office.

Tuesday, July 25, 2017

BCC met in regular session; all three present.

Calendar

8:30 a.m. - 12:00 p.m. BCC - Budget Review
 1:30 p.m. - 4:00 p.m. BCC - Missoula International Airport Board Meeting and Tour
 6:00 p.m. - 9:00 p.m. DS, JC - Frenchtown Gravel Pit Public Hearing

Items for Signature

County Payroll Transmittal Sheet – JC and NR signed. Pay period: 15/CY2017- Pay Date July 21, 2017. Total payroll \$1,790,805.59. To Barbara Berens, Auditor's Office.

Administrative Meeting

The BCC administrative public meeting for July 25, 2017 was canceled.

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Fiscal Year: 2018

Wednesday, July 26, 2017

JC and NR met in regular session; quorum present. DS out of office all day.

Calendar

10:00 a.m. - 11:04 a.m. BCC - Commissioners' Administrative Public Meeting
11:15 a.m. - 11:45 a.m. BCC - Election Advisory Committee Interview - Sarah Korn
11:45 a.m. - 12:15 p.m. BCC - Election Advisory Committee Interview - Katy Lindberg
2:00 p.m. - 3:00 p.m. JC - Jason Rice and James Grunke

Items for Signature

Replacement Warrant – JC signed. Kristy I Roberts, Missoula, Montana. Warrant 31331322, issued July 7, 2017 on Missoula County Payroll fund. Amount \$272.60 for wages. Warrant not received in mail.

Replacement Warrant – JC signed. Michael J Staats, Missoula, Montana. Missoula County Public Schools Warrant 28247584, issued June 22, 2017 on Missoula County Payroll fund. Amount \$826.45 for wages. Warrant not received in mail.

Records Disposal/Transfer Authorization – JC signed. From Superintendent of Schools. Disposal Number 2017-29: Budget & Work Sheets (7/2007-6/2009).

Records Disposal/Transfer Authorization – JC signed. From Judge Townsend / Harkin District Court. Disposal Number 2015-40: Court Notes (1/2005-2/2005).

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
July 26, 2017 Start 10:00 a.m. - End 11:04 p.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, Vickie Zeier, Chris Lounsbury, Anne Hughes, Annie Cathey, Katie Klietz, Barbara Berens, Dori Brownlow, Adriane Beck, Larry Farnes

Other Attendees: Cindy Farr, Lisa Moisey, Gary Evans, Sindie Kennedy, Deb Bell, Sarah Bell, Erik Dickson

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None

II. ACTION ITEMS

1. Request board approve vendor contract for the Testicle Festival to provide HIV and Hepatitis C education and testing.

Presenter:	Cindy Farr
Moved:	Nicole Rowley
Second:	Jean Curtiss
Motion:	Motion passed as written
Vote:	Yes 2, No 0, Abstained 0

Additional Info:

Original to Cindy Farr, Missoula City-County Health Department.

2. Request board approve resolution to expend up to \$12,000 from the City's Portion of the 2006 Open Space Bond Proceeds to cover transaction and project related costs associated with the donation of a conservation easement that will expand an existing easement to project a total of 50 acres with the Western Montana Retriever Club Open Space Project.

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No vote required. Transaction was previously approved at joint City/County public meeting June 26, 2017. Resolution 2017-206 completed and signed. Filed with Clerk and Recorder/Treasurer's Office. Original to Lisa Moisey, Community and Planning Services (CAPS) – Parks, Trails & Open Lands (PTOL).

3. Request board approve chair to sign agreement between Five Valleys Land Trust and Missoula County regarding the Western Montana Retriever's Club Open Space Bond Project.

Presenter: Lisa Moisey

Moved: Nicole Rowley

Second: Jean Curtiss

Motion: Motion passed as written

Vote: Yes 2, No 0, Abstained 0

Additional Info: Grant agreement between Missoula County and Five Valley Land Trust that establishes the use of a portion of the easement funds for the long-term protection and enforcement of the conservation easement. Stewardship funds of \$7,000 will be used by Five Valleys Land Trust as an endowment for activities to protect the conservation easement.

Original to Lisa Moisey, CAPS – PTOL.

4. Request board approve budget amendment to transfer \$12,000 in City Open Space Bond Proceeds into a project expense line item.

Presenter: Lisa Moisey

Moved: Nicole Rowley

Second: Jean Curtiss

Motion: Motion passed as written

Vote: Yes 2, No 0, Abstained 0

Additional Info: For the Western Montana Retriever's Club conservation easement project.

Resolution 2017-207. Filed with Clerk and Recorder/Treasurer's Office. Original to Teresa Graham, Financial Services and copy to Lisa Moisey, CAPS - PTOL.

5. Request board approve chair to sign agreement to purchase 3 washing machines for the Missoula County Detention Facility in the amount of \$41,445 included in the FY18 budget.

Presenter: Larry Farnes

Gary Evans

Moved: Nicole Rowley

Second: Jean Curtiss

Motion: Motion passed as written

Vote: Yes 2, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. Original to Larry Farnes, Facilities Management.

6. Request board approve a resolution authorizing the submission of a Treasure State Endowment Program (TSEP) application to the Montana Department of Commerce for the planning of Phase II of the Buena Vista Wastewater System Improvement Project.

Presenter: Sindie Kennedy

Moved: Nicole Rowley

Second: Jean Curtiss

Motion: Motion passed as written

Vote: Yes 2, No 0, Abstained 0

Additional Info: No fiscal impact. Max award of \$15,000

Resolution 2017-208. Filed with Clerk and Recorder/Treasurer's Office. Original to Sindie Kennedy, CAPS - Grants.

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7. Request board approve chair to sign yearly service contract renewal with Selby's for Cannon large format scanner and plotter. The \$112.50/month service fee has been included in our past and future budgets.

Presenter: Deb Bell
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info: Term: Aug. 1, 2017 to July 31, 2018

Original to Deb Bell, Public Works.

8. Request board approve emergency proclamation to impose stage 2 fire restrictions.

Presenter: Adriane Beck
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info: Effective: July 27, 2017. In effect for no more than 90 days.

Resolution 2017-209. Filed with Clerk and Recorder/Treasurer's Office. Original to Adriane Beck, Office of Emergency Management/9-1-1.

9. Request board appoint new member to the Seeley Lake Cemetery District Board, completing the vacant term ending April 30, 2018.

Presenter: Sarah Bell
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info: Wendy Green appointed to Seeley Lake Cemetery District Board to fill vacant term ending 4/30/2018.

Original to Sarah Bell, Commissioners' Office. Letter of appointment mailed by Commissioners' Office. Letter No. 2017-238 to Wendy Green.

III. CORRESPONDENCE None

IV. DISCUSSION ITEMS

1. Mullan Road west of Frenchtown speed limit resolution
2. Upcoming board meetings and review of meetings

V. UPCOMING EVENTS AND INVITATIONS

1. Smurfit Stone Mill Site Community Advisory Group Information Meeting - Thursday, Aug. 3, 2017 @ 6 p.m. Frenchtown Fire Hall
2. Bernadette Roy retirement - Friday, July 28, 2017 @ 12-2 p.m. PHC Creamery Bldg
3. Collaborative Care Summit – Aug. 29, 2017
4. Montana Highway-Rail Conference – Aug. 29-31, 2017 @ Radisson Hotel- Helena MT
5. Fire District Chief Bill Colwell Retiring - Friday, Aug. 18, 2017 3-5 p.m. @ MRFD Station 1 Headquarters

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VI. OTHER COMMENTS/INSTRUCTIONS None**Thursday, July 27, 2017**

JC and NR met in regular session; quorum present. DS out of office all day.

Calendar

9:00 a.m. - 10:00 a.m. BCC - Public Works
 10:00 a.m. - 11:00 a.m. BCC - Commissioners' Administrative Public Meeting
 12:30 p.m. - 1:00 p.m. BCC - Employee of the Year Presentation
 2:00 p.m. - 5:00 p.m. BCC - Commissioners' Public Meeting

Administrative Meeting

**BOARD OF COUNTY COMMISSIONERS
 ADMINISTRATIVE PUBLIC MEETING MINUTES**

**MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
 July 27, 2017 Start 10:09 a.m. - End 10:52 a.m.**

ATTENDANCE Present: Jean Curtiss, Nicole Rowley, Vickie Zeier, Barbara Berens, Dori Brownlow, Annie Cathey, Greg Robertson, Bernadette Roy, Larry Farnes

Other Attendees: Tom Aldrich, John Stegmaier, Erin Kautz

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA None**II. ACTION ITEMS**

1. Request board approve chair to sign professional services agreement with City of Missoula Police Department to provide security and law enforcement services for the 2017 Western Montana Fair for \$24,000-\$30,000.

Presenter: Tom Aldrich
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Filed with Clerk and Recorder/Treasurer's Office. One original to City Clerk. One original to Tom Aldrich, Fairgrounds Management.

2. Request board approve chair to sign funding agreement with Missoula Adult Fastpitch to provide up to \$6,000 as matching funding for capital improvements to the Missoula Adult Fastpitch Complex.

Presenter: John Stegmaier
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info: Term: July 27, 2017 to June 30, 2019

Filed with Clerk and Recorder/Treasurer's Office. Original to John Stegmaier, Community and Planning Services (CAPS)- Parks, Trails & Open Lands.

3. Request board approve chair to sign attachment 5 of the State of Montana County and Tribal Matching Grant Program application that acknowledges application criteria and provides a commitment to fulfill this criteria. The application seeks funding to help with crisis mental health

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services in Missoula County for FY 18 and FY 19, including CIT training, Crisis Response Team mental health evaluations at the Missoula County Detention Facility, a Jail Mental Health Therapist position, and a Care Coordinator to help inmates transition to community services.

Presenter: Erin Kautz
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Original to Erin Kautz, CAPS - Grants.

4. Request board approve professional services agreement between Partnership Health Center and Flathead City-County Health Department to obtain local case management assistance for Partnership Health Center in serving Ryan White Part C Early Intervention Service clients in the Flathead County area.

Presenter: Bernadette Roy
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info: Term: May 1, 2017 to April 30, 2018. Compensation not to exceed \$15,280.

Filed with Clerk and Recorder/Treasurer's Office. Original to Lindsey Cromwell, Partnership Health Center (PHC).

5. Request board consider professional services agreement with Tetra Tech, Inc. to perform a geotechnical investigation of Harlequin Court.

Presenter: Greg Robertson
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written chair to sign
Vote: Yes 2, No 0, Abstained 0

Additional Info: Compensation not to exceed \$5500 and to be paid with TIF district funds from the Development Park.

Original to Greg Robertson, Public Works.

6. Request board approve amended employment agreement of June 18, 2017 for Kevin Chin, DO which amends that Kevin Chin will be compensated for up to 40 hours per week rather than the previously stated 35 hours per week.

Presenter: Bernadette Roy
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info: Pay: \$93.30 per hour. Term: June 29, 2017 to June 30, 2018.

Filed with Clerk and Recorder/Treasurer's Office. One original to Patricia Baumgart, Human Resources. One original to Lindsey Cromwell, PHC.

7. Request board approve professional services agreement with Metalworks of Montana for construction of a new roof on the building at Pt. 6, this is the old Bresnan building for \$11,019. Funded by Department of Emergency Services.

Presenter: Larry Farnes

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Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info: Term: July 26, 2017 to Sept. 30, 2017. Replacement of roof for facility purchased in 2016.

Filed with Clerk and Recorder/Treasurer's Office. Original to Larry Farnes, Facilities Management.

8. Request board approve professional services agreement with Metalworks of Montana for the construction of a new entry to the Pt. 6 building for access to building during winter for \$14,286 funded by Department of Emergency Services.

Presenter: Larry Farnes
Moved: Nicole Rowley
Second: Jean Curtiss
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info: Term: July 26, 2017 to Sept. 30, 2017

Filed with Clerk and Recorder/Treasurer's Office. Original to Larry Farnes, Facilities Management.

III. CORRESPONDENCE

1. Request the Board of County Commissioners approve and sign the letter of support for the State of Montana County and Tribal Matching Grant Program application to provide crisis mental health diversion funds for Missoula County. Letter 2017-237 – JC, NR Signed. To Helen Higgins, Montana Department of Health and Human Services.

IV. DISCUSSION ITEMS

1. Swearing in of Dave Wall as County Auditor
Monday, Aug. 14, 2017 @ 12:15 p.m. in Annex 151

2. Fire season discussion as needed

V. UPCOMING EVENTS AND INVITATIONS None

VI. OTHER COMMENTS/INSTRUCTIONS None

Public Meeting

Meeting minutes linked to the audio recording of public meetings are available online on the Missoula County Commissioners' Meeting Minutes & Agenda portal. The portal may be found at the following web address: <https://www.missoulacounty.us/government/administration/commissioners-office/commissioners-meeting-agenda-portal>.

MISSOULA BOARD OF COUNTY COMMISSIONERS
PUBLIC MEETING MINUTES
CONFERENCE ROOM 151 – COURTHOUSE ANNEX
THURSDAY, JULY 27, 2017 - 2:00 PM

1. CALL TO ORDER

Commissioners Present:
Chair Curtiss
Commissioner Rowley

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Staff Present:

John Hart, Civil Deputy Attorney, County Attorney's Office
Christine Dascenzo, Planner, Community and Planning Services
John Stegmaier, Parks and Trails Coordinator, Community and Planning Services
Greg Robertson, Chief Public Works Officer, Public Works
Erik Dickson, Assistant Director/County Engineer, Public Works
Kim Myre, Seeley Lake Administrative Assistant, Public Works
Andrew Czorny, Chief Financial Officer, Financial Services
Vickie Zeier, Chief Administrative Officer, Commissioners' Office
Chris Lounsbury, Chief Operating Officer, Commissioners' Office
Barbara Berens, Auditor
Dave Wall, Senior Audit Tech, Auditor
Anne Hughes, Director, Communications and Projects
Gayl Hann, Projects Manager, Communications and Projects
Katie Kliezt, Communications Coordinator, Communications and Projects
Rich Maricelli, Undersheriff, Sheriff's Department
Brenda Basset, Public Information Officer, Sheriff's Department
Erica Grinde, Risk Manager, Risk and Benefits

2. PLEDGE OF ALLEGIANCE**3. PUBLIC ANNOUNCEMENTS****4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA****5. CURRENT CLAIMS LIST**

Claims received as of July 10, 2017 to July 21, 2017 by the Commissioners' Office total \$3,797,432.03.

6. HEARINGS

Commissioner Curtiss – We have several hearings today. So, the first one is the Miller Creek View Preliminary Plat Adjustment. So, we opened this hearing a couple weeks ago and continue it today; so I will reopen the hearing and have Christine give us a staff report.

a. Miller Creek View Preliminary Plat Adjustment

Christine Dascenzo, Planner, Community and Planning Services – Today, we have a request for a plat adjustment on Phase 8 of the Miller Creek View Subdivision. It's circled on your screen here, this portion of that parcel is Phase 8. Miller Creek View was approved in 1998 and has 11 phases, seven of which have been filed. The deadlines for the remaining phases are June 3, 2018 for Phase 8; April 27, 2020 for Phase 9; June 3, 2021 for Phase 10; and June 3, 2022 for Phase 11. And the request is to decrease the number of lots in Phase 8 by eight lots. So going from 69 to 61 lots and reconfiguring the streets, lots and parks, within that phase increasing Park 8 and decreasing Park 9. For an outline on the process, the subdivision regulations address the process in Section 5.8, the adjustments to preliminary and related documents. We noticed in the Missoulian two Sundays in a row and did a mailing within 300 feet of the subdivision. We went to Planning Board on July 18, and they voted seven to nothing to approve the adjustment request and we are here today for your action. And the request was reviewed against the criterion Section 5.8.4 there on your screen and did not find any negative or conflicting facts with those criteria. So here is a look at the plat and sort of overlaid with the current configuration in a lighter shade and the dark lines showing the proposed configuration. We will outline some of those highlights here. In green, we have lots 1-5 and 48-61, shifting those parcels, roads, and parks, but not losing any of those parcels. Here, we lose one lot and shift the parcels, road and parkland. Here, we lose four lots in

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the blue area and continue to shift parcels, roads, and parks. And here, we lose, in the purple area, lose three lots shifting the parcels and the roads. Here's all of that in one slide. And just a little more information on the parkland, this is why the request was continued, there was some discrepancy in whether or not we were losing parkland or not, and after the applicants' analysis and the County's analysis it turns out that we won't be losing any parkland so we are moving forward with a recommendation of approval. And here's Park 8, the red lines show the previous configuration and that sort gravelly shade shows the proposed. And here, in Park 9, that same set up with the gravelly portion being the proposed. And just an overall look at it, when we look at it at an acre size we get a 0.02 acre increase and the request was distributed for public comment and agency comment and we heard from Public Works just a request for more information on the cul-de-sac to the south of Shaver Drive and whether future development was planned. And that is a City subdivision to the south here. So that's just a temporary cul-de-sac and will be developed in the future and the City-County Health Department commented that adjusting the boundaries and lot numbers may require re-review or approval reissuance by the DEQ [Department of Environmental Quality] and we haven't heard any comments from the public on this request. So again, it was reviewed under these criteria and didn't trigger anything out of compliance and staff is recommending that the request be approved. Thanks.

Commissioner Curtiss – Thank you, Christine. Is the developer's representative here? Did you have anything you would like to add?

Gilbert Larson, representing the Lloyd E. Twite Family Partnership – The only thing that I would say is that we are just doing this because when we got to final plat and started doing the actual design and looking at the topo we needed to just move the roads a little bit to match the grade better of what's out there. We also found that making the lots a little wider made them more buildable. We were just a little too tight with what we had on the preliminary plat, but that's why we're here. If there's any questions, I'm here, but I don't have a presentation for you.

Commissioner Curtiss – Okay, thank you, Mr. Larson. Did you have a question?

Commissioner Rowley – Nope, that was my question, is the motivation behind it. It's the slopes basically and the width...it's the slope issues and then widening them for?

Gilbert Larson – Yes, what we found is that with the lots originally were approximately 50-foot-wide on the downhill side of Genaya Court. We found that with the slopes that that narrow of a lot just wasn't very practical. We just couldn't fit in garages and houses and they ended up just not, when we met with the builders, they just couldn't come up with a decent plan that looked good. So by adding some extra width to the lot, taking a few lots out, the builders were happy and everyone was happy.

Commissioner Curtiss – So you have nine less lots to sell, but they are better lots, so that's good. Okay and it looked like the parkland all played out so that's good. So this is a public hearing, is there anyone in the public that would like to make comment on the amendments on this plat? Okay, seeing none, I will close the public hearing.

Commissioner Rowley made the motion that the request to adjust the preliminary plat for Phase 8 be approved based on the findings of fact in the staff report and public testimony. Commissioner Curtiss seconds.

Passed 2-0.

[Letter 2017-239: Dated July 28, 2017 mailed to Gilbert Larson, Gilbert Larson Engineering and Surveying.]

Commissioner Curtiss – So, our next hearing is on the Big Sky Park Plan Amendment. So Big Sky Park is out off of Tower Street and John Stegmaier will give us the staff report.

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b. Big Sky Park Plan Amendment

John Stegmaier, Parks and Trails Coordinator, Community and Planning Services – As Commissioner Curtiss mentioned, we are out at Big Sky Park for this project, right near the corner of Spurgin Road and Tower Street. The particular project site there is in the middle in between the American Legion Field and the adult fast pitch field. And what I am looking for today is to bring forward a request to change the Big Sky Park Plan. Right now, this site is currently designated for an indoor baseball training facility and we are looking to amend the plan for an archery range facility. This is the original plan, originally called the Tower Street Complex, in 1998, I believe it was approved, and as you can see, in the inset there, originally it was cited for a vendor run BMX facility the spot and half of that site is vacant on the plan. Although, by resolution, in 2009 it was changed for the indoor baseball training facility, through the Mavericks, that never ended up happening. As you can see, the time when that was approved was right around the financial crisis and funding just never materialized to put that together. So, the baseball league is aware of this plan, they've had opportunities to comment and have not objected to alternative use. This is the draft rendering of the site plan that we have right now for the archery range. We will try to use as much of the existing infrastructure that was on the site from when the BMX facility was there with some additional infrastructure. As far as outreach goes, we did a number of things, an informational mailer to the adjacent neighbors, as well as invitations to attend the Big Sky Stewardship Committee's meeting on this proposal, as well as the Park Board Meeting on the proposal. We posted the site over a month ago with the plans to amend the park plan and then published legal notice in the Missoulian. Some of the things that our Parks and Trails Board discussed and liked about this plan is that it replaces the archery range that was lost when Fort Missoula was redesigned. So we are offsetting a user group and they have been displaced there. We received a lot of supportive testimony as staff, in terms of this facility as a functional facility for other park programs that have these. When I talked to land managers who have archery ranges they were all very supportive about how well they run, particularly with partner groups and with a strong hunting and outdoor community they tend to self-regulate quite well. They are also really low on development and infrastructure, so we don't have as much risk if it's not successful, that we are left with a lot of buildings and development. The neighbor, FWP [Fish, Wildlife, and Parks], is quite excited about it, looking to use the range for their hunter education classes and has offered to help maintain a presence there which we appreciate. Last, the archery range, as an idea, aligns really closely with the Big Sky Park Plan. In summary, I would say, its low development aligns with the Target Range Plan, the values of the neighborhood. Without having a lot structure, we can retain a lot of the habitat, keep the park open, less divisions in the landscape. As staff, we recommend that the proposal be approved and I can take any further questions. We did not get really much significant comment from County agencies or outside agencies and I only received one public comment via email which was in support of the range development. That's really all I have unless there's questions.

Commissioner Curtiss – So, it looks like both Missoula rural and County Public Works had some concerns about whether there was enough parking or room to turn around a firetruck. Was that addressed?

John Stegmaier – Yeah, and if you kind of look at the overlay on the plan, there's the existing roadway, it's 12 feet. What Public Works prefers, from what I heard, is about a minimum of 20 feet for an approach. So we will be requiring that our partner group there, Hellgate Hunters and Anglers, widen that roadway and then we are not totally certain yet about increasing the size of the parking lot. We might be able to at least start the project with the lot as it is by adding in that, increasing the driveway width and then expanding the driveway width all the way behind the parking lot. But that parking lot and then fencing around the range will probably be the biggest development cost for them, but yeah, we are pretty certain at this point, from just initial inquiry with the roads division, that that needs to be wider.

Commissioner Curtiss – Does it have a proposal for any sort of restroom facilities? Oh, is that what that one little building is?

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John Stegmaier – Yeah, initially I think we will probably end up starting with a portalet and then conveniently the adult fast pitch just received a grant this morning from the County to update the bathroom that's on the site that's been inoperable for who knows how long. So we are hoping that that does end up working. This site, in the plan, is intended to share some of the resources including parking with the site down here. So there might end up being an actual fixed restroom there, but probably short term they're going to need to have a portalet service, for at least part of the year. And then maybe in the future going to something more substantial, but then we also have heard from FWP that they will allow parking and access to their building for range users as well.

Commissioner Curtiss – Okay, any other questions right now?

Commissioner Rowley – They can wait until after the public speaks.

Commissioner Curtiss – This is a public hearing, is there someone who would like to speak in favor of or against this proposal, I guess.

Kim Ashwell, Secretary/Treasurer, Big Sky Park Committee – I just wanted to let everyone know that we've discussed this and looked at all of the different options and we really feel that this is a wonderful contribution to our community and will just prosper. So, I am in agreement, and so is the board. Thank you.

Commissioner Curtiss – Thank you. Anyone who'd like to speak about this proposal? No one from the Hunters and Anglers today?

John Stegmaier – Nope. I wasn't able to get a representative, but they are...

Commissioner Curtiss – Well their proposal is in our packet so we can see that.

John Stegmaier – Yes.

Commissioner Curtiss – All right. Questions.

Commissioner Rowley – Could you briefly address the comments by the Risk Manager and how that would be addressed?

John Stegmaier – Yeah, so we talked to County Risk Management about this a number of times and essentially what her concern was whether or not our excess loss carrier would be comfortable with it. The communication that I saw, from the loss carrier, is that if, given his experience with these facilities and other park programs, they tend to work out pretty well if they are designed correctly and they're well signed and there's a presence of some sense of order and rule. So he was comfortable with it, as long as we closely adhered to national design standards and signed the site and had a plan in place for who was going to be maintaining presence there. And so, once we get to the point where we're looking to set up a contract with Hellgate Hunters and Anglers we will want to see a plan in place for them about how they are going to ensure that the range is safe. So that was the main thing that we got from Risk, that they were comfortable with it as long as it was done well.

Commissioner Curtiss – So is this proposed to be open when there are people from the Hunters and Anglers Association there? Or, is it going to be that if I just drove by and had my bow and arrow in the back of my pickup I could stop and use it?

John Stegmaier – The plan is that it would be open year-round without the need to have any kind of reservation or access code or something to that effect. That's the plan. That's, from what I have talked to with other land managers and park managers, that tends to work out for the most part, if we have problems then we might have to modify, but at the moment it is supposed to be open year-round, free, public range.

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Commissioner Curtiss – And the end where it shows the existing trees, does that already have berm or something that's going to be kind of a back stop to the arrows, or?

John Stegmaier – Well, initially, we were thinking at one time we were going to have a couple different new uses out here and the range would have to shift further to the east towards FWP's property. Now, that it's just one plan or one proposal, there should be enough room...

Commissioner Curtiss – Just because arrows only go so far.

John Stegmaier – Yeah, the standards for designing it, I believe you need half the distance of empty over shoot area from your longest target. And right now we have planned for twice the distance of the longest target or I think at least equal distance.

Commissioner Curtiss – Okay.

John Stegmaier – Right now, there's a fence back here. I am not sure what we will end up doing. We do know that this area is still used for informal bike use, mostly kids, dirt jumps and that type of thing. We really don't want this to completely override that informal use back there. So, we need to figure out exactly what to do, but as far as the space that's required by the design standards we are exceeding it right now.

Commissioner Rowley – Okay, we just don't want anybody getting shot.

John Stegmaier – We don't really want anybody shot, either.

Commissioner Rowley – Okay, and it looks like the intent is to use the Big Sky Park budget and for Hellgate Hunters and Anglers with some potential matching funds from the park program. Do you have any idea of the fiscal note on this and what would be utilized out of the park funds in the future at all, or?

John Stegmaier – No, not really. So we know that when the last occupant the BMX facility, they cleaned up some, but not all of the stuff and there, I believe, is roughly \$3,000 of restitution money set aside specifically for this site. So, I imagine, that's going to go first into just cleaning up. There's a couple, as I mentioned, the fence on this side and there's a fence on this side that we don't think needs to be there. It doesn't really; it's not fencing out or in any particular thing. So, some things like that that will take that money. And then as far as other dollars probably the group would be looking to Big Sky Park for assistance from probably the improvements fund which is generated off of the cell tower lease and that's something that they would petition Big Sky Stewardship Committee for use of that money.

Commissioner Curtiss – So it has another process involved to approve that money.

John Stegmaier – It does, yeah. And I think the bulk of their funding is going to be through shooting range grants from the State. They might get a small percentage of their total project with our help, but most of their money is going to have to come from the State based on the amount I think that it's going to take to build it.

Commissioner Rowley – And at this point we are just amending the park plan and then later we will come forth with a contract and kind of have more of the details figured out and have the requirements for safety and signage and what not, the design standards that we would expect, would be at that point included? Is that right?

John Stegmaier – Yeah, that's true. This is just to say that right now the plan stipulates one type of use, we are going in a totally new direction, it's a major change from that other use that had a resolution so we just need to resend that resolution for the former use and then as you were saying all the details yet to remain with the production of that agreement.

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Commissioner Curtiss – So, our motion should be in regard to resending that resolution from 2009 and adopting the one that we have in our packet today.

John Stegmaier – Yep.

Commissioner Curtiss – All right, I will ask one more time if there's anyone who wants to make comment. All right, I will close the hearing.

Commissioner Rowley made the motion the Board of County Commissioners approve a resolution rescinding Resolution 2009-010 that previously amended the Big Sky Park Plan to allow development of an indoor baseball training facility and replaces with an amendment for the development of an archery range facility through a partnership with Hellgate Hunters and Anglers. Commissioner Curtiss seconds.

Passed 2-0.

[Resolution 2017-212: Approval of amendment for Big Sky Park plan.]

Commissioner Curtiss – Thanks, I look forward to that. Okay, our next hearing is the Seeley Lake Refuse District assessments. So, this is the one refuse district that Missoula County has. It's in Seeley Lake and we are not proposing to change them, but we are required to have an annual hearing. I will open the hearing and ask Greg Robertson to give us the staff report.

c. Seeley Lake Refuse District Assessments

Greg Robertson, Chief Public Works Officer, Public Works – Good afternoon Commissioners. Before you in your consideration is a resolution to levy assessments for the Seeley Lake Refuse District for this next fiscal year. We've duly advertised this hearing and as of today have received no public comment written, or verbal. The assessments are for \$150 annually for properties that are occupied with a structure. Vacant parcels do not contribute to the district until they are developed. This assessment is the same and has been for many years and looking at our budget we are comfortable keeping them the same.

Commissioner Curtiss – So, Greg, is the language here, calling them an occupied lot, is that the right, I mean because it's a dwelling unit, right?

Greg Robertson – Yes.

Commissioner Curtiss – If you just had a shed you don't have to do this.

Greg Robertson – That's correct.

Commissioner Curtiss – So is this the right legal language or should it refer to dwelling units?

Greg Robertson – We've been using the same resolution, it hasn't changed. We just changed the dates.

Commissioner Curtiss – Okay. So it's on the record anyway that we know it's dwelling units.

Greg Robertson – Yes.

Commissioner Curtiss – Okay. Is there any public comment on the Seeley Lake Refuse District assessments? Okay, seeing none, I will close the hearing. Did you have any questions, Commissioner?

Commissioner Rowley – No, I think it's great when we can keep assessments steady instead of increasing them. So I am happy to move on this one.

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Commissioner Rowley made the motion that the Board of County Commissioners approve Resolution 2017-201 to assess \$150 to each occupied lot tract or parcel of record within the adopted Seeley Lake Refuse District service area boundary for one year. Commissioner Curtiss seconds.

Commissioner Curtiss – I have one question. When we looked at the last resolution it was going to be numbered 2018. Do we number them by fiscal year.

Sarah Bell – No, the 2018 needs to be edited.

Commissioner Curtiss – So this one we didn't say the number on it, so all right. Any further discussion?

Passed 2-0.

[Resolution 2017-201: Approval of Seeley Lake Refuse District assessments.]

Commissioner Rowley – Thanks.

Commissioner Curtiss – Thanks, Greg. Our next hearing, we had been asked by the community council in Frenchtown, the West Valley Community Council, to look at a speed zone on Mullan Road, in the Frenchtown area. And so, Erik Dickson will give us that report. I will open the hearing.

d. Mullan Road Speed Zone Request

Erik Dickson, Missoula County Engineer, Public Works – Thank you, Commissioners. Yes, as you mentioned, this resolution that is being brought for your consideration was requested by the West Valley Community Council last, I believe it was in December. Commissioner Curtiss and I were at a community council meeting and it was brought to our attention that there were resident concerns about the speeds on Mullan Road. For a brief history, I am not sure when or how the existing speed limits were posted. Being an old agricultural and rural area I am sure they were just put in place and have been that way since then. But since 1995 there have been 100 lots that have been created through subdivision west of Frenchtown that access directly off of Mullan Road and based on that number of lots that essentially doubles the potential traffic count. We do have a traffic count from 2002 and in that area east of Beckwith Street, where it reconnects with Mullan Road, the traffic count was about 500 cars per day and so with 100 lots a standard trip generation of about eight trips per day that's essentially 800 vehicles per day that could be added to Mullan Road. Granted there are alternate routes with Beckwith Street and Houle Creek Road to the Frenchtown Frontage Road, but for the potential number of vehicles that could be on this road that's quite an increase in traffic. So for that consideration alone would be worthwhile but then we would need to consider also that in 2014 a shared use path was added to Mullan Road from the elementary school out to Beckwith Street which fronts on the King Ranch Golf Course. So in that same stretch just east of the golf course there is a crossing on Mullan Road where the path went from the north side to the south. So the proposed resolution would extend the 25 mile an hour (mph) to encompass that pedestrian crossing. And that would be in addition to the school zone resolution that the Commission adopted in 2014, to establish the school zone speed limit of 25 mph east of Ducharme Street. So this resolution would extend the 25 mph zone another half mile to the west and then through those areas where there are increased densities with the subdivision development the 35 mph zone would be extended, from its current termination at Beckwith Street, and would be extended to the Erskine Fishing Access. This map shows where those speed limits would be proposed. The red, on each end, is a 25 mph zone. The east end would be based on an Urban District designation. The 25 mph limit, on the west end, would be based on State law that allows gravel roads to be posted at 25 mph and the green section, in the middle, is where the 45 mph limit is now from the end of pavement to the Erskine Fishing Access. And then, as I mentioned, the 35 mph zone would be extended from Beckwith to the Erskine Fishing Access. So the staff recommendation, at this point, would be to adopt the resolution or amend as necessary based on any public comment.

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Commissioner Curtiss – Did we receive any comment from the West Valley Community Council, officially?

Erik Dickson – No, we did receive a comment from a member of the board, I believe, and one written comment from a resident.

Commissioner Curtiss – Okay, this is a public hearing, is there anyone who would like to make comment on these proposed changes in speed limit in the Frenchtown area?

Aaron Griffin, Frenchtown Elementary Principal – I live about a half a mile west of the fishing access. I am in the newer 100-unit subdivision. I would like you to extend the 35 mph speed limit, not go to 45, probably in that area. I brought a picture. I also serve as Frenchtown Elementary Principal. You can look at the picture. Because the roads are so bad, in the morning, my wife and I, on Fridays, we choose to take about 25 kids, on bikes, to school just to help. One of the things that would really help, just on Mullan in general, is more supervision by the County. It is an access from one drinking establishment to another in our community. We do estimate, from Erskine to the end of the pavement, we have two buses that are in that area and I estimate 40-60 kids. From little all the way to big and those are just the kids that I know that are in school. I don't even know about all of the toddlers yet. One of the things that we need to really consider on Mullan, it's kind of like everybody forgets about that area of Mullan, we haven't had it striped or anything since I have been there in five years. It just needs some TLC. I know with the West Valley, I know it's the school's dream, to have a bike bath eventually all the way to Allard Court and then it ties into the [Frenchtown] Frontage Road. But as a homeowner, as a principal, I would like you to consider making it all 35 from Erskine to the pavement.

Commissioner Curtiss – So from the picture that's up top the 35 is proposed in yellow so you are saying, you are proposing, make the green 35, too?

Aaron Griffin – My understanding is this yellow, this is 45, right?

Erik Dickson – The yellow is 35.

Commissioner Curtiss – The yellow is 35, the green is 45.

Aaron Griffin – So I would like that all to be 35. I would guess it's another mile. So you know but especially with the growth in that area. It's funny because you talk about the growth, the growth isn't in the 35 mph that's established, it's in that 45 mph, that's where the growth has been.

Commissioner Curtiss – That's where the new growth is happening, okay.

Aaron Griffin – Thank you.

Commissioner Curtiss – Thank you for your comments. I had a question for him and I can't think of what it was.

Commissioner Rowley – I have a question for Erik. I have kind of heard a similar comment before. Do you have an opinion from an engineer's standpoint without doing any studies?

Erik Dickson – Based on existing, that's what it's been at, that's what the community has experienced. I was on the road on Monday afternoon, I had two cars pull out in front of me, and I was going about 40 or 45 mph and within a few seconds they were well ahead of me. So, you know, some of those people are comfortable driving 45. Not to say that is correct. The problem with that is, of course, without conducting speed study to know what the speeds are, because we unfortunately didn't do that in this case, that goes back to the old problem that if we artificially lower the speed limit we just have more people breaking the law. Not to say that's correct either because you do have the authority to set that. So you know, when the residents are the ones that

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are requesting this, I think that is an important consideration because they're the ones that are there every day. To be honest, I think the cars or the trucks that I did follow out were builders, they came out of a lot that was under construction. So they don't have a lot of investment in the community, if they go 50 mph, not a big concern for them. So I think it is a little uncomfortable driving at 45 mph and it does make sense because there are, of the 100 lots that have been created there recently, 41 of those are west of the Erskine Fishing Access and there are currently nine that are still undeveloped. So there will be more growth out there, so it does make sense to extend it at 35. This is just what was initially considered because there was an existing 45 mph zone, we just left it there initially to...

Commissioner Curtiss – So Erik, can you remind me, on the map that's up, the shared use path, is it where the yellow is?

Erik Dickson – Yes.

Commissioner Curtiss – And I know that we have plans to get it up the Houle Creek, but it's not there yet.

Erik Dickson – Yeah, so it's difficult to see on here, but the shared use path goes from here at the school and goes out Main Street, crosses Ducharme and out here just before the golf course, it doesn't show on this aerial photo, but somewhere in here is where the crossing is.

From audience – Further back.

Erik Dickson – Is it back further?

From audience – Right there where that building is, right above there is where the crossing is.

Erik Dickson – Okay, so we have the shared use path here and right now this is all within a 35 mph zone and the 25 mph zone is proposed to end at about this driveway. So the shared use path then continues on the south side of Mullan and currently terminates at Beckwith.

Commissioner Curtiss – Okay, the shared use path does get to Beckwith?

Erik Dickson – Yes. And that's currently where it transitions from 35 to 45.

Commissioner Curtiss – Okay. So in the area that's proposed to remain at 45 kids wouldn't have an option to be off, they'd be walking on the shoulder of the road.

Erik Dickson – Correct.

Commissioner Curtiss – So, I don't know why, when I was listening to you I couldn't figure out, did you say that you would support, at this time, or you would rather have a speed study before you could support having these all 35 and no 45 at all?

Erik Dickson – I would support this at 35. It really didn't occur to me until after it was drafted and noticed, but I would support it yes.

Commissioner Curtiss – And because this is what went out, I don't know if we should give people a little more time to comment or whether. I mean it's not a big process, yes come ahead up to the mic please.

Carl Hoyer – I live in this area. The whole thing is, if you are going to change the speed limit and you're not going to send the sheriffs out to monitor it, you are wasting everybody's time. That path, the multi-use path, is only good for about four months/five months out of the year because it's not plowed, it's not maintained other than by us residents. So the kids are in the street anyway

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through part of the year. But if you're not going to do something, there are cars that go by my house 70 mph in the current 35 mph zone. So, until you come up with an idea that we are going to get some support out there you're wasting everybody's time. It doesn't matter what speed limit you put on out there. And with all the new houses being built, you know, it's just adding more and more traffic. The idea of striping is great. I've lived in this house for over 35 years, raised two kids and now I've got grandkids and they're out on that street, it scares the hell out of me. That's why I'm here. So, you know, you could take that 25 all the way down to the bike path if you are looking at it, the kids are coming out of the King Ranch Subdivision, coming off the road and a lot of those driveways, those kids, they're in the road, they're not on the bike path. Because as I say, you can't use it. So, before you pick a speed, before you do a speed study, and I know budgets are tight and you guys are fighting overtime and all of that with the sheriffs, but I want to see more sheriffs out there picking people off. Let them fund what's going on.

Commissioner Curtiss – Well, the undersheriff is sitting in the back of the room, so I'm sure he heard it.

Carl Hoyer – Hey, that's our feeling. That we just need, we need some support because you can put any speed limit you want. We all know, it's only there for the people that are going to follow it. They are going to hit a kid, and when they do it's...or they're going to hit a jogger or somebody else. The golfers cross, there's a spot right there where the golf carts go across the road and it used to be well posted, but the signs are gone. I don't know why, but the signs are gone.

Commissioner Rowley – And that's something that we always struggle with, with speed limits, because if you do a study you try to go by the 80 percent rule. Like, what 80 percent of people are comfortable traveling. That doesn't mean that there's not kids on the road. That doesn't mean that there's not people living there and if everybody still wants to go 70, you know, so speed studies also inherently don't take into consideration those community pieces. And we don't send out the sheriffs, they decide to send out themselves, but their calls for service have gone up by 12 percent the past year. We've given them extra deputies, they work a ton of overtime, they're burned out. But with calls for service they're just running back and forth. They do care about speeds, but it is a hard thing to prioritize, but I'm sure Rich is listening back there.

Carl Hoyer – And I know that they do. But it's still just a waste of time, you can change the speed limit to anything if they know that there's nobody there doing anything about it. So that's my only comment is, you know, even if they do it for a little while and there's some presence at least people will say, 'Oh my gosh, I better slow down.' But if you don't, you're wasting your time, you're wasting our time and something bad is going to happen and then we're all going to be back here.

Commissioner Curtiss – So you support the idea, it just needs to have enforcement.

Carl Hoyer – I definitely support enforcement and I think it should be 35 and I think it should be 25 further out. Because it's where the kids are coming from, school buses and all of that. As I say, if the path was maintained it'd be a whole different deal. But at this point when it's not the kids are in the street. Thank you.

Commissioner Curtiss – Any other comments?

Rod Paskey – I've lived along Mullan Road since 1983. I walk that road every morning. I have biked it. It's a very unsafe road. And I would like to see the speed limits reduced. I agree with Carl that unless it's enforced it's going nowhere. I mean I walk that road and I make sure I switch from one side of the road to the other side of the road, when I'm meeting traffic, only because I don't want to get hit, you know. What's going to make it safer? I don't know if the speed limit is going to make it any safer, but by building a bike path, I am not advocating a bike path at this meeting, I know this isn't the time or place probably, but that's going to give people a safer place to travel, particularly the number of kids on that road. But the speeds that I get passed by just walking, I can

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get into the ditch, but once it snows and there's ice and what not, you can't get off the road. Now you're scrambling one way or the other. You know, the speed limits, if enforced, I know that's an issue, it's easier said than done. But the speeds one thing. Getting that road striped, that road has not been striped since they resurfaced it and I don't remember how long ago that was, a good number of years ago. But there are several things that would make it a safer facility than you know, bike path, striping the road, and definitely speed limits, and then some type of enforcement, as I see it. But again, I've been there for quite a few years and walk it, bike it and everything else. So, thank you.

Commissioner Curtiss – Thank you and that section is a priority for us for continuing the path. As soon as the money falls out of the sky or something.

Jamie Romney Fitzgerald – I am on the school board at Frenchtown and I'm also a resident in that area. I just want to say that we have approximately 1,400 students in our district and 85 percent of them are bused because of the poor access to our school district, but that 1,400 students comes with parents and it comes with staff and it comes with other community members along that. We do have a bike path which is approximately one mile west. Which, like people have said, ends at the golf course, but then from the golf course to where Houle Creek goes under the underpass, kids on the opposite side take their bikes to the pond or the high school and then they come back under Houle Creek. There's no lines, there's no shoulder, everyone has said that. So, it's a huge concern, especially from the golf course to Houle Creek and then on the line where it's proposed 25 mph, that's a dirt road, but there's really not that much access, there's not a lot of houses along there. So I would suggest or advocate 25 mph all the way to the Houle Creek underpass.

Commissioner Curtiss – Oh, on the gravel portion, and come back as far as the Houle Creek, the underpass.

Jamie Romney Fitzgerald – Yes, because all of that new development in the green, I know people are proposing from 45 definitely to 35. I don't think 25 would be there so much. The other pieces, like people are talking about enforcing it, we are hoping to have an SRO [School Resource Officer] that will maybe be able to help out with that.

Commissioner Curtiss – An SRO is a school resource officer.

Jamie Romney Fitzgerald – Yes.

Commissioner Rowley – Currently, the Urban District is only to where the 25 ends and turns into 35, or? Because by law we don't have the legal authority to set a speed limit below 35 on a road that's outside an Urban District.

Commissioner Curtiss – Unless it's gravel.

Commissioner Rowley – Other than gravel, but on the rest of the road I am not sure if we legally... we tried to change that this legislative session to give ourselves that authority, but it did not pass the legislature. So we are limited to 35, but I am wondering about the Urban District piece.

Erik Dickson – I believe the Urban District definition is property frontages of 100 feet or less for a distance of a quarter mile or more. You know, those are areas that are more dense, they're devoted to residential or business districts that are built up with sidewalks, curb, gutter, things like that. So they are more dense so the designation of an Urban District is even a little bit of a stretch here if we were to extend it any further than anyone that was aware of State law could challenge a ticket if they received it in that area and essentially we would have to drop that back to someplace in the vicinity of where we are now. So to classify the entire road as an Urban District, we are not allowed to do that by existing State law which is our limitation. And if I can address the striping

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issue as well, since that's come up a couple of times. Up until about six years ago, when we had our own striping machine, we striped this road, I believe annually if anyone out there remembers.

Inaudible comments from audience.

Erik Dickson – I can't remember off hand when our striper went by the wayside, but since we have to contract our striping now, our \$80,000 budget only gets us about ten miles per year. And when we follow federal guidelines for what roads are required to be striped, what should be striped, and then what may be striped; the cutoff for required to be striped is about 6,000 cars per day, and you know, we have about 12 to 14 miles of that closer to Missoula and then that second level drops down to like 3,000 cars per day. So, when we are out here in kind of a more rural area where the traffic count might be based on our 2002 count of just about 1,000 cars a day, we are just not meeting that threshold of required or recommended to be striped. So, until we can keep our more dense areas striped because the striping itself only last three to five years, if that. So, some of those areas that we striped with better quality paint five or six years ago we have to meet federal requirements before we can come out to these rural areas and stripe the ones that, you know, are a good idea to be striped is the way the State...

Commissioner Curtiss – So did our machine just give up the ghost?

Erik Dickson – It was, I think, almost 40 years old at that time. So, you know, the option of purchasing a new striper when other equipment was as important, or using a contractor to apply a better quality paint for the same annual maintenance budget, we did have to drop the number of miles. We used to do about 100 miles a year. Now we do about ten.

Commissioner Curtiss – Wow. Okay, so that's a budget thing, which we are getting into the next hearing. Well, it's a good idea. You can see we are limited by the budget right now. All right so, I think we have heard that striping would make it safer, the path needs to be maintained, the sheriff needs to be present, but it sounds like people support the 35 so the green would become yellow.

Erik Dickson – Yes.

Commissioner Curtiss – So, we would amend the resolution to say that. We would have you amend the map so the resolution and the map match, okay. Is there any other public comment? All right then, I will close the public hearing on the speeds on Mullan Road.

Commissioner Rowley made the motion that the Board of County Commissioner sign a resolution [2017-205] altering the extents of the existing speed zones and authorize County Public Works Director to provide signs indicating the speed zones as shown on Exhibit 2 but amended to remove the 45 mph zone and change that to 35 mph on Mullan Road, west of Frenchtown. Commissioner Curtiss seconds.

Passed 2-0.

[Resolution 2017-205: Altering existing speed zone on Mullan Road, west of Frenchtown.]

Commissioner Curtiss – So, Erik, just to a question for you, the signage where the golf courses golf carts cross, is that the golf courses responsibility to sign that?

Erik Dickson – I would assume so. I don't know if John has a thought on that. I don't think that we installed them and I don't think that we removed them. So I can't say what that would be, honestly.

Commissioner Curtiss – Well, they could be hanging on someone's den wall because we know signs disappear. Would you mind reaching out to the golf course and suggesting they put up a sign again?

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Erik Dickson – Yes.

Commissioner Curtiss – Thanks to all of you for coming. I saw some of you the other night at the meeting in Frenchtown and hooray, hooray you were successful, there's nothing going next to you that's a gravel pit. So, I will open the preliminary budget hearing and our Chief Financial Officer, Andrew Czorny, to come and give us a presentation.

e. Preliminary Budget Hearing

Andrew Czorny, Chief Financial Officer, Financial Services – Thank you for this opportunity, Commissioners, to present the preliminary budget for 2018. It's always exciting this time of year, for me, the heat's rising, the fires are blazing and I'm spending every waking moment, and sleeping moment, thinking about budget, so it's wonderful. So to begin with, the 2018 final budget hearing is Aug. 31, 2017. The Commissioners and county staff will be taking input between these two hearings. The preliminary budget will change, absolutely change, it is based on my projection estimates, which I will tell you are wrong, one way or the other up or down. I never guess it accurately. Once we get the certified values from the Department of Revenue. And if you have any questions, please contact me directly. I have no problems with that whatsoever. The overview, the fiscal year begins July 1 and ends June 30 each year. The budget team prepares the upcoming fiscal year budget by beginning with the mid-year budget review. We compare the departments actuals versus projected, for the current fiscal year ensure sound financial management of each of the departments. The mid-year review gives the Commissioners and the budget team the opportunity to forecast the projected year-end fund, which is important for our budgeting process. As a rule, the parameters maintain operational levels at the prior year's expenditure level. Proposed operational increases must be submitted as an enhancement request to the budget team and to the commissioners. All capital requests must be submitted as an enhancement request as well. Capital requests are those in excess of \$25,000. Each County fund must maintain a cash reserve balance. The general fund with the largest cash reserve balance 12 percent; special fund at five percent; public safety at eight percent; and the community-based programs between three and two percent. One-time money grants, operational savings, will be used for only one-time costs, capital equipment, software acquisition, etc. etc. Ongoing revenues (tax revenue, entitlement share) is going to be used for ongoing expenditures and costs (annual software maintenance costs, etc.). That way we have our ongoing costs covered by our ongoing expenditures and that's what we call a structurally balanced budget and the one-time cash of course used for one-time expenditures. Requiring cash reserves for each fund maintains sound financial management and provides some opportunity to use that one-time cash, those one-time expenditures. It has been used as a reaffirmation for that excellent AA rating we have from Standard and Poor's. They look at that really in detail. Each department head presents a proposed budget to the Commission and the budget team. The department head presents their budget in the context of Missoula County's mission, vision and values. I provide the Commissioners with a structural analysis of each budget. That is ongoing revenues or ongoing expenses. This year we had a number of discussions. Sixteen budget review meetings were held by the Commissioners and budget team over 31.5 hours, 38 budget meetings were held by departments, programs and partner agencies for an additional 31.25 hours. And then our Communications team did an excellent job in educating the public and posting, while the meetings were going on, via Twitter, so that we could have real-time updates as to what was going on in those budget hearings. It was an excellent addition to this year's process and we had 64,788 impressions, that's reactions to those Twitter feeds. So that was fantastic, hats off to Katie Klietz on that. To prepare for the preliminary budget hearing the Commissioners spent 62.75 hours reviewing budgets and these are just the scheduled budget meetings, these are not the outside discussions we have beyond that and those are extensive. The 2015 legislature changed the reappraisal cycle from six years to two years. The reason for the change was to reflect the increasing and decreasing property values through economic ups and downs. Under the former six-year reappraisal cycle, in the downturn, the Missoula market, many of the property owners continued to see an increase in the property values between reappraisal cycles because they were so lengthy. While property values have generally increased, we should recognize that property value and taxable value are different. Taxable value is only a portion of the property and is not the full increase. And just as a side note, if a taxpayer wants to calculate what they can anticipate in

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their taxes you would take your taxable value, divide it by 1,000 and then multiply it by the mills that you are being assessed. In 2014, tax payers approved and authorized the issuance of \$42 million GO Bonds, to build Fort Missoula Regional Park, which is turning out to be quite the facility. We levied 13.68 mills or \$46.17 on a home with a market value of \$250,000 annually, is support of that effort. The voters also approved the Library Bond in the 2016 election. We have not yet issued those GO Bonds. Three million dollars has been issued this year for the analysis, the architectural fees and bringing on the contractor at risk and getting an overall cost and that will be done over the coming year when it would just be issuing the remaining amount in probably spring of '18. It won't appear on the tax bills until fiscal year '19. The 2006 Open Space Bonds also approved by the voters for \$10 million, the last third of the Open Space Bonds was issued two years ago, I believe, and it had an impact of \$2.53 on a market home of \$250,000. The GO Bond and a portion of the Open Space Bonds will be paid off on July 1, 2018 which will be fiscal year '19 and that will reduce the tax bill by more than 4.69 mills next year, which will be a welcome relief. In attempt to reflect appropriate increase in newly taxable properties while maintaining a conservative approach to the budgeting process, I used the following increases as my estimates for revenue coming in this year. I used a 1.8 percent increase in the County-wide mills and that's everything with the exception of the Road Department, Health Department, and Animal Control. That came up to \$208,447 and last year we had a mill value of \$206 that was reported to us and then in the eleventh hour NorthWestern Energy came in and got their reduction in taxable value which affected us. Many of the schools recertified, we did not recertify. So the actual mill value was pushed down to \$208. So I used the \$208 base as my base for calculating the 1.8 percent so we wouldn't overestimate the mill value coming forward, similarly, with the County-wide at 1.4. Over the last ten years, I just did ten years, but it is much longer, the County-wides have average 1.4 percent increase and the County only have been at 1.3 percent increase and part of that is the downturn between 2014 and 2015 where mill values actually decreased and that skewed things up a little bit. Here's a very hard to read sheet that appears in the budget and it shows the 2018 mills, 2017 mills, what the mill values are and the differences which would be the proposed increase and I will go through those one at a time.

I want to talk about some of the initiatives and some of the things that the Commissioners approved for the coming year. The County Attorney's Office added a new position dedicated to child and family safety. There's just an unbelievable work load with child endangerment and resulting from primarily the meth epidemic. We did not increase County-wide mills for the general fund, we covered that within our existing revenues. Relationship violence services [RVS], also supporting those efforts with the children, funding to support education and outreach of the Make Your Move campaign and new FTE [full-time equivalent] to support temporary orders of protection for victims of violent crime. There was a 0.98 County-wide mill increase, but it was offset by a 0.88 reduction in mills to the Grants division when after the split. We needed to split up some of the revenue and that's how that occurred, the split between the Grants Department and RVS.

Sheriff's retirement system, the 2017 legislature required an additional one percent employer contribution to ensure a structurally sound plan. Employee participants are also required to have an increased contribution of 1.25 percent. This resulted in a 1.10 permissive County-wide mill. The legislature did give us the ability to levy that on a permissive basis which means it would not count against our mill levy cap.

Here we have the cultural resources. The Historical Museum at Fort Missoula, we need to do a few things out there; transport and placement of the historical CCC barracks at Fort Missoula, from the Fairgrounds, and we are in the process of replacing the front stairs and deck on the main exhibit building-ensuring ADA quality, accessibility and visitor safety. This resulted in a 0.1 County-wide mill and a one-time transfer for the construction from the general fund of \$85,575. The general fund is still healthy with that transfer.

Missoula County Fairgrounds, we are beginning to look at the restoration of the historical culinary and commercial buildings. We are looking at a whole modification of the site out there with new trails and open space. The Missoula County Extension and Weed District Learning Center building and educational gardens will be constructed at the site as well. They've been squirreling

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away money for years and I think they are ready and they have the ability to make their debt service payments on the building as well. It's going to take some money. It's been ignored for quite some time. Three County-wide mills are proposed to be allocated to the Fairgrounds, contingent upon satisfactory review between preliminary and final budget and supplementing the already levied mills supporting the Learning Center. I think this is probably contingent on the certified values coming in, hopefully much higher than what I am projecting.

Fort Missoula Regional Park, increase to the already established maintenance line and the County-portion of the park and continued maintenance for the County pedestrian trails. The first half of the County side of the maintenance side, the County portion of the park, will come on in 2018, so this is half of what we can expect, 0.74 mills. We will be back to ask for the second half next year.

9-1-1/Emergency Communication, we've got some enhancements to infrastructure providing redundancy and clarity improving communications system between emergency responders, the public and the 9-1-1 Center. We are not asking for any mills, this will be covered by the 9-1-1 trust, the quarter fund where they receive a quarter from the cell phones throughout the State. And this section is titled Customer Service, I'm sorry I should have started with that.

Treasurer/Motor Vehicle Division, they are developing a queue system allowing the public to schedule appointments, estimate the wait time and update appointment times via text messaging on the phone. So we'll no longer have those long line queues into the hallway and it will provide, I think, some enhanced customer service for that Treasurer/Motor Vehicle Division. We are not asking for any mills there again; general fund is healthy.

District Court, additional Jury Clerk position, required to support operations from the new District Court Judge approved by the legislature in 2017. Shirley just does a bang-up job maintaining her budget and never ever asks for an increase, but she's stretched to the max and I don't think she could continue without this additional position. So 0.38 County-wide mills required for the additional judge and staff already through the courthouse renovation projection.

So, where does this leave us? We've got the projected 7.01 mill levy increase and this draft, this is the preliminary, this is going to change based on certified property value estimates, again, my estimates. Of that 7.01 mills, 0.98 mills are voter-approved for the Library and 1.1 mills were mandated by the legislature for the Sheriff's retirement system. This reflects a 3.07 increase in budget requirements and translates into \$23.66 increase for the median priced home in Missoula of \$250,000. So the County requests a 6.03 mills and in addition to that it's 0.98 mills for the GO bonds which was a voter approved issue. I just want to show you quickly, on the site where you have the tax bills, you can go in here and view pie charts which I think is really helpful from a visual standpoint. And what this will show you is where your money going. In the larger picture, about 33 percent of this property is going to local schools, special districts 5.8 percent, state schools' 10.8 percent, City 30 percent, County 19.9 percent. As you scroll down you get more detail where it's going. The City of Missoula general fund, park districts, and then here it is for the County and it's split up in detail. And it's not just the detail it's the actual specific dollar amount, down to the penny, of what your property tax bill is paying for. And here it is for the schools and then the special districts or the levy districts, Mountain Line, Water Quality District, and then the State schools and where it's going. And then here's the whole enchilada in a very detailed, hard to read, pie chart. But I thought it was helpful, visuals always help me understand things a little bit better and it's something we put in a couple of years ago, but I am not sure the public understands or knows that it's there, so I thought I would show that.

Commissioner Curtiss – Thanks, and I know you got recognition, I don't remember if you got an award, but for coming up with that idea to put our tax bills into those pie charts. It's great, Andrew, everybody can do that.

Andrew Czorny – I actually did a documentary on it which was odd, thanks.

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Commissioner Curtiss – All right, so this is our preliminary budget hearing and as Andrew said, we will get the taxable values, we hope to get them early in August, but we get those from the Department of Revenue and then we apply that, so it always changes between the preliminary and the final. But, is there anyone who'd like to make comment on the preliminary budget?

Karissa Drye, Operations and Program Director, Homeword – I am here to voice my appreciation and our appreciation for the Community Assistance Fund which I just saw is 0.422 percent of the budget and so I know it is not a huge chunk. But what we are able to do with that funding is really substantial and this is the second year that Homeword has been proposed for funding this year. Utilizing County assistance funds last year we were able to serve over 1,000 Missoula County residents with first time homebuyer education, financial education, and renter education. Knowing that homes are where our jobs go to sleep at night, we know that it's really critical to give those opportunities to folks and just want to extend our thank you to the commissioners and the committee that worked on that preliminary budget. Thank you.

Commissioner Curtiss – Thanks, and Sarah just looked at the schedule and said that the final budget hearing is actually August 31, not the 30 as we said on the slide. We used to always meet on Wednesdays, now we meet on Thursdays and our brains still aren't there. Are there any other questions or comments? I did want to say too, Andrew, when you were showing the Museum at Fort Missoula, the CCC building that we are moving this year is actually coming from DNRC. They have a building that's in really good shape. So we have another one at the Fairgrounds that we'll get moved eventually, but this year it's going to be one that's even in better shape from the DNRC because they are not using it where they are at. Anything else? All right, so this is just a preliminary hearing so I guess we leave it open until it becomes final.

Andrew Czorny – Please contact me if you have any advice, comments, you want to scream at somebody between now and the final and I would be happy to take your calls.

Commissioner Curtiss – And once we have the taxable values, I am sure the media will pick up on what the value is. We always try to budget, do our preliminary budget based on pretty conservative numbers, so hopefully the amount of mills goes down rather than up. So, that's always our goal.

7. OTHER BUSINESS

Commissioner Curtiss – All right, is there any other business to come before the Commission? Seeing none, we are in recess.

8. RECESS

Commissioner Curtiss called the meeting to recess at 3:18 p.m.

Friday, July 28, 2017

JC and NR met in regular session; quorum present. DS out of office all day.

Calendar

12:00 p.m. - 2:00 p.m. NR - Bernadette Roy Retirement

Items for Signature

Letter No. 2017-239. JC, NR signed. Dated July 28, 2017 confirming approval of Miller Creek View Addition Subdivision preliminary plat adjustment. BCC approved adjustment at July 27, 2017 public meeting. To Gilbert Larson

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Monday, July 31, 2017

BCC met in regular session; all three present.

Calendar

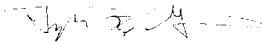
9:30 a.m. - 10:30 a.m.	DS - Grant Kier
11:30 a.m. - 12:30 p.m.	NR - ZOOM with Liz Moore
2:00 p.m. - 3:30 p.m.	NR - Missoula Ravalli Transportation Management Association
2:00 p.m. - 2:30 p.m.	BCC - Budget Review - Missoula in Motion
3:00 p.m. - 4:00 p.m.	DS - Citizens for Sensible Water Solutions
3:00 p.m. - 4:00 p.m.	JC - Annelise Hedahl and James Grunke
6:00 p.m. - 7:30 p.m.	JC - Seeley Lake Public Meeting regarding fire's

Items for Signature


Replacement Warrant – JC signed. Amy Doty, Missoula, Montana. Clerk and Recorder/Treasurer Office Warrant 190443, issued June 27, 2017 on Missoula County fund 1000.000.143.410940.210.00000. Amount \$398.98 for framing of glass. Warrant not received in mail.

Employee Benefits Claim – BCC signed. Employee Benefits Manual Check Claims dated July 27, 2017. Amount \$76,589.52. To Barbara Berens, Auditor's Office.

Journal Approval

DocuSigned by:

604CE6776D68405...

Tyler Gernant
Clerk & Recorder

DocuSigned by:

C78299876BC14F6...

Jean Curtiss, Chair
BCC